

This step-by-step guide will help you complete online course selection using the myBlueprint website.

## LOG IN

1. Visit <http://www.myblueprint.ca/dpcdsb>
2. Click **School Account Log In**
3. Enter your **Dufferin-Peel Catholic** credentials

## COURSE SELECTION

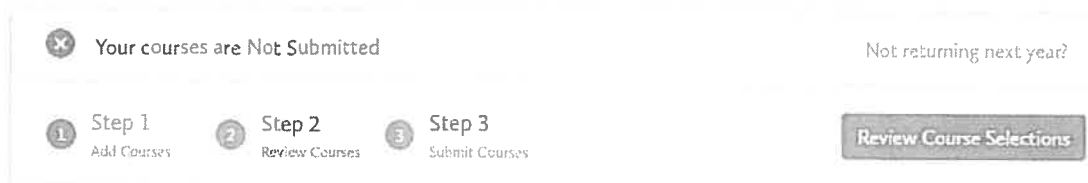
From your **Dashboard**, click on the **Plan Courses** button that appears in the High School Progress box. The button will say **Plan Courses** if course submission has not yet been enabled at your school.

**HINT:** Clicking on **View or Plan Courses** will take you to your High School Planner - you can also access this by simply clicking on **High School** from the left hand navigation menu.

### 1) ADD COURSES FOR NEXT YEAR

- In High School Planner, click + **[Course]**.
- In the **Course Selection and Details** screen, explore the available courses.
- Click **Add Course** when you find the course you want.

**HINT:** The **Graduation Indicator** will help you keep track of your progress towards graduation. Click **View Progress** for a list of specific graduation requirements.



Your courses are Not Submitted

Not returning next year?

Step 1 Add Courses   Step 2 Review Courses   Step 3 Submit Courses

**Review Course Selections**

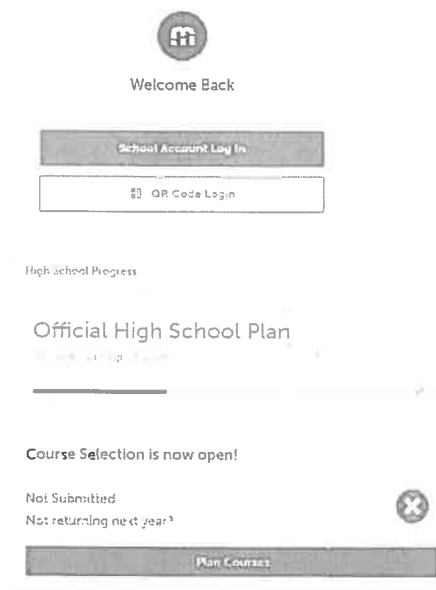
- 2) **REVIEW COURSES** – When you are ready to submit your course selections, click the blue **Review Course Selections** button and give your course selection one final look over.

### 1 Review Course Selections



<input checked="" type="checkbox"/>	ENG1D1 English	No Issues
<input checked="" type="checkbox"/>	MPM1D1 Principles of Mathematics	No Issues

If available, you can use the "Add Comments" section to explain any issues to your guidance counsellor (i.e. taking the prerequisite in night school, or summer school)



Welcome Back

**School Account Log In**

QR Code Login

High School Progress

Official High School Plan

Course Selection is now open!

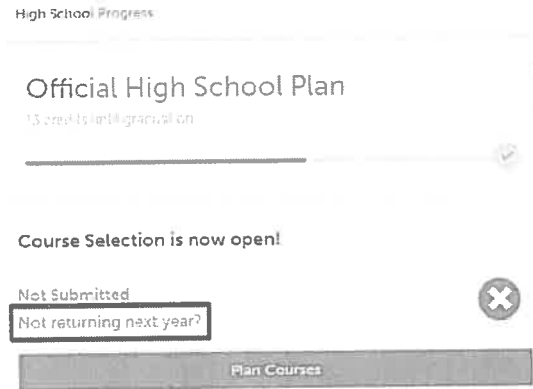
Not Submitted  
Not returning next year?

**Plan Courses**

**3) SUBMIT COURSES** – Once you’ve carefully reviewed the **Details** page to ensure that you are meeting the requirements for the courses you have selected and that the courses that appear are correct, click on **Submit Course Selections**. Please note that you will not be able to modify your course selections once submitted (unless your guidance counsellor re-allows submission)!

*N/A*

**3) PRINT SIGN –OFF SHEET** – After submitting your course selections, click on the **Print Sign-Off Sheet** button at the top right and return a signed copy to your counsellor or teacher



High School Progress

Official High School Plan  
13 credits in total required

Course Selection is now open!

Not Submitted  
Not returning next year?

Plan Courses

## Submission Details



1 Print Sign-Off Sheet and return signed copy to your school

Step 1 Submitted

Step 2 Submitted

Step 3 Submit Courses

Print Sign-Off Sheet

**NOTE:** You can also access the sign-off sheet from the **High School planner** – if it doesn’t show after you’ve click the **Print Sign-Off Sheet** button, check the pop-up blocker settings for your web browser.



Official High School Plan

Course Calendar View Plans

Your courses are Submitted December 3, 2018 9:54 AM ET

Print Sign-Off Sheet

**YOU’RE DONE!** Print and return a signed copy of your **Course Selection Sign-Off Sheet** to your Counsellor or Teacher.

## Not returning next year?

- 1) From your **Dashboard**, click on the **Not returning next year?** button that appears in the **High School Progress** box.
- 2) Select the option that suits your pathway and press confirm.



Not returning next year?

Let us know where you're headed by selecting an option below

- Apprenticeship
- College
- University
- Workforce
- High School
- Military Training
- Other Education/Training