



Dufferin-Peel
Catholic District
School Board

Dufferin-Peel Catholic District School Board

40 Matheson Boulevard West, Mississauga, ON, L5R 1C5, Tel: (905) 890-1221

Minutes of the Regular Board Meeting

August 24, 2010 - 7:00 p.m.

Board Room, Catholic Education Centre

Chair: A. Abbruscato

Vice-Chair: S. Hobin

Trustees: J. Anderson F. Di Cosola L. del Rosario
B. Iannicca E. O'Toole M. Pascucci
T. Thomas L. Zanella

Director of Education: J. B. Kostoff

Associate Director of Corporate Services and
Chief Financial Officer J. Hrajnik

Associate Director of Instructional Services: R. Borrelli

Superintendents: J. Geiser L. Kazimowicz E. McGuire
S. McWatters M. Mazzorato N. Milanetti
D. Oude-Reimerink G. Robinson C. Saytar
A. Tucciarone

Acting Superintendent: B. Bjarnason
Assistant Superintendent: C. Blanchard S. Kendrick

General Managers: B. Campbell J. Cherepacha D. McFadden
R. Lawton J. Steele

Recorder: D. Reed

Regrets: Trustee T. da Silva

A Routine Matters

1 Call to Order and Attendance

Chair A. Abbruscato called the meeting to order at 7:00 p.m.

J. Hrajnik, Associate Director of Corporate Services and Chief Financial Officer, introduced Harold Henry. Mr. Henry is the Regional Audit Manager hired by the Regional Audit Team. The team is charged with looking at risk versus internal controls and is responsible for six boards.

Mr. Henry's first role is to hire additional auditors. With six boards, it probably means hiring three auditors; one for every two boards.

IT department, examples of technology deployments that innovate in ways that improve access, performance or processes and the ability to respond to changes quickly and accurately.

InfoTech was extremely impressed with the work that the ICT Department has done in its plans to increase access to assistive technology for the Special Needs students in our secondary schools. In the past, some computer programs that our Special Needs students needed to use were only available on a relatively small number of computers in specific secondary school classrooms.

Through the use of application and desktop virtualization technologies, our ICT department in collaboration with our Special Education department, has been able to put together a solution that will eventually enable every student that requires the use of Assistive applications to access them from any Windows computer in the school. A small “proof of concept” of the solution was done at Philip Pocock Secondary School last year during which steady progress was made towards making the solution viable for all of our secondary schools.

Our plans involved implementing this solution in three of our newer Secondary schools this fall (St. Michael, St. Roch, and Cardinal Ambrosic) and the rest of the secondary schools as their older desktop computer systems are refreshed. As we move forward, we will also investigate the feasibility of rolling this solution out to the Windows computers in our elementary schools.

J. Hrajnik, Associate Director of Corporate Services and Chief Financial Officer, formally acknowledged the recipients of the *Community Empowerment* award from Info Tech. They are John Steele, Chief Information Officer, Aaron Atkinson, Systems Engineer, Ed Hudson, Manager, Mazahir Jafferji, Technical Support Specialist and Terence Cutinha, Manager. Their passion for excellence and their relentless pursuit of an effective and scalable solution will result in our Special Needs students having ubiquitous access to the computer programs that they require.

D Delegations

1. Possible Changes to Allergy Policy at Our Lady of Mercy Elementary School
- P. Valentini/K. Kossak

K. Kossak spoke on behalf of many parents in Our Lady of Mercy Elementary School community. The group supports the Board’s Policy regarding food allergies and its effectiveness in their school.

Motion 237 (10-08-24) by E. O’Toole

Seconded by S. Hobin

THAT THE DELEGATION REGARDING POSSIBLE CHANGES TO THE ALLERGY POLICY AT OUR LADY OF MERCY ELEMENTARY SCHOOL, BE RECEIVED.

CARRIED

2. Restriction of Healthy Foods at Our Lady of Mercy Elementary School – M. Cook

M. Cook, speaking on behalf of a group of parents from Our Lady of Mercy Elementary School community, raised their concerns about the possibility of changes to their lunch programs and an eventual ban of a major food group, dairy products, due to allergy considerations.

Motion 238 (10-08-24) by E. O'Toole Seconded by S. Hobin

THAT THE DELEGATION REGARDING THE POSSIBLE RESTRICTION OF HEALTHY FOODS AT OUR LADY OF MERCY ELEMENTARY SCHOOL BE RECEIVED.

CARRIED

3. Hot Lunch Service at Our Lady of Mercy Elementary School – S. Laing

S. Laing, representing concerned parents of Our Lady of Mercy Elementary School, brought to the Board's attention the hot lunch provided by volunteers and the possibility of it being banned.

Motion 239 (10-08-24) by E. O'Toole Seconded by S. Hobin

THAT THE DELEGATION REGARDING THE HOT LUNCH SERVICE AT OUR LADY OF MERCY ELEMENTARY SCHOOL BE RECEIVED.

CARRIED

R. Borrelli, Associate Director of Instructional Services, clarified that there were no plans to ban hot lunches at Our Lady of Mercy Elementary School or any other school in our system. Our principals abide by the board's outstanding GAP procedure that is in harmony with Sabrina's Law and makes allowances to accommodate students who may have all allergic reactions.

C. Blanchard, Acting Assistant Superintendent, explained that the suppliers of pizza have already converted to the Ministry expectations under the Healthy Food for Healthy Schools Act. Implementation of this Policy is September 2011. A presentation will be made at the Central Committee for Catholic School Councils meeting as well as at Superintendent meetings in the fall.

E Information/Reports From Trustees, For Receipt

i) Regular Reports

1. Letter from M. E. Back, St. Edith Stein Elementary School Portables

Trustee E. O'Toole presented the letter on behalf of M. E. Back. She asked that the matter be investigated.

Motion 240 (10-08-24) by E. O'Toole Seconded by S. Hobin

THAT THE LETTER FROM M. E. BACK REGARDING ST. EDITH STEIN
ELEMENTARY SCHOOL PORTABLES, BE RECEIVED.

CARRIED

ii) Good News Items – Chair A. Abbruscato and Vice-Chair S. Hobin

- ▶ Congratulations to 2010 Dufferin-Peel graduates, Chris Dulhanty from Loyola Catholic Secondary School, and Luca Geiser from John Cabot Catholic Secondary School, both of whom recently received OFSAA awards.

Chris received the Brian Maxwell Scholarship valued at \$5,000, while Luca received the Brian Maxwell Recognition for Excellence Award, valued at \$1,000.

Both of these student/athletes will attend the University of Guelph in September studying Engineering and Biomedical Sciences, respectively, and will compete on the varsity track and field team.

Congratulations to these fine young men.

- ▶ Congratulations to Notre Dame Catholic Secondary School student Stephanie Noronha, who was a recent recipient of The National Association of School Safety and Law Enforcement Officers Student Scholarship Award.

NASSLEO is a nonprofit organization whose members are composed of Chief of School Police, Directors of Security & Safety, School Police Officers, School Security Officers, School Resource Officers, School Educators and Administrators, School Security Consultants or any person whose primary occupation is school safety, security or police.

Congratulations to Stephanie!

Motion 241 (10-08-24) by B. Iannicca Seconded by J. Anderson

THAT THE GOOD NEWS ITEMS BE RECEIVED.

CARRIED

F Reports From Committees For Receipt For Receipt

1. Minutes of the Mississauga Public Library Board Meeting, May 19, 2010

Motion 242 (10-08-24) by L. del Rosario Seconded by T. Thomas

THAT THE MINUTES OF THE MISSISSAUGA PUBLIC LIBRARY BOARD
MEETING, MAY 19, 2010 BE RECEIVED.

CARRIED

2. Minutes of the Brampton Public Library Board Meeting, May 25, 2010

Motion 243(10-08-24) by J. Anderson Seconded by L. Zanella

THAT THE MINUTES OF THE BRAMPTON PUBLIC LIBRARY BOARD MEETING, MAY 25, 2010 BE RECEIVED.

CARRIED

3. Minutes of the Brampton Safety Council, June 3, 2010

Motion 244 (10-08-24) by L. Zanella Seconded by J. Anderson

THAT THE MINUTES OF THE BRAMPTON SAFETY COUNCIL, JUNE 3, 2010 BE RECEIVED.

CARRIED

G Information/Reports From Administration, For Receipt

1. Letter of Retirement – E. McGuire, Superintendent of Schools

J. B. Kostoff, Director of Education, presented with regret the retirement of School Superintendent L. McGuire effective August 31, 2010. Director Kostoff noted that Superintendent McGuire is one of the longest serving superintendents in the board and has served in many capacities. Superintendent McGuire has been a tribute to this Board.

On behalf of senior management, Director Kostoff extended his heartfelt thanks and very best wishes.

Trustee M. Pascucci thanked Superintendent McGuire for her dedication during the time she served the Dufferin-Peel community and commented that he enjoyed the working relationship they had over many years.

Trustee L. del Rosario expressed her appreciation for all the support Superintendent McGuire provided her particularly in her early years as a trustee.

Trustee E. O'Toole congratulated Superintendent McGuire and remarked on the depth and breadth of her knowledge in the education sector.

Trustee L. Zanella thanked Superintendent McGuire for her many years of service and remarked on how well she served the Brampton community.

Vice-Chair S. Hobin wished Superintendent all the best in her new career and thanked her for her dedication to Dufferin-Peel.

Chair A. Abbruscato thanked her on behalf of all the trustees and wished her all the best.

Motion 245 (10-08-24) by M. Pascucci Seconded by B. Iannicca

THAT THE LETTER OF RETIREMENT FROM E. MCGUIRE, BE RECEIVED WITH REGRET.

CARRIED

2. Letter from M. Trevelyan, Director, Labour Relations and Governance Branch, Ministry of Education – J. B. Kostoff

Motion 246 (10-08-24) by T. Thomas Seconded by B. Iannicca

THAT THE LETTER FROM M. TREVELYAN, DIRECTOR, LABOUR RELATIONS AND GOVERNANCE BRANCH, MINISTRY OF EDUCATION, BE RECEIVED.

CARRIED

3. Strategic System Plan, 2010 - 2015 – J. B. Kostoff

J. B. Kostoff, Director of Education, referred to the advance copy of the Strategic System Plan for 2010 – 2015 which was distributed to trustees. Each school principal will receive copies to be distributed throughout the system. As well, the Plan will be sent to MPPs, Pastors and Community Representatives.

In response to questions asked by trustees, J. B. Kostoff, Director of Education, explained that each year staff will report on actions carried out during the year and also actions the board has taken. Each May there will be an evaluation of how well we are moving towards the goals that have been set. Principals will also be reporting on their school activity.

Director Kostoff stated that this will be a yearly process but most likely two years into the process we will begin to discuss revising the Plan and moving forward.

Motion 247 (10-08-24) by S. Hobin Seconded by L. del Rosario

THAT THE STRATEGIC SYSTEM PLAN, 2010 - 2015, BE RECEIVED.

CARRIED

4. Information Regarding Candidates for the Office of Trustee – Verbal Report – J. B. Kostoff

J. B. Kostoff, Director of Education, provided a verbal update regarding candidates for the office of trustee. The Director shared with trustees that his office and those of supervisory officers, have been receiving calls from principals and community representatives around the terms of engagement for people seeking the office of trustee. Our by-laws are silent on that matter.

The Director indicated that he would be providing trustees with an updated legal opinion on fundraising for campaigns within the next week. In addition, the Director will be sending a letter throughout the system identifying the following:

- If there is an all candidates meeting, all candidates must be invited if they are registered with the Clerk to run for the office of trustee. In the case where a candidate is approached by the Council to speak, we are asking for the Council Chairs to ensure fairness and openness and invite all candidates for that area;
- Schools should not have signs nor literature in the school for parents to collect. The exception would be if the Grade 5 unit on elections is being studied or if in the Grade 10 Civics unit elections are being discussed;
- Trustees who currently serve will serve until the new board is established in December.

That letter will be posted on the web page including a link to the OCSTA material.

Archbishop Collins asked boards to provide a letter, within the first couple of weeks of school, to be distributed along with the school newsletter. The letter will ask parents to be supportive of Catholic education. This letter will also be posted on the web page.

Motion 248 (10-08-24) by J. Anderson Seconded by L. Zanella

THAT THE VERAL REPORT REGARDING CANDIDATES FOR THE OFFICE OF TRUSTEE, BE RECEIVED.

CARRIED

H Trustee, Administration, Committee Reports Requiring Action

1. Policy Number 2.20 – Conferences, Conventions, Etc. and Recruiting Fairs
- G. Robinson

Motion 249 (10-08-24) by B. Iannicca Seconded by F. Di Cosola

1. THAT THE REPORT ENTITLED "POLICY NUMBER 2.20 – CONFERENCES, CONVENTIONS, ETC. AND RECRUITING FAIRS" BE RECEIVED.

CARRIED

J. Cherepacha, General Manager, Financial Services, explained that the report identifies the proposed changes to Board Policy number 2.20 "Conferences, Conventions, etc. and Recruiting Fairs". These changes reflect the removal of a "per diem" payment to employees while travelling on Board business to events such as conference. Appendix A of the reports highlights the proposed changes.

J. Cherepacha, General Manager, clarified that meal expenses should not go through P-cards or conferences.

Motion 250 (10-08-24) by B. Iannicca Seconded by F. Di Cosola

2. THAT THE BOARD APPROVE THE PROPOSED CHANGES TO BOARD POLICY NUMBER 2.20 – CONFERENCES, CONVENTIONS, ETC. AND RECRUITING FAIRS AS NOTED IN APPENDIX A TO THIS REPORT EFFECTIVE SEPTEMBER 1, 2010.

CARRIED

2. Policy Number 7.15 – Trustee Honoraria and Expenses – G. Robinson

Motion 251(10-08-24) by B. Iannicca Seconded by M. Pascucci

1. THAT THE REPORT ENTITLED “POLICY NUMBER 7.15 – TRUSTEE HONORARIA AND EXPENSES” BE RECEIVED.

CARRIED

J. Cherepacha, General Manager, Financial Services, advised that under Ontario Regulation 357/06 – “Honoraria for Board Members” requires Boards to establish a policy regarding Trustee Honorarium on or before October 15, 2010. She reviewed in detail the four components in determining trustee honoraria – a base amount, an enrolment amount, an attendance amount and a distance amount.

The report also outlined the amount of remuneration for Trustees for the period December 1, 2010 to November 30, 2011.

The information will be posted on the board’s web page.

Motion 252 (10-08-24) by B. Iannicca Seconded by M. Pascucci

2. THAT THE BOARD APPROVE THE PROPOSED CHANGES TO BOARD POLICY NUMBER 7.15 – TRUSTEE HONORARIA AND EXPENSES AS NOTED IN APPENDIX A TO THIS REPORT EFFECTIVE DECEMBER 1, 2010.

CARRIED

3. Royal Bank of Canada Resolution for Leased Equipment – G. Robinson

Motion 253 (10-08-24) by T. Thomas Seconded by B. Iannicca

1. THAT THE REPORT ENTITLED “ROYAL BANK OF CANADA RESOLUTION FOR LEASED EQUIPMENT” BE RECEIVED.

CARRIED

J. Cherepacha, General Manager, Financial Services, advised that staff requires that a resolution be passed by the Board of Trustees giving authority to the Treasurer to enter into a Lease Facilities Agreement for a revolving lease line of credit up to a maximum of \$5 million. This action will ensure optimal leasing rates.

Motion 254 (10-08-24) by T. Thomas Seconded by B. Iannicca

2. THAT THE DUFFERIN-PEEL CATHOLIC DISTRICT SCHOOL BOARD APPROVE BOARD RESOLUTION RE: LEASE AGREEMENT WITH ROYAL BANK OF CANADA TO AUTHORIZE THE EXECUTION OF A LEASED FACILITIES AGREEMENT WITH THE ROYAL BANK OF CANADA UP TO A MAXIMUM OF \$5 MILLION.

CARRIED

I Notice of Motion

Trustee M. Pascucci asked that the issue of the school start time and declining enrolment at St. Sofia be discussed at the September Administration and Finance Committee meeting in September 2010.

Trustee B. Iannicca asked if staff has any insight into the declining enrolment.

J Additional Business

1. Board's Statement of Duties of a Trustee – Trustee M. Pascucci

Motion 255 (10-08-24) by M. Pascucci Seconded by T. Thomas

THAT THE BOARD'S STATEMENT OF DUTIES OF A TRUSTEE BE RECEIVED.

CARRIED

Motion 256 (10-08-24) by M. Pascucci Seconded by T. Thomas

THAT THE FOLLOWING BOARD'S STATEMENT OF DUTIES OF A TRUSTEE BE APPROVED.

"IT IS THE DUTY OF A TRUSTEE OF THIS BOARD TO USE HIS/HER BEST EFFORTS AND ALL REASONABLE MEANS TO PROMOTE THE CONTINUED PROTECTION OF THE DENOMINATIONAL RIGHTS AND PRIVILEGES OF ROMAN CATHOLICS AS RECOGNIZED BY THE LAW AND GUARANTEED BY SECTION 93 OF THE *CONSTITUTION ACT, 1867*; AND OF THE CONTINUED PROVISION OF A FAIR SHARE OF EDUCATION FUNDING; AND OF SUCH OTHER MEASURES AS THE BOARD FROM TIME TO TIME DEEMS NECESSARY".

CARRIED UNANIMOUSLY

Motion 257 (10-08-24) by M. Pascucci Seconded by T. Thomas

THAT THE STATEMENT OF DUTIES OF A TRUSTEE BE PLACED IN THE BOARD'S BY-LAWS.

CARRIED UNANIMOUSLY

Motion 258 (10-08-24) by M. Pascucci

Seconded by E. O'Toole

THAT A SUPPLEMENTARY OATH BE TAKEN BY TRUSTEES AT THE
INAUGURAL MEETING OF THE BOARD.

CARRIED UNANIMOUSLY

K Questions Asked by, and of, Board Members

1. In response to Trustee B. Iannicca's inquiry regarding working as volunteers for election candidates, J. B. Kostoff, Director of Education, advised that no change has been made with regards to students accumulating community hours in this manner.
2. R. Borrelli, Associate Director of Instructional Services, advised Trustee B. Iannicca that a report on Facebook is in the process of being drafted with a target date of November. Once the report comes to the Board, it is staff's intent to present it to CCCSC.
3. Trustee S. Hobin inquired if there will be any subjects that will not have textbooks for the coming school year. In response, M. Mazzorato explained that as the Ministry consistently goes through their review cycle for curriculum, it is an opportunity for staff to identify whether resources are required. Throughout this process, staff identifies if the resources are suitable for our students and if we have the financial means to purchase them. Staff ensures that our teachers are provided with supplementary materials so what they are using in their classrooms, albeit dated resources are brought up-to-date with the supplementary resources. Writing teams have worked throughout the summer, particularly in secondary Science. All students will have a core resource in all grades for all subjects.

J. B. Kostoff, Director of Education, advised that the Provincial budget has a reduction in textbooks. This board has tried to make-up the shortfall.

4. Trustee M. Pascucci asked staff to view the St. James School site.
5. Trustee M. Pascucci asked that a notice to be considered to be placed around the area close to St. Basil Elementary School indicating that a project is going on and provide a timeline for completion.
6. Trustee M. Pascucci expressed a concern regarding the Canadian Census. J. B. Kostoff, Director of Education, offered to draft a letter on behalf of trustees. The letter would be forwarded to Prime Minister Harper and MP T. Clement.
7. In response to a question asked by Trustee T. Thomas, J. B. Kostoff, Director of Education, indicated that staff could look into the issue of refugees coming to our board.
8. Trustee E. O'Toole commented on the beautification projects at some of our schools and asked staff to acknowledge the work done by the neighbourhood.

L Business/Questions/Information in Camera

Motion 259 (10-08-24) by B. Iannicca Seconded by T. Thomas

THAT THE BOARD RESOLVE INTO THE COMMITTEE OF THE WHOLE FOR THE IN CAMERA SESSION.

CARRIED

M Rise and Report

Motion 260 (10-08-24) by E. O'Toole Seconded by T. Thomas

THAT THE REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA IS PRESENTED AND THAT THE COMMITTEE'S RECOMMENDATIONS BE ADOPTED.

CARRIED

N Future Meetings

Regular Meetings
September 28, 2010
October 26, 2010
November 23, 2010
December 14, 2010

Special Meetings
September 13, 2010 at 6:30 p.m.
December 7, 2010 – Inaugural Meeting

O Adjournment

Motion 261 (10-08-24) by T. Thomas Seconded by L. del Rosario

THAT THE REGULAR BOARD MEETING BE ADJOURNED.

CARRIED

Secretary of the Board

Chairperson