



St. Helen Catholic School

1325 Bodley Road, Mississauga, Ontario L5J 3X1
Telephone (905)822-4564 Fax (905) 822-5622

DUFFERIN PEEL CATHOLIC DISTRICT SCHOOL BOARD

Address: 40 Matheson Blvd. West
Mississauga, ON L5R 1C5
Phone: 905-890-1221
Director of Education: J. Kostoff

Mississauga South Family of Schools

Superintendent: C. Saytar
Trustee: Sharon Hobin

ST. CHRISTOPHER PARISH

St. Christopher Parish is located at
1171 Clarkon Rd. in Mississauga.
(905) 822-1171

Pastor: Fr. Scott Young
Asst. Pastor: Fr. Jerry Dunn
Secretary: Marie Woods

SCHOOL HOURS

Morning Entry	9:00
A.M. Recess	10:25
Lunch Dismissal	12:00
Afternoon Entry	1:00
P.M. Recess	2:20
Afternoon Dismissal	3:30
Office Hours	8:00 a.m. – 4:00 p.m.

STAFF LIST

Principal	B. Diogo
Secretary	A. Litster
Kindergarten	C. Cory
Gr. 1/2	D. Rocco
Gr. 2/3	A. Caruso
Gr. 4/5	D. Pietroangelo M. Terra
Gr. 5/6	D. DeMelo J. Maurizio
Gr. 7/8	M. Nightingale M. Wagstaff
Gr. 8	P. Cornacchia
FSL	V. Kvas
Librarian / ESL	J. Maurizio
SERT / SERC	K. Ryan
ERW	C. Naccarato
ERW	K. Muffolini Beben
Custodians	S. Jarett M. Carmello

SAFE ARRIVAL PROGRAM

Please let us know if your child is going to be late or away from school. An answering machine for attendance calls is available 24 hours a day, seven days a week so you can call at your convenience. Our attendance number is **905-822-4564**.

If your child is absent for the morning or afternoon and we have not heard from you, the school will attempt to call you at home or your place of employment.

EMERGENCY CONTACT

We must have on file the name and telephone number of at least one person to call should we be unable to contact you in the event of an emergency. Please make sure your child knows who the emergency contact person is and is comfortable with that person should they need to stay with that person for a period of time.

STUDENT ABSENCES / LATES

Please use our 24-hour answering service to inform the school of late or absent students.
Phone **905-822-4564**.

Punctuality at school is important for all students. If a pattern of unexcused lateness becomes apparent, parents will be contacted by the school.

SIGN OUT BOOK

Before leaving school during the school day, children must be signed out from the school office by a parent or guardian. If your child needs to leave school during the school day, we would appreciate you notifying the classroom teacher in writing that day.

SCHOOL HOLIDAYS / P.A. DAYS

There will be no classes on the following days:

Sept 16 -	P.A. Day
Oct 10 -	Thanksgiving
Nov 18 -	P.A. Day
Dec 26 – Jan 6	Christmas Break
Jan 16 -	P.A. Day
Feb 20 -	Family Day
March 12 – 16	March Break
April 6 -	Good Friday
April 9 -	Easter Monday
May 11 -	P.A. Day
May 21 -	Victoria Day
June 11 -	P.A. Day

INCLEMENT WEATHER PROCEDURES

If school or transportation is cancelled due to poor weather conditions, this information will be posted on the Dufferin Peel Board website:

dpcdsb.org

It may also be announced by the following radio stations listed below.

CFRB	CBC	CHUM	CFTR
CKFM	CHWO	CHIN	CJCL
CFNY	CHAY	CKHW	CJMR

This normally occurs before school begins. In the event the school is open but bus services are cancelled in the morning, children will not be picked up after school by the school bus. If you drive your child to school when bus services are cancelled it will be your responsibility to pick up your child at the end of the day. If conditions deteriorate and we require an early school dismissal, parents and/or the emergency contact will be notified using the Student Verification Sheet. **It is vital that these sheets are accurate and current.**

EVACUATION OF SCHOOL

If an emergency requires the evacuation of the whole school population students and teachers will walk to -

St. Louis School

Phone (905) 822-8251

Parents will be informed as soon as possible as to the safety and whereabouts of their children.

MEET THE TEACHER/ WELCOME BACK BBQ

A welcome back barbeque and meet the teacher evening has been scheduled for Thursday September 22. Food will be served from 6:00 p.m. to 7:00 p.m. and classroom visits will take place between 7:00 p.m. and 8:00 p.m. An invitation and order form will be sent home.

HOMEWORK POLICY

Please check your child's agenda for the Board homework policy.



VISITORS

Anyone entering the school must indicate their presence in the school by first signing the visitor's book located in the office. The school is a very busy place and we have many visitors/parents dropping in for a variety of reasons. To ensure we maintain the integrity of the classroom program by avoiding interruptions, and for the safety of our students, all visitors must come to the office first. We ask that you also convey this information to older brothers and sisters of our students. This way we know that anyone in the halls or in the school yard is an authorized visitor. All students leaving the school during the school day will only be released through the front office.

MOVING

Please notify the school several days in advance if you are moving and your child will be attending another school. This time is needed to prepare the necessary records to assist in the proper placement of your child in the new school.

ALLERGY ALERT

There are a number of students in our school who suffer from severe allergic reactions. Please refrain from sending any food for the class to share. Pencils and small prizes from the dollar store can serve as great gifts.

VOLUNTEERS

Volunteers play an important role in our school. Many activities would not be possible without their help. We would encourage your involvement and welcome your support. All volunteers must submit a Criminal Reference Check.

EVALUATION AND REPORTING

Following the release of the Ministry of Education document, Growing Success, there will only be two report cards this year, one in January and one at the end of June. There will also be one progress report sent home to parents on October 25. Student achievement will be shared with parents on a regular and continuing basis, through arranged meetings, telephone conversations, notes and assigned student work. If you have questions or concerns at any time during the school year, please do not hesitate to contact your child's teacher.

PHYSICAL EDUCATION

Physical education is a compulsory subject. It is important for the purpose of hygiene that children from Grades 4-8 bring a change of clothes, including shorts, top and running shoes. As a safety standard, running shoes are mandatory in the gym and we ask parents to purchase shoes with light coloured, non-scuff soles. Students may be excused from taking classes only by providing a note from a doctor or from a parent in case of health problems.

DRESS CODE

To ensure that children are properly attired for all weather conditions, we ask parents to monitor what their children wear to school. It is our expectation that a standard of neatness, modesty and good taste in dress is upheld. Students in grades 5 – 8 should avoid recreational wear which leaves the student with bare shoulders, a bare back or a bare middle. Inappropriate, suggestive or offensive slogans on any type of clothing are not acceptable.

MEDICATION

On occasion, the school is asked to store and/or give medication to students.

1. A completed form must accompany each request for medication to be stored and given out by the school personnel. It is the prerogative of the Principal to decide whether or not medication will be stored or given out and may establish such conditions as are deemed necessary regarding any specific request.
2. School personnel will not assume responsibility for the administration of any medication.
3. It is the responsibility of the parent/guardian to monitor the quantity of medication stored by the school

Storage of Medication Forms can be picked up in the office.

ILLNESSES AND ACCIDENTS

During the course of a school day, a child may become ill or suffer an accident. In such events:

1. Our first action is to call the parent at home or at work. In most cases we prefer that you come to the school and see your child safely home.
2. If we cannot reach you phone, we will attempt to contact the emergency number requested from

all families. We will then place your child in the care of this person.

3. If we are unsuccessful in either 1 or 2, we will take the action we feel is necessary. A major incident requires immediate action.

TRAFFIC

In order to provide a safe environment for our students, parents and visitors are asked to obey requests made by the school. **PLEASE DO NOT BLOCK THE KISS AND RIDE ZONE AND AREAS THAT WOULD HINDER THE MOVEMENT OF SCHOOL BUSES AND CARS.** Cars cannot be left in the lanes at any time.

KISS AND RIDE

This is set up for the morning a.m. drop off and the p.m. pick up. Please follow the designated set up outlined for St. Helen School

PIZZA AND HOT LUNCH PROGRAMS

The school will run a pizza day on Tuesdays. On Friday a hot dog/sub sandwich lunch may be available. We will look to begin these programs in October. More information will follow.

COMMUNICATION

School and classroom newsletters will be sent home on a regular basis. Watch for these publications as they will share many of the great things happening and inform you of upcoming school and community events. Special notes or Board information is sent home as necessary.

SCHOOL ADVISORY COUNCIL

All parents are encouraged to come out to meetings and participate. You do not have to be an executive member of the council to attend meetings.

Information concerning the elections will be forthcoming and nomination forms are available in the office during the second week of September and will be due by the end of the 3rd week of September. If elections are required, they will be held before our first School Council Meeting near the end of September.

LITURGICAL CELEBRATIONS

The first school Mass of the year is tentatively scheduled for Wednesday October 12 at 10:30 a.m. Parents are always welcome to attend our school celebrations.

