

DUFFERIN-PEEL CATHOLIC DISTRICT SCHOOL BOARD

BOARD POLICY / REGULATIONS

Board Policy Number: 1.40

Subject: Architects – Use of

Effective Date: Revised (248) June 13, 2006; Revised (155) May 27, 2008

The Board shall establish the number of Board approved architects at a maximum of twelve (12). The Board may approve changes in membership in the approved list at any time but, in any case, the membership of the approved list must be reviewed every five years. Changes to a firm's partnership or principal arrangements will be reported to the Board for action or referral to the appropriate committee for study.

For new projects and repeat designs, staff will recommend three (3) architects together with facts on projects and past experience with the Board, present workload and expertise on a particular type of building and/or site. The Board will select one by majority secret ballot vote.

For work to existing schools, staff will appoint the architect of the existing design, assuming the firm is on the approved list. If the firm is not on the list, staff will appoint an architect from the approved list and submit a report to the Board for receipt.

REGULATIONS

1.40 ARCHITECTS - USE OF

1. CS & P Architects Inc.
2. Makrimichalos Cugini Architects
3. Mekinda Snyder Architects Incorporated
4. Moffet & Duncan Architects Inc
5. Peter Hossack Architect Inc.
6. Robertson Simmons Architects Inc.
7. Saccoccio Wepler Architects Inc.
8. Salter Pilon Architects Inc.
9. Stafford Haensli Architects Incorporated
10. ZAS Architects Inc.

Criteria for Selection of Architects

1. Professional Qualifications

Architects or engineers must hold professional qualifications and be registered by their respective professional organizations and licensed to practice in Ontario.

2. Experience

Preference will be given to firms with satisfactory experience in designing schools. However, consideration will be given to firms which have designed other types of buildings and indicate potential ability to introduce superior design and/or achieve economies in school construction.

3. Control of Costs

Architects must produce evidence of their ability to control costs and design schools within the estimates approved by the Board, Architects or engineers must be prepared to include in their agreement with the Board the provision that they will, at their expense, re-design any project to bring the cost within the estimate approved by the Board.

4. Mode of Operation of Firm

Preference will be given to firms where the supervision of the project is conducted by a principal of the firm. The ability of the firm to produce sketches and working drawings within the specified periods will also be a consideration for selection.

5. Fees

Architects and engineers must be prepared to accept the minimum fees set by their respective governing bodies, and set by the Board.