



DUFFERIN PEEL CATHOLIC DISTRICT SCHOOL BOARD

Approved Minutes
Accommodation Review Committee
Meeting #6
Dixie Shorefront
Monday, May 12, 2008
St. Timothy Elementary
7:00 p.m. to 9:30 p.m.

Present:

ARC COMMITTEE MEMBERS

Elizabeth McGuire, Chairperson, Superintendent of Schools
John Melito, Superintendent of Planning and Operations
Thane Munn, Senior Planner, Planning Department
Joshua Tzventarny, Planner, Planning Department
Emily Irvine, Planner, City of Mississauga
Cheryl Cauduro, Principal, Queen of Heaven
Victoria Coste-Ramsay, School Council Chair, Queen of Heaven
Deirdre Kinsella-Bliss, Principal, St. Dominic
Lucio Marcantonio, Teacher Representative, St. Dominic
Carol Klafuric, School Council Chair, St. Dominic
Deirdre Furlong, Principal, St. Edmund
LeeAnn McBain, School Council Co-Chair, St. Edmund
Gerard Callender, Acting-Principal, St. James
Harry Tideman, School Council Chair, Delegate, St. James
Robert Romanet, Principal, St. Timothy
Luisa DeMelo, School Council Chair, St. Timothy
Barbara Oleksak, Parish Representative, St. Patrick

Absent:

Ernie Arduini, Teacher Representative, Queen of Heaven
Cheryl Ferrugia, School Council Vice-Chair, Queen of Heaven
Amy Moher, Teacher Representative, St. Edmund
Eric Landman, School Council Co-Chair, St. Edmund
Delfina Santos, School Council Chair, St. Timothy
Cristian Lecanda, Parish Representative, St. Catherine of Siena

Staff:

Rosa Bonifacio, Recorder-Secretary, Planning Department



ROUTINE MATTERS

Elizabeth McGuire, Chairperson, Superintendents of School called the meeting to order at 7:07 p.m.

1. Opening Prayer & Introduction

Elizabeth McGuire, Chairperson, Superintendent of Schools welcomed members by thanking them for attending the meeting and their membership on the ARC. Robert Romanet, Principal, St. Timothy introduced new Accommodation Review Committee member Luisa DeMelo who will stand in for Delfina Santos, School Council Chair, St. Timothy.

2. Minutes – ARC Meeting No 5 Wednesday, April 30, 2008

Elizabeth McGuire, Chairperson, Superintendent of Schools

Inquired if any clarifications, additions or deletions were needed for the minutes of the **ARC Meeting No 5 held on Wednesday, April 30, 2008:**

Harry Tideman, School Council Chair, Delegate, St. James asked that the following be noted in the minutes:

The representative of St. James, motioned to have Option 5 removed from the options to be presented. The motion not approved by the ARC.

The minutes were approved as amended.

3. Minutes – Public Meeting No. 2 held on Tuesday, April 1, 2008

Elizabeth McGuire, Chairperson, Superintendent of Schools

Inquired if any clarifications, additions or deletions were need for the minutes of the **Public Meeting No. 2 Tuesday, April 1, 2008**

The minutes were approved as amended.

The ARC was advised that the approved minutes would be posted on the Dufferin-Peel website www.dpcdsb.org .



4. Review of Public Meeting No. 3
Round Table

General review and discussion of the Public Meeting No. 3 held on Tuesday, May 6, 2008 at St. Paul Secondary.

5. Capital Costs

- Additional Information
- Costs of Implementing Options
- Capital Plan

Thane Munn, Senior Planner, Planning Department –
Handouts:

- Site Plan of St. Dominic and St. James
- Capital Costs for Options for St. Dominic – St. James
- Email sent to J. Hrajnik from Harry Tideman – titled Dixie Shorefront ARC request for information
- Email reply sent to Harry Tideman

Thane Munn began by reviewing the site plans for both St. Dominic and St. James. Reviewed pros and cons of each of the site from the school footprint size to items as the Kiss and Ride, existing parking spaces, and parking spaces required for each of the options. Explained cost of placing portable(s) on each site, to the cost of for additional parking spaces. Capital costs for options for each school are shown below:

Capital Costs for Options - St. Dominic - St. James								
	Parking Spaces Existing	Parking Spaces Required (S&V)	Costs for Additional Parking	Kiss and Ride	Portables	Portable Placement Cost	Portable Electrical Service	Total Cost
St. Dominic	42	36	N/A	bus loop	2	\$0.00	\$0.00	\$0.00
St. James	20	36	\$80,000.00	bus loop	1	\$15,000.00	\$40,000.00	\$115,000.00

St. Dominic currently has 6 portable stored on the school site.



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Estimated Capital Cost for St. Dominic – St. James
See Appendix A and Appendix B

John Melito gave an explanation of the attached chart titled “Estimated Capital Cost for St. Dominic – St. James” and how the renewal dollars set out in the School Valuation framework came from the Ministry of Education ReCAPP Reports. An evaluation was done either in person or by Ministry model for each school. Dollar values were assigned to the various parts of each school building and site. Examples would be the life cycle replacement of lights, windows, plumbing, floors etc. The dollar values were set by the Ministry and the potential year for the work/ expenditure were also set by the Ministry as well. The Ministry currently only allows funds to be used for high and urgent projects, and at schools that are not /will not, be considered for closure for the next ten years.

John explained some of the means to grant and funding under the different Budget envelope example: GPTL: Good Place to Learn, Renewal: annual grant - used to fix things like pot holes, fencing, windows, boilers, etc. Capital: New Pupil Place.

Plant Department at this time has the data as well, has done site visits to each of the schools to identify items that need to be done as high and urgent, the must do items etc. Plant must then fit them in to the different budget envelopes. There is no guarantee items will be done. This is then reviewed with all the other demands of the other 143 schools in the board, and based on government criteria and funding formula the Plant department will then present all the schools needs to the Board of Trustees for approval.

John advised these cost are not part of what is involved or must be done in order to move the children from on school to another. It is a factor that shouldn't be weighted into the process of the recommendations. What is needed to be part of the decision is cost of implementations of the options, example one site need extra parking spaces.

Email sent to J. Hrajnik From Harry Tideman – Titled Dixie Shorefront ARC Representative request for information and reply Email from J. Hrajnik sent to Harry Tideman was received and reviewed by the ARC members.

Estimated Capital Cost

Appendix A

St Dominic		Cost	Would do 0-5 Years	Would do 6-10 Years	Should do	Budget Envelope
Gym Lighting & Ceiling Renewal	Light levels are below standard and ceiling tiles are broken and stained	\$ 36,000			\$ 36,000.00	GPTL Low
Classroom Makeover	Classrooms have not been renovated since the school was built and the millwork, boards etc. are in need of replacement	\$ 225,000	\$ 225,000			GPTL Low
Mechanical Ventilation Upgrades	The school lacks mechanical ventilation which can lead to poor IAQ - allowance would be to address this issue. If AC was required allow an additional \$65,000	\$ 260,000	\$ 260,000			GPTL Medium
Electrical Upgrades - Beyond Service	In the old section of the school lights are controlled by breakers in the distribution panels. Allowance would be to address this issue together with other factors to bring the electrical distribution and circuits up to standard.	\$ 125,000	\$ 125,000			GPTL Low
Windows/Spandrels/Doors & Fascias	New windows required throughout	\$ 160,000	\$ 160,000			GPTL Medium
Cladding Repairs Renewal & Sealing	Brick work on east wall is in poor condition and replacement is required. Other areas the walls need repair cleaning and sealing	\$ 75,000	\$ 75,000			Renewal
Water Service Renewal	Incoming water is cloudy and must be filtered - new main from city line is required	\$ 100,000	\$ 100,000			Renewal
Sewer Renewal	Sewer is 50 plus years old and expectations are that work will be required in the near future - This item would not normally be addressed until problems occur	\$ 100,000			\$ 100,000	Renewal
Washroom Renewal	Washrooms require a make over	\$ 80,000		\$ 80,000		Renewal
Asphalt Renewal Older Sections	Paving	\$ 39,960	\$ 39,960			GPTL Low
Asphalt Renewal Newer Sections	Paving	\$ 79,920		\$ 79,920		GPTL Low
Oil Tank Study & Removal Estimate	There is evidence of old fuel oil tanks in the ground and at some stage removal will be necessary.	\$ 50,000			\$ 50,000	Capital
Emergency Lighting	Replacement required	\$ 10,000	\$ 10,000		Medium	GPTL Medium
Exit Lighting	Replacement required	\$ 5,000	\$ 5,000		Medium	GPTL Medium
Total Cost		\$ 1,345,880	\$ 999,960	\$ 159,920	\$ 186,000	

All and any of the above are subject to Board and Ministry funding and/or approval

Estimated Capital Costs

Appendix B

St James		Cost	Would do 0-5 Years	Would do 6-10 Years	Should do	Budget Envelope
Orig Corridor Lighting & Ceiling Renewal	Old Section Corridor lighting is in poor condition	\$ 24,000	\$ 24,000			GPTL High
Orig Classroom Makeover	Some of the classrooms in the old section require new boards, window blinds and paint touch ups	\$ 22,500	\$ 22,500			GPTL Medium
Library Upgrades	Carpet in Library is in need of replacement	\$ 14,500	\$ 14,500			GPTL Medium
Windows/Spandrels/Doors	Windows in old section should be replaced	\$ 60,000	\$ 60,000			Renewal
Cladding Repairs Renewal	Minor repairs to external cladding required	\$ 10,000	\$ 10,000			Renewal
Hot Water Tank Renewal	Electric hot water tank should be changed to Gas	\$ 25,000			\$ 25,000	Renewal
Washroom Renewal	Washrooms in old section are in need of renovations	\$ 60,000	\$ 60,000			GPTL High
Partial Millwork Repairs	Millwork in the old section classrooms will need to be replaced in the near future	\$ 20,000		\$ 20,000		Renewal
Completing Full Sprinkler System	The new section of the school is fully fire protected with a sprinkler system and it would be possible to extend this into the old part of the building	\$ 50,000			\$ 50,000	Capital
Total Cost		\$ 262,000	\$ 167,000	\$ 20,000	\$ 75,000	

All and any of the above are subject to Board or Ministry funding and/or approval.



6. ARC Recommended Option(s) for Public Meeting No. 4
Round Table

- Elizabeth McGuire, Chairperson, Superintendent of Schools began a round table discussion based on the feed back from the public meetings and discussions with their school communities, the ARC moved to refine/reduce the number of options.

The ARC motioned as a whole to present the following two options at the Public Meeting No. 4:

Option 4 – Close St. James
Move St. James to St. Dominic
OR
Option 6 – Close St. Dominic
Move St. Dominic to St. James

7. Public Meeting No. 4 – Thursday, May 22, 2008
Round Table
– Items for presentation

The ARC as whole agreed that the enrolment, transportation and financial information be presented for the two options. The financial information presented at the public meetings with changes to the title of the columns to be clearer to the public. This would allow for the public to have a complete picture of each option.

8. ARC Report to Director of Education
Round Table

Elizabeth McGuire, Chairperson, Superintendent of Schools presented the template for the report to Director of Education. The report has to be submitted to the director 30 days after the last Public Meeting. Volunteers from the ARC membership were solicited.

Volunteers:

- 1) Carol Klafuric, School Council Chair, St. Dominic
- 2) Lucio Marcantonio, Teacher Representative, St. Dominic
- 3) Harry Tideman, School Council Chair, Delegate, St. James



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ARC as a whole approved the volunteers. The ARC decided to meet again as a group to review the report on Monday, June 16, 2008 at St. Timothy Elementary School – Library.

- Future Meetings:
- Public Meeting No. 4, May 22, 2008 @ St. Paul Secondary
 - ARC Meeting #7, June 16, 2008 @ St. Timothy
 - The Board is considering a report at the May 27th meeting dealing with the fall meeting dates and delegation rules once decision is made, information will be forwarded to the ARC.

Confirmation of next meeting

Public Meeting No. 4 – Thursday, May 22, 2008 at St. Paul SS

Conclusion

Elizabeth McGuire, Chairperson of the Dixie Shorefront ARC suggested to all members of the ARC that they bring information back to their school(s), school council(s). If there are any questions or concerns they should be sent directly to her, and she will ensure to have them addressed. She thanked everyone for their efforts and continued support of the goal of this committee which is to review options for the Dixie Shorefront Community as a whole.

Adjournment

The meeting was adjourned at 9:40 p. m.

R. Bonifacio, Recorder- Secretary, Planning Department, DPCDSB