

**DUFFERIN-PEEL CATHOLIC DISTRICT SCHOOL BOARD**

**BOARD POLICY / REGULATIONS**

<b>Board Policy Number:</b>	<b>6.75</b>
<b>Subject:</b>	<b>Special Education Program: Identification, Placement and Review Committee</b>
<b>Effective Date:</b>	(302) May 25, 2004

The Special Education Identification, Placement and Review Committee (IPRC) is a process governed by Regulation 306, made under the Education Act, for the purposes of identifying exceptional pupils and making and reviewing placements of exceptional pupils.

**REGULATIONS**

**6.75 SPECIAL EDUCATION PROGRAM: IDENTIFICATION, PLACEMENT AND REVIEW COMMITTEE**

**1. COMPOSITION OF IPRCOMMITTEE:**

**Board- Level:**

- The Superintendent of Special Education (or delegate; i.e. another Superintendent)
- A consulting psychiatrist or psychologist
- Principal/ Vice-Principal
- An additional member as designated by the Superintendent of Special Education (A principal must be one of the members if a superintendent is not present/vice-principal.)

*(Three members constitute a quorum.)*

**Family of Schools Level:**

- The Superintendent of Schools or designate
- A consulting psychiatrist or psychologist
- A Principal/ Vice- Principal
- An additional member as designated by the Superintendent of the Family of Schools

*(Three members constitute a quorum.)*

**School Level:**

- The Superintendent of Schools or designate
- A psychologist/ psychoeducational consultant
- A Principal/ Vice-Principal
- A Teacher

*(Three members constitute a quorum.)*

At all levels, the superintendent or Principal is a required member, as per legislation.

6.75: *Regulations: Special Education Identification, Placement and Review Committee*  
*Cont'd . . .*

2. Appropriate support personnel and outside agencies should be included in the Identification, Placement and Review Process.

3. Final decisions as to Identification and Placement shall be made by the members of the Identification, Placement and Review Committee.

The committee will decide an appropriate placement for the student. Should the student be placed in a special education class, the committee will provide reasons for the placement; discuss proposals/recommendations for special education programs and services for the parent or the student, age 16 or over, requests it. Review the identification and placement at least once in each school year, unless the parent/guardian gives written notice dispensing with the review.

Any student enrolled at school has the right to an IPRC, irrespective of the grade the student is in (including Junior Kindergarten and Kindergarten). Once the student is enrolled, the parents/guardians have the right to request a meeting with the IPRC Committee.

The involvement of parents/guardians is recommended and ensuring their awareness of the process is mandatory under 13 (1) and 13 (2) of Reg. 181 through provision of a Parents Guide which shall be distributed along with written notification of the meeting to the parent/guardian of the date, time and place of the meeting, and should ask the parent/guardian, and pupil, where the pupil is 16 or older, to indicate whether he or she will attend. Parents/guardians shall receive, through the Chair, the written notice at least 10 days prior to the IPRC.

*Section 5(5).*

Parents/guardians shall be informed they have the right to:

- a) Be present at and participate in all committee discussions about the pupil;
- b) Be present when the committee makes its decision about identification and placement
- c) Have a representative present to speak on their behalf or otherwise support them.