

The Reporting of Student Achievement in Secondary Schools

With the release of *Growing Success, First Edition, 2010*, the secondary report card has been revised. Revisions are outlined in detail in Chapter 6 of the document with sample report cards provided in Appendix 2.

Revisions to the Secondary Report Card: Summary

General Information

- The **OEN** number and **homeroom** are now included in the student information section.
- The **board** e-mail/website is now included in the board information section.

Reporting of Student Achievement

- Learning Skills and Work Habits have been **relocated** to a more prominent position of the report card. Learning Skills and Work Habits have **changed** in **name** and **number**:

Previous Report Card

Works Independently
Teamwork
Organization
Work Habits/Homework
Initiative
(secondary only)

Revised Report Card

Responsibility
Organization
Independent Work
Collaboration
Initiative
Self-regulation
(all grades 1 to 12)

Learning Skills and Work Habits are now **clarified** on the report card.

- There is **one** checkbox for **ESL/ELD** rather than two separate checkboxes. There are **two new** checkboxes: **French** and **SHSM**.
- In the comment box, teachers are to comment on **student strengths** and **next steps for improvement**. **Note:** Teachers are to continue using comments from Dufferin-Peel's comment bank. The process for comment selection remains the same until system review is completed.
- A **new checkbox** has been added to the first report card: **Teacher requests an interview**.
- The student's **average** is **no** longer included at the bottom of the page. (Consultation with the Ministry has provided clarity in this area: 1) It is difficult to calculate the average with half credits, double credits, dual credits, and credit recovery, for example, and to develop policy for all these scenarios. 2) Code "I", which does not have a number value, may now be used for grade 9 and 10 courses. 3) When calculating average, very high/very low marks may misrepresent student achievement.)

Response Form (first report card only)

- The response form must be **signed** by the **parent/guardian**, **detached**, and **returned** to the student's teacher (*Growing Success, page 66*).
- Students have the opportunity to comment on **best work** and **goals for improvement**.
- The parent/guardian **checks** the following boxes, as appropriate:
 - I have received this report card.
 - I would like to discuss this report card. Please contact me.

Diploma Requirements Summary (final report only)

- This summary now includes the OEN number, grade, homeroom, and Specialist High Skills Major.

Clarification of Terminology

- Code "**I**" indicates that there is insufficient evidence to determine a percentage mark for reporting purposes (*Growing Success, page 42*). Code "**I**" is used for grade 9 and 10 courses only and not for grade 11 and 12 courses. It applies to the **grade level** of the **course** and not the enrolment grade of the student. Comment **0100** from the Generic Comment Bank (Phase 2) 2010 should be used with code "**I**".
- The course median is for **all** sections of the course within a **school** for a particular **semester**.