

DUFFERIN-PEEL CATHOLIC DISTRICT SCHOOL BOARD
BOARD POLICY / REGULATIONS

Board Policy Number: 4.00
Subject: Supervised Alternative Learning for Excused Pupils
(S.A.L.E.P.)
Effective Date: Revised (77) March 20, 1990

The Dufferin-Peel Catholic District School Board shall establish a Committee to consider applications for Supervised Alternative Learning for Excused Pupils, (SALEP). (Sec. 2, Regulation 532, of the Education Act).

The Dufferin-Peel Catholic District School Board shall designate the Chief Attendance Counsellor to be the Secretary of the Committee. (Sec. 2 (1), Regulation 532, of the Education Act).

"The Dufferin-Peel Catholic District School Board shall forward to the provincial school attendance counsellor, on or before the thirtieth of September of each year, a report which summarizes the Committee's activities for the preceding school year. (Sec. 7 (3), Regulation 532, of the Education Act)."

REGULATIONS

4.00 SUPERVISED ALTERNATIVE LEARNING FOR EXCUSED PUPILS
(SALEP)

Composition of the Committee

The committee shall be composed of one trustee, one supervisory officer, and one community person. (Sec. 2 (2), Regulation 532, of the Education Act.). When dealing with a specific hearing this committee should expand to include at least one other trustee, preferably from the local area, and another member of the local community.

The committee shall meet once or twice a year to review its activities.

Guidelines

The committee shall designate a member normally a trustee as Chair. (Sec. 2 (3), Regulation 532, of the Education Act).

When all the information is available for the committee to consider the application, the Chair shall arrange a hearing for the parent and the student.

Wherever possible the primary consideration in any decision should be the welfare of the student, rather than that of the student's family, the community or classmates.

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Cont'd . . .

The committee shall, after interviewing the student, his/her parent and where the committee, considers it appropriate, any other person:

- a) Reject the application, in which the student shall attend school as required by Sec. 20(1) of the Education Act; or,
- b) Approve the application, in which case the committee shall prescribe a program directed towards the pupil's needs and interests. (Sec. 3(3), Regulation 532 of the Education Act).

The program should be reviewed periodically and altered as the need arises.

The committee shall review reports submitted on the monitoring and progress of each student.

Secretary

The secretary shall receive SALEP applications from the principal of the school.

The secretary shall forward a copy of the application form to the appropriate Attendance Counsellor.

The secretary shall notify in writing the school Attendance Counsellor, the principal of the school, the student and the parent of the decisions taken by the committee.

The secretary shall receive from the parent(s) of the student:

- a) Applications to alter the program. (Sec. 6(1), Regulation 532 of the Education Act);
- b) Requests to review the decision made by the committee. (Sec. 4(1), Regulation 532 of the Education Act).

Parent

A parent who is seeking an alternative program shall make application to the principal of the school where the student is enrolled or has a right to attend (Sec. 3(1), Regulation 532 of the Education Act).

In the application the parent shall state why he/she considers the student should be excused from school. If possible, the parent should recommend an alternative program.

The parent and student shall be interviewed by the committee. (Sec. 3(4), Regulation 532 of the Education Act).

If the student is not adhering to the prescribed program, the parent shall advise the committee.

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Cont'd . . .

The parent may apply in writing to the secretary to ask the committee;

- a) To alter the prescribed program. (Sec. 6(1), Regulation 532 of the Education Act);
- b) To review the determination made by the committee. (Sec. 4(1), Regulation 532 of the Education Act).

The parent may notify the Provincial Attendance Counsellor in writing of his or her disagreement with the determination of the committee and the Provincial Attendance Counsellor may inquire into the matter and may recommend that the student attend school or that the committee prescribe a program for the student. (Sec. 5, Regulation 532 of the Education Act).

The parent should advise the school Attendance Counsellor of any change in residence.

The parent of a student may examine all written reports and recommendations, if any, made with respect to the student. (Sec. 3(2) and 7(4), Regulation 532 of the Education Act).

Student

The student shall fulfill his/her commitment to the prescribed program; if not, he/she must return to full time attendance at school. (Sec. 4(2), Regulation 532 of the Education Act).

A student who has been granted an alternate program by the committee shall be recorded as a full time pupil on the register of the school in which the pupil is enrolled or of such other school as designated by the committee. (Sec. 4(3), Regulation 532 of the Education Act).