

1. FORM OF TENDER

NAME OF ARCHITECT

1.1. TENDER INFORMATION

NAME OF BIDDER: _____

DATE OF TENDER: _____ **TENDER DATE**

NAME OF PROJECT: _____ **PROJECT NAME**

TO: Mr. John Melito
Superintendent of Planning and Operations
Dufferin-Peel Catholic District School Board
40 Matheson Boulevard West, Mississauga ON L5R 1C5

1.2. EXAMINATION OF TENDER DOCUMENTS

Dear Sir:

Having carefully examined all of the drawings (architectural, landscaping, [if included] structural, mechanical, sprinkler, [if included] and electrical), and having carefully examined the Instructions to Bidders, General Instructions and Supplementary General Conditions and all of the attached Specifications; including Addenda numbered as follows:

_____ .

and

Having visited the site, investigated and examined all conditions affecting the Work, including Geotechnical and Environmental Soil Reports and Surveys;

1.3. TENDER AMOUNT

We, the undersigned, hereby offer to furnish all materials, labour, plant and equipment and to perform all duties and services called for by the ENTIRE WORK INCLUDING ALL TRADES for the project named above for the stipulated sum of:

_____ \$ _____
in lawful money of Canada, **excluding** G.S.T., but **including** all other applicable Federal and Provincial Sales &, Excise Taxes, Custom Duties, Insurances, Freight, Exchange and all other charges.

1.4. CONTINGENCY AND CASH ALLOWANCES

The Tender Amount **does not include** Contingency Allowance.

The Tender Amount does include a Total Cash Allowance as identified in the Contract Documents. G.S.T. on this Total Cash Allowance is **NOT TO BE INCLUDED** in the Tender Amount.

1.5. MECHANICAL AND ELECTRICAL CONTRACTORS

The above noted Tender Amount sum includes the bid of the following Mechanical and Electrical Sub-Contractors, whose bids have been received directly by us and with whom we are prepared to execute formal agreements to perform the mechanical and electrical Work on this project.

Name of Mechanical Sub-Contractor: _____

Name of Electrical Sub-Contractor: _____

We acknowledge that each Sub-Contractor named above is an independent Sub-Contractor. We also warrant that we have received Agreement to Bond from each of the Sub-Contractors named above.

1.6. TENDER VALIDITY

1.6.1. We are submitting a valid tender and will enter into a formal contract if we are notified in writing of our tender acceptance by THE BOARD within xxxxxx (XX) calendar days from the closing of the tender.

1.7. BID BOND AND AGREEMENT TO BOND

1.7.1. We enclose a *Bid Bond* in the amount of \$ XXXXX.XX made out in the name of the Dufferin-Peel Catholic District School Board, as well as an *Agreement to Bond* from an approved Bonding Company stating that the Bonding Company will issue a XXX% *Performance Bond* and a XXX% *Labour and Material Payment Bond*, if our submitted tender is successful and the Board awards the contract to our Firm.

1.7.2. We acknowledge and comply with the special provisions specified with respect to the wording and/or conditions under which the *Performance Bond* may be invoked and remain in force as a *Maintenance Bond*. The special conditions are specified in the enclosed ***Instructions to Bidders*** and documented in the enclosed ***Supplementary General Conditions***.

- 1.7.3. We acknowledge and will comply with the terms and conditions of the **Project Occupancy Requirements** as outlined in the enclosed **Supplementary General Conditions**.
- 1.7.4. We acknowledge and will comply with all the terms and conditions of the amendments as outlined in the Supplementary Conditions to the **Canadian Construction Document CCDC 2**. We further agree that *The Schedule of Values* shall provide for the establishment of a **RESERVE FUND** which shall be in addition to any required construction lien holdback, and accrued funds shall be subject to claims by the Board.
- 1.7.5. We agree and acknowledge the Tender Deadline Time(s) as set forth in **Document XXXX - Instructions to Bidders**. We agree to provide, as required, all submissions, duly signed and executed.
- 1.7.6. We have included, an *Agreement to Bond*, from an approved Bonding Company stating that the Bonding Company will provide a *Performance Bond and Labour and Material Payment Bonds*, as specified in the **Instructions to Bidders**.

1.8. UNDERTAKING

- 1.8.1. We solemnly undertake, as an integral part of our proposal and tender to:
- 1.8.1.1. Have the building substantially complete to meet requirements of OAA/OGCA Document 100, Construction Lien Act (Latest Amendments) and occupancy approval of all Authorities Having Jurisdiction by **Day, Month, Year**.
- 1.8.1.2. Have the entire building totally complete by **Day, Month, Year**.
- 1.8.2. We confirm that all appropriate costs, such as winter heat, frost breaking, inclement weather protection, and all overtime costs for all trades to meet the aforementioned schedule, have been included in our tender price to achieve these dates.

1.9. COMMENCEMENT OF WORK

- 1.9.1. We the Contractor, if notified of the acceptance of this Tender via a *Letter of Intent* issued by the Board, will sign, seal and deliver the Contract Documents and will proceed with construction of the Work within two (2) weeks of receiving instructions to commence Work.

1.10. DECLARATION OF NON-CONFLICT

We, the undersigned hereby declare that this Tender submission is made in good faith and without any connection, knowledge, comparison of figures, or arrangement with any other company, firm, or person making a Tender for the same Work and is, in all respects, fair and without collusion with any other bidder for this contract, and without fraud.

1.11. SIGNING OF TENDER

We are submitting this Stipulated Sum Tender under a Corporate Seal as a Limited Company or witnessed as an individual, or Partnership.

PRINT COMPANY NAME: _____

PRINT NAME OF CONTACT PERSON REGARDING THIS TENDER: _____

PRINT NAME OF SIGNING OFFICER: _____

PRINT TITLE OF SIGNING OFFICER: _____

PRINT ADDRESS OF FIRM: _____

PRINT PHONE NUMBER OF FIRM: _____

SIGNATURE OF SIGNING OFFICER: _____

SIGNATURE OF WITNESS: _____

PRINT NAME OF WITNESS: _____

DATED AT _____ THIS _____ DAY OF _____ 2 .

CORPORATE SEAL:

END OF FORM OF TENDER

ISSUED: NOVEMBER 2007 REVISION 1: APRIL 2008

LATEST REVISION IN GREEN FONT REVISION 2 MARCH 2009