

# VENDOR APPLICATION



## DUFFERIN-PEEL CATHOLIC DISTRICT SCHOOL BOARD

40 Matheson Boulevard West, Mississauga, Ontario L5R 1C5

Tel: (905) 890-1221 Fax: (905) 890-0483

Internet: <http://www.dpcdsb.org/purchasing>

The Board relies on this Vendor Application to notify you of potential opportunities and the Board is not obligated to notify past or present vendors, contractors or service providers in any other manner.

The Board is currently advertising Goods and Services at over \$25,000.00 on the Purchasing Web Page at: <http://www.dpcdsb.org/purchasing>.

Bid documents are available via pdf technology by accessing our web site at <http://www.dpcdsb.org/purchasing>  
Scroll down and click on Current Bids.

### GENERAL INFORMATION (Please print clearly)

LEGAL NAME OF BUSINESS: \_\_\_\_\_

Address \_\_\_\_\_ City/Town \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Tel. # \_\_\_\_\_ Fax # \_\_\_\_\_ E-Mail \_\_\_\_\_ Cellular # \_\_\_\_\_

**OWNERSHIP AND ORGANIZATION**    Individual     Partnership     Corporation

How long in Business under present name? \_\_\_\_\_ How many employees at this location? \_\_\_\_\_

Unionized Company:    Yes     No     Union Contract Date \_\_\_\_\_

Are you ISO Certified    Yes     No     Level \_\_\_\_\_ Certification # \_\_\_\_\_ Expiry Date \_\_\_\_\_

### FINANCIAL

Would you be prepared to provide Public Accountant prepared financial statements?    Yes     No

Gross Annual Sales \$ \_\_\_\_\_ What are your projections for current year \$ \_\_\_\_\_

Bank Reference    Contact: \_\_\_\_\_ Tel. # \_\_\_\_\_

Payment Terms \_\_\_\_\_ GST# \_\_\_\_\_ Discount Structure \_\_\_\_\_

Persons authorized to sign bids for firm \_\_\_\_\_

### MAJOR ACCOUNTS

#### Reference Check Consent:

Pursuant to the Municipal Freedom of Information and Protection of Privacy Act, I \_\_\_\_\_, authorize Dufferin-Peel Catholic District School Board to obtain business reference information from the following sources:

List Information for 4 major accounts.

Name of Company	Percentage of total sales to each.	How long has each been serviced?	Products or services provided.	Person and title to contact.

**TO BE COMPLETED BY ALL FIRMS**

Name of Person Signing: \_\_\_\_\_ Title of Person Signing: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Vendor Application Process will not take place until form is duly signed and filled out in its entirety.

Please check off the commodities you wish to supply:

<input type="checkbox"/> Air Filters	<input type="checkbox"/> Food Service Equipment/Repair Comm.	<input type="checkbox"/> Printed Envelopes
<input type="checkbox"/> Appliance Repair (Domestic)	<input type="checkbox"/> Food Services Repair	<input type="checkbox"/> Printing and Distribution
<input type="checkbox"/> Appliance Repair (Industrial)	<input type="checkbox"/> Furniture Office/Classroom	<input type="checkbox"/> Printing Services
<input type="checkbox"/> Appliances (Domestic)	<input type="checkbox"/> Glass and Lexan Supplies	<input type="checkbox"/> Promotional Items Supply
<input type="checkbox"/> Appliances (Industrial)	<input type="checkbox"/> Graffiti Removal	<input type="checkbox"/> Refinishing Floors (Gymnasium)
<input type="checkbox"/> Audio Visual Equipment	<input type="checkbox"/> Granular Material Supply	<input type="checkbox"/> Religion Supplies
<input type="checkbox"/> Audio Visual Supplies	<input type="checkbox"/> Graphic Art Classroom Equip./Supplies	<input type="checkbox"/> Roofing
<input type="checkbox"/> Automotive Classroom Equip./Supplies	<input type="checkbox"/> Gymnasium Equipment Repairs	<input type="checkbox"/> Salt and Ice Melt Supply
<input type="checkbox"/> Cabling	<input type="checkbox"/> Health and Safety	<input type="checkbox"/> Satellite Systems/Cable
<input type="checkbox"/> Cafeteria Services/Food Services	<input type="checkbox"/> Insurance	<input type="checkbox"/> School Pictures
<input type="checkbox"/> Carpets	<input type="checkbox"/> Landscaping	<input type="checkbox"/> School Planners
<input type="checkbox"/> Catch Basin Clean Out	<input type="checkbox"/> Leasing (Equipment)	<input type="checkbox"/> School Rings
<input type="checkbox"/> Ceiling Tiles	<input type="checkbox"/> Library Books	<input type="checkbox"/> School Uniforms
<input type="checkbox"/> Cell Phones	<input type="checkbox"/> Library Shelving	<input type="checkbox"/> School Yearbooks
<input type="checkbox"/> Classroom and Office Supplies	<input type="checkbox"/> Library Supplies	<input type="checkbox"/> Science Supplies Secondary
<input type="checkbox"/> Clocks	<input type="checkbox"/> Lighting Repairs (Emergency)	<input type="checkbox"/> Security Systems Equip./Service (Bldg.)
<input type="checkbox"/> Computer Peripherals	<input type="checkbox"/> Lighting Supplies	<input type="checkbox"/> Signs (Indoor)
<input type="checkbox"/> Computer Services	<input type="checkbox"/> Lockers	<input type="checkbox"/> Signs (Outdoor)
<input type="checkbox"/> Computer Software	<input type="checkbox"/> Lumber Tech. Shop/Maintenance Supply	<input type="checkbox"/> Snow Ploughing
<input type="checkbox"/> Consultants	<input type="checkbox"/> Maintenance Uniforms	<input type="checkbox"/> Soil Testing
<input type="checkbox"/> Cosmetology Classroom Equip./Supplies	<input type="checkbox"/> Mechanical Services (General)	<input type="checkbox"/> Special Education Equipment/Supplies
<input type="checkbox"/> Courier Services	<input type="checkbox"/> Milk Program/Vending	<input type="checkbox"/> Special Education Supplies
<input type="checkbox"/> Custodial Equipment Service/Supplies	<input type="checkbox"/> Moving/Storage	<input type="checkbox"/> Sport Field Restoration
<input type="checkbox"/> Custodial Paper	<input type="checkbox"/> Musical Instrument Repairs	<input type="checkbox"/> Stage Drapes
<input type="checkbox"/> Custodial Supplies	<input type="checkbox"/> Musical Instruments	<input type="checkbox"/> Stamps
<input type="checkbox"/> Dividing Doors/Partitions Maintenance	<input type="checkbox"/> Pagers	<input type="checkbox"/> Telecommunication Equipment/Service
<input type="checkbox"/> Door Openers Automatic	<input type="checkbox"/> Painting Contractors	<input type="checkbox"/> Textbooks
<input type="checkbox"/> Drama/Theatre Equipment/Supplies	<input type="checkbox"/> Paper	<input type="checkbox"/> Two-Way Radios
<input type="checkbox"/> Electrical Services General	<input type="checkbox"/> Pavement Line Marking	<input type="checkbox"/> Vehicle Supply/Lease/Service
<input type="checkbox"/> Electrical Supplies	<input type="checkbox"/> Paving (Site Improvements)	<input type="checkbox"/> Vending Machines
<input type="checkbox"/> Elem. Toys/Tech/Science Supplies	<input type="checkbox"/> Pest Control	<input type="checkbox"/> Visual Art Classroom Supplies
<input type="checkbox"/> Elevator Equipment/Service	<input type="checkbox"/> Photocopiers	<input type="checkbox"/> Wash Fountains
<input type="checkbox"/> Equipment Maintenance Outdoor (Heavy)	<input type="checkbox"/> Phys. Ed. Classroom Equip./Supplies	<input type="checkbox"/> Washroom Accessories
<input type="checkbox"/> Fencing (Outdoor)	<input type="checkbox"/> Physical Edu. Uniforms (Team and Gym)	<input type="checkbox"/> Washroom Partitions
<input type="checkbox"/> Field Restoration	<input type="checkbox"/> Plant/Flower Maintenance (Indoor)	<input type="checkbox"/> Waste Management
<input type="checkbox"/> Fire Alarms	<input type="checkbox"/> Plumbing Supplies	<input type="checkbox"/> Water Treatment
<input type="checkbox"/> Fire Equipment/Service	<input type="checkbox"/> Portable Moves	<input type="checkbox"/> Window Cleaning Service
<input type="checkbox"/> Fire Hydrants (Repair and Maintenance)	<input type="checkbox"/> Portable Structures	<input type="checkbox"/> Window Coverings
<input type="checkbox"/> First Aid	<input type="checkbox"/> Postage Machines	<input type="checkbox"/> Window Treatments
<input type="checkbox"/> Flags/Banners	<input type="checkbox"/> Print Shop Equipment/Supplies	
<input type="checkbox"/> Other – Please Specify		