



Last Name _____ Legal Given Name & Initials _____ Male Female

Home Address (Number and Street) _____ Apartment No. _____

City _____ Province _____ Postal Code _____

Home Phone _____ Business Phone _____ Cell Phone _____ Y _____ M _____ D _____ Date of Birth

Medical Concerns: _____ Emergency Contact: _____
 (Full Name and Telephone Number)

School Student No. OEN#

School Attending: _____
 2008 - 2009 Name of School and School Board _____ Year You Began Grade 9 _____

NEW: ALL NON-DUFFERIN-PEEL STUDENTS MUST FILL IN THIS SECTION:

Citizenship: Canadian Citizen Landed Immigrant *Student Visa* Other Work Permit Refugee Status

Date of Entry: _____ Country of Birth: _____ *Visa Students MUST pay a course Fee*

MAKE-UP: SESSION 1 - JULY 2 (THURSDAY) - JULY 16 (8:15 - 1:15) DUE: MAY 29

Course Name _____
 STUDENTS WITH MARK OF 40% OR MORE
 Summer School Location _____
 Course Code 1

MAKE-UP: SESSION 2 - JULY 17 (FRIDAY) - JULY 31 (8:15 - 1:15) DUE: MAY 29

Course Name _____
 STUDENTS WITH MARK OF 40% OR MORE
 Summer School Location _____
 Course Code 2

Full Make-Up: JULY 2 (THURSDAY) - JULY 31 (8:15-1:15) DUE: MAY 29
 GRADE 9 students with marks of 39% or less

Course Name _____
 Summer School Location _____
 Course Code F

NEW CREDIT: JULY 2 (THURSDAY) - JULY 31 (8:15 - 1:15) DUE: MAY 29

1ST. CHOICE
 Course _____ Location _____ Course Code N

2ND. CHOICE (If 1st choice not available)
 Course _____ Location _____ Course Code N

STUDENTS ABSENT ON THE FIRST DAY OF CLASS WILL BE DEMITTED.
ALL APPLICANTS/PARENTS/GUARDIANS MUST READ IMPORTANT PROGRAM GUIDELINES FOUND ON REVERSE:
 By signing below, we acknowledge we have read and agree to all Summer School terms and requirements.

PRINCIPAL/GUIDANCE COUNSELLOR SIGNATURE (MANDATORY FOR STUDENTS CURRENTLY ATTENDING DAY SCHOOL)

Principal or Guidance Counsellor Signature _____ Date _____

MANDATORY SIGNATURES REQUIRED - or - THIS FORM WILL NOT BE PROCESSED

Signature of Applicant _____ Signature of Parent/Guardian (students under 18) _____ Date _____

DPCDSB ADULT AND CONTINUING EDUCATION SUMMER SCHOOL CREDIT PROGRAM INFORMATION

How to register:

Registrants NOT currently enrolled in a Day School:

Registrants can send their application form by fax, mail or drop it off in person at the Adult and Continuing Education Office, 870 Queen Street West, Suite 100, Mississauga. Monday to Friday 8:30 a.m. to 4:30 p.m. (by **May 29, 2009**.)

Secondary School Students currently enrolled in a Day School: must submit registration forms to the Guidance Office at their home school. Last day to apply for summer school is **Friday May 29, 2009**.

Grade 8 Students entering Grade 9 in 2009: are not eligible to participate in the Secondary Summer School Program.

What is the attendance policy?

A pupil who has registered for a credit course **but does not attend on opening day will be removed** from the course. Regular attendance is mandatory for success in summer school. A pupil is expected to be punctual and attend every day. Absence for any reason counts towards attendance. A late will count as a partial absence. The **third** absence will result in automatic withdrawal from a **4 week new/full make-up course**. The **second** absence from a **2 week make-up course** will result in automatic withdrawal. **Abuse of the attendance policy will result in withdrawal from the program. A student may be withdrawn after one unacceptable absence.**

Medical Concerns:

It is highly recommended participants in Adult and Continuing Education Programs, advise the Administration and classroom teacher of any major health concerns/conditions and ensure an emergency contact number is available.

Dufferin-Peel Student ID# and OEN#:

Dufferin-Peel day students must enter their 9 digit ID# and OEN#. Students and adults new to Dufferin-Peel will be assigned a Dufferin-Peel Student ID# and OEN#. All other students must enter an OEN#

Public Transportation:

For information concerning public transportation, please call:

- Mississauga Transit 905-815-4636
- Brampton Transit 905-874-2999

**Students - attend the first class unless you receive a cancellation call!
We do not mail out confirmations.**

Fees for Summer School:

- 1 A \$90.00 textbook deposit must be submitted to the classroom teacher on the first day of class. Please provide a cheque payable to: Dufferin-Peel C.D.S.B. and indicate the name of the student and summer school location on the Memo Portion of the cheque. This will be refunded upon the return of the non-damaged textbook.
- 2 Students residing in Canada on a **Student Visa** must pay a fee for each course taken at Summer School. New/Full Courses = \$1625.00 each. Make-Up Courses: \$812.50 per course.

Code of Conduct:

The Dufferin-Peel Catholic District School Board, Adult and Continuing Education Department will do everything in its power to create a Catholic learning community in which students will be able to develop their spiritual, intellectual, physical and social potential. It is the expectation of the Board that students will respond positively and avail themselves of their opportunities. Dufferin-Peel Catholic District School Board, mandated by the Ministry of Education Safe Schools policy, has established *The Catholic Code of Conduct*, which outlines the rights and responsibilities of students attending programs in Dufferin-Peel. Participants in Adult and Continuing Education programs failing to meet requirements of The Catholic Code of Conduct may result in: police involvement, "violent incident"/"expulsion" form filed in day school OSR or removal from Adult and Continuing Education Programs. Students and parents should review the official document; "*Catholic Code of Conduct*" available at the following link: <http://www.dpcdsb.org/pr/codeofconductfinalapril2005.pdf> or contact our office to view a copy.

Is there a dress code?

Students are expected to dress appropriately for summer learning. A policy statement will be issued on the first day of Summer School. Absolutely **no** bandanas or other headgear or insignias may be worn.

Student and Parent Responsibility: By signing the student signature and parent signature of this registration form we understand and accept all of the terms and requirements for Summer School specifically the following:

- 1 I understand that I will be withdrawn from Summer School for non-compliance of the attendance policy.
- 2 To be eligible for a credit, I must write the examination as scheduled.
- 3 I will be responsible for books, materials or equipment loaned to me and I will pay for any loss or damage.
- 4 I will inform Adult and Continuing Education and my summer school site in writing of any medical problem of which staff should be aware.
- 5 Absence on Opening Day will result in withdrawal of registration.
- 6 On the first day of class a cheque for \$90.00 is due for textbook deposit. This will be refunded upon return of undamaged textbook.
7. In case of emergency and I am not available I the parent, or guardian authorize you to contact the emergency contact person I provided on this form.

Municipal Freedom of Information and Protection of Privacy Act, 1989: Personal information on this form is collected under the legal authority of the Education Act, R.S.O. 1980, c. 129 and Health Cards and Numbers Control Act, 1991. Questions regarding this collection of personal information should be directed to: Principal, Adult and Continuing Education, 870 Queen Street West, Suite 100, Mississauga, ON L5H 4G1

Any further questions please contact our office at: 905 891 9263 Ext. 0

Formation of Classes:

All classes are conditional on minimum enrollment, teacher availability and are subject to transfer or cancellation. Applicants are registered on a first-come first-served basis. Class times are: 8:15 a.m. to 1:15 p.m. Please note: We do not provide confirmations of acceptance into the program. **We will ONLY call if the course has been cancelled or location moved.** Bring a copy of your registration form to class.

Is there homework:

Summer school courses cover the requirements in a compressed period of time and students must be prepared to allocate sufficient time to work at home every day.

What is the examination policy?

To qualify for credit a student **must** write a final examination at the time scheduled by Adult and Continuing Education.

When do I get my report card?

NEW CREDIT 4 WEEK COURSES

Interim Report Card: On Friday July 17, 2009 students will receive an interim progress report.

Final Report Card: Students in credit courses **must attend the last day of classes, Friday July 31, 2009** to receive their final grade and review their examination papers. The official report card marks will be sent directly to the home school. Report cards will be mailed to the student's home if they are not currently enrolled in a day school.

MAKE-UP 2 WEEK COURSES:

Final Report Card: Students in 2 week make-up courses **must attend the last day of classes** to receive their final report card and review their examination papers.

Session 1: Thursday July 16, 2009

Session 2: Friday July 31, 2009

NEW – Dufferin-Peel PED Policy – MUST READ

It is the policy of the DPCDSB that all PEDs be kept out of sight, turned off and not used within school premises or during school sanctioned activities. PEDs (Personal Electronic Devices) are wireless and/or Hand-held Equipment. Information letter will be distributed to students on the first day of classes. Failure to comply may result in confiscation of PED and or disciplinary action as outlined in the Catholic Code of Conduct 2001.

Religious Activities:

All students are expected to attend all religious activities.

Medical Concerns:

It is highly recommended participants in Adult and Continuing Programs advise the Administration and classroom teacher of any major health concerns/conditions and ensure an emergency contact number is available.