

DUFFERIN-PEEL CATHOLIC DISTRICT SCHOOL BOARD

BOARD POLICY / REGULATIONS

Board Policy Number:	7.17
Subject:	Business Expenditures – Protocol for Approval: Director of Education
Effective Date:	(530) January 30, 2007/Revised (316) November 24, 2009 – Effective December 1, 2009

The Dufferin-Peel Catholic District School Board supports the best practices for reimbursement of business related expenditures as identified in the Ministry of Education's 2006: B15 Memorandum and the 2009: B8 Memorandum. The Board requires that all business expenditures incurred by the Director of Education, Secretary to the Board, be subject to approval as outlined in the accompanying Regulation.

REGULATIONS

7.17 Business Expenditures – Protocol for Approval: Director of Education

Business expenditures incurred by the Director of Education, Secretary to the Board, shall be approved monthly as follows:

The Chair of the Board and in his/her absence, the Chair of the Audit Committee, shall certify that the Director's expenses claimed comply with board policy and approves the expense claim for reimbursement.