

**DUFFERIN-PEEL CATHOLIC DISTRICT SCHOOL BOARD**  
**BOARD POLICY / REGULATIONS**

<b>Board Policy Number:</b>	<b>1.72</b>
<b>Subject:</b>	<b>Central Committee for Catholic School Councils</b>
<b>Effective Date:</b>	<b>(327) June 10, 1997; Revised (483) October 23, 2001</b>

It is the policy of the Dufferin-Peel Catholic District School Board to have a Central Committee for Catholic School Councils, advisory in nature and governed by the policies and regulations of the Board.

## **REGULATIONS**

### **1.72 CENTRAL COMMITTEE FOR CATHOLIC SCHOOL COUNCILS**

*(499 - September 23, 2003)*

#### **1. Mandate of the Central Committee for Catholic School Councils**

The CCCSC will:

- Promote the vision, values, the sacramental life and Catholic practices of the Dufferin-Peel Catholic District School Board, and be faithful to its mission;
- Facilitate communication among Catholic School Councils and the Board;
- Recommend resources such as speakers, workshops, literature on School Councils and training sessions, to Catholic School Councils;
- Report regularly to the Board through the minutes of its meetings;
- Promote the development of Catholic School Councils;
- Seek approval from the Board, on any planned activities.

#### **2. Membership of the Central Committee for Catholic School Councils**

- The majority of the members will be parent members.
- There will be one (1) Elementary and one (1) Secondary parent member representing each Family of Schools. Each parent member on the Central Committee for Catholic School Councils must be a “parent member” of a Catholic School Council (Chair or Co-Chair recommended but not mandatory).
- There will be two (2) Teacher representatives (one Elementary, one Secondary), appointed by the respective OECTA Elementary and Secondary Associations.
- There will be two (2) Principal representatives appointed by the respective Elementary and Secondary Principals' and Vice-Principals' Associations.
- There will be one (1) Secondary School Student appointed by the Chairs of the Secondary Student Councils from students nominated by the local Secondary School Student Councils.

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- There will be one (1) Superintendent appointed by the Director of Education.
- There will be one (1) Diocesan representative selected by the Auxiliary Bishop.
- There will be two (2) Trustees appointed by the Board.
- \* There will be one (1) representative from the Ontario Association of Parents in Catholic Education (OAPCE) appointed by OAPCE.
- \* There will be one (1) representative from the Special Education Advisory Committee (SEAC) appointed by SEAC.

*Note: Every effort will be made to represent all geographic areas of the board.*

### **3. Duties of the Chair**

The Chair shall:

- Call the CCCSC meetings;
- Prepare the agenda for the meetings in consultation with the Superintendent appointed to the CCCSC or designate;
- Conduct the CCCSC meetings.

### **4. Duties of the Family of Schools Representative**

The Family of Schools representative shall:

- Attend all scheduled meetings;
- Uphold the mandate of the Central Committee for Catholic School Councils;
- Keep the Family of Schools Catholic School Councils informed;
- Act as a liaison between local Catholic school councils and the Central Committee;
- Facilitate networking opportunities for local Catholic School Councils at the Family of Schools level.

## **5. Term of Office**

- The term of office for all members is one year (from one election to the election in the next year).
- The elected and appointed members may seek additional terms of office.

## **6. Accountability of the Central Committee for Catholic School Councils**

- The Committee will maintain minutes of all meetings.
- The Committee will regularly report to the Board on its activities through the minutes of its meetings.
- The Committee will establish annual goals which are consistent with its mandate.
- The Committee will seek approval from the Board on any proposed activity not specifically identified in the mandate.

## **7. Conditions under which a member may be removed from office**

- The Committee will remove from office a parent who is no longer a member in good standing of a Catholic School Council.
- The Committee will consider removing from office a member who is absent for two consecutive meetings and who has failed to send an alternate representative to a meeting of CCCSC.

## **8. Operating Procedures for the Central Committee for Catholic School Councils**

- A chair shall be elected from the parent representatives at the first meeting of the new Central Committee each school year.
- A majority of members of the Central Committee will constitute a quorum for meetings of the Central Committee.
- The rules of order of meetings will be followed according to Board By-Law.
- The Central Committee for Catholic School Councils shall hold meetings at least quarterly.
- Meetings of the Central Committee will respect the privacy of all individuals in accordance with the Freedom of Information and Protection of Privacy Act.