

DUFFERIN-PEEL CATHOLIC DISTRICT SCHOOL BOARD

BOARD POLICY / REGULATIONS

Board Policy Number:	6.48
Subject:	Naming of Portion Facility or Board Site (i.e. wing, theatre, room, gym or field)
Effective Date:	(258) April 27, 2004

A portion of a Board facility or Board site (i.e. a wing, theatre, room, gym or field) may be named in accordance with Catholic tradition, or an exemplary Catholic person of local or historic significance.

REGULATIONS

6.48 NAMING OF PORTION OF BOARD FACILITY OR BOARD SITE (i.e. wing, theatre, room, gym or field)

1. The Associate Director of Education – Corporate Services, on behalf of Executive Council, will be responsible for managing the process in the naming of a specific portion of a Board facility or a Board Site (i.e., a wing, theatre, room, gym or field).
2. All requests for recommending/ proposing the naming of a specific portion of a Board facility or Board site (i.e., a wing, theatre, room, gym or field), shall be forwarded to the Associate Director of Education – Corporate Services. Such requests may be received from the Catholic community, including the Pastor(s) of the area, school administrators, members of the Catholic School Council(s), students, etc.

Requests will be received in a memo, letter, or report format, indicating the local historic significance of the Catholic person being recommended/ proposed.

3. The Associate Director of Education – Corporate Services will convene a meeting of the following:
 - a) The Trustee(s) who represents the area or part of the area from which the Board facility or the Board site draws students;
 - b) The Superintendent of the appropriate Family of Schools;
 - c) The Principal or designate;
 - d) A member of the Catholic School Council;
 - e) Others as deemed appropriate by the Associate Director of Education – Corporate Services or by the local Trustee(s).

6.48 *Regulations: Naming of Portion of Board Facility or Board Site*
Cont'd . . .

4. Subsequent to the meeting convened, the Associate Director of Education – Corporate Services shall report the recommendations to the Board, for their approval.
5. Any name of a portion of a Board facility or of a Board site; i.e. wing, theatre, room, gym or field, in use at the time this policy is adopted, shall remain with its established name.
6. The Associate Director of Education – Corporate Services shall ensure that a suitable plaque/scroll, outlining the historic significance of the local Catholic person is arranged for and displayed appropriately in the Board facility or Board site.