

Adult and Continuing Education Secondary Night School Registration Form REGISTER BY March 10, 2021

Course Code					Virtual Course Location				
1 st Choice					Circle one location only	VIRTUAL Cardinal Leger SS	VIRTUAL John Cabot SS	VIRTUAL St. Joseph SS	
2 nd Choice					Circle one location only	VIRTUAL Cardinal Leger SS	VIRTUAL John Cabot SS	VIRTUAL St. Joseph SS	
Last Known or Current Secondary School					School Board				
STUDENT ID#:					STUDENT OEN#:				

Legal Names: (Students are registered by their legal name which will be used on legal documents. The student's preferred name will be used at school)

Surname: _____ First Name: _____ Middle Name: _____

Preferred Names: Same as Legal Names, or
 Surname: _____ First Name: _____ Middle Name: _____

Address: _____ Apt./Unit #: _____

City: _____ Postal Code: _____ Phone: _____

Parent Email: _____ Student Email: _____

Does this student identify as Female Male Birthdate: Y Y Y Y M M D D

Special Education:

Does student have special education/diverse learning need? Yes No Does student have specialized equipment? Yes No SEA Yes No

Does this student have an Individual Education Plan (IEP)? Yes No If yes, student must provide a copy to program teacher.

Has this student been identified as an exceptional student, through the Identification Placement Review Committee (IPRC)? Yes No

English Language Learners (ELL) Yes No In your school/board, does this student receive ESL/ELD services? Yes No

Medical Condition(s)/Alert

Anaphylactic Concerns: Yes No If yes specify Allergy: _____ Epinephrine Auto-Injector: Yes No

Non-Dufferin Peel Students Complete Portion Below:

Student Country of Birth _____ If Canada, province of Birth: _____

Arrival Date (into Canada) _____ Expiry Date (if Applicable) _____

Status in Canada Canadian Citizen Permanent Resident Refugee International Student Student on Study Permit Permanent Resident Pending Temporary Resident Parent on Work Permit Parent on Study Permit

Country of Last Residence: _____ Country of Citizenship: _____

Emergency Contact: _____
 First Name _____ Last Name _____ Relationship to Student _____

Address: _____ Home Phone: _____

Business Phone: _____ Cell Phone: _____

Custody Information: Who has legal custody? Both Parents Father Only Mother Only Other: _____

I am 16/17 years of age and have withdrawn from parental control Are there any special arrangements pertaining to access/visitation? Yes, Documentation must be provided. No

Aboriginal Student (Voluntary Self-Identification): for the purposes of supporting First Nation, Metis and Inuit Student achievement objectives of Dufferin Peel and the Ministry of Education and of reporting student's achievement to the Ministry of Education and the Education Quality and Accountability Office, I/We choose to voluntarily self-identify my/child's ancestry as: First Nation Inuit Metis

MANDATORY ATTENDANCE FOR SECONDARY NIGHT/SUMMER SCHOOL
 Regular attendance is crucial for success in all Night/Summer School credit programs. Attendance and punctuality are compulsory. Students must attend class on the first day of Night/Summer School or will be withdrawn from the course. Students will be demitted after 3 (three) consecutive absences. Students may be demitted following a contravention of the Catholic Code of Conduct.

Code of Conduct
 The Dufferin-Peel Catholic District School Board, Adult and Continuing Education Department will strive to create a Catholic learning community in which students are able to develop their spiritual, intellectual, physical and social potential. Dufferin-Peel Catholic District School Board, mandated by the Ministry of Education Safe Schools policy, has established The Catholic Code of Conduct, which outlines the rights and responsibilities of students attending programs in Dufferin-Peel. Detailed information regarding the Catholic Code of Conduct is available at <http://www.dpcdsb.org>

Personal information collected shall be used for the provision of educational services and/or to administer health and emergency responses as required. If required to support the student's needs, personal information, including OSR information may be requested from or shared with their current school. Information is collected under the authority of the Education Act, R.S.O. 1990, c. E.2, (s.170, s.190, s.264, s.265); Sabrina's Law, 2005, S.O. 2005, c. 7 and Ryan's Law (Ensuring Asthma Friendly Schools), 2015, S.O. 2015, c. 3 in accordance with the Municipal Freedom of Information and Protection of Privacy Act. Any questions regarding information collected, may be directed to the school principal or to the Records Management and Access & Privacy Administrator, 40 Matheson Blvd West, Mississauga, ON L5R 1C5 (905) 890-1221 ext. 24443

Student and Parent Responsibility
 By signing this registration form, both student & parent/guardian understand and accept all the terms and requirements for the Adult and Continuing Education Secondary Night/Summer School Program:

Mandatory Signatures	1.	Principal/Designate/Guidance Counsellor Name _____	Principal/Designate/Guidance Counsellor Signature _____	Date: _____
	2.	Student/Applicant Signature _____		Date: _____
	3.	Parent/Guardian Signature (for students under 18 years of age) _____		Date: _____

The Mission of the Dufferin-Peel Catholic District School Board, in partnership with the family and church, is to provide, in a responsible manner, a Catholic education which develops spiritual, intellectual, aesthetic, emotional, social, and physical capabilities of each individual to live fully today and to meet the challenges of the future, thus enriching the community.

Registration Process

All students wishing to take a night school course

1. must FULLY complete the registration form
2. must complete the posted Google Form (<https://bit.ly/31llqkB>) and upload the completed registration form found on the Night School website
3. must forward their fully completed registration form to their Guidance Counsellor for review and approval (current Secondary Day School Students only). Registration forms will be processed only after Guidance Counsellor approval and Credit Counselling Summary/Student Status Sheet or Ontario Student Transcript is received.

ELIGIBILITY

1. DPCDSB, PEEL and all other students currently attending a day school must apply through their guidance office.
2. Students must be a minimum of 16 years of age and have completed grade 10.
3. Students on *Visa permit* must contact the Adult and Con. Ed office at 905-362-0701 EXT. 50016 for further direction **prior** to applying through their Guidance office. Letters of authorization and fees must be obtained prior to Night School commencing.
4. Applications must be sent in PDF format only (no JPEG, JPG, TIFF, PNG, or pictures)

NIGHT SCHOOL COURSE OFFERINGS

Check the Dufferin-Peel CDSB website <https://www3.dpcdsb.org/programs-services/secondary/night-school> for courses offered

IMPORTANT NIGHT SCHOOL DATES

March 10, 2021 - Last Day to Register
 April 6, 2021 - First Night of Virtual Classes
 May 13, 2021 - Midterm (Report Card Distribution TBA)
 May 25, 2021 - Last opportunity to drop without full disclosure
 June 17, 2021 - Final Assessment
 June 22, 2021 - Final Day of Classes

NIGHT SCHOOL FINAL ASSESSMENT DATES

Student **must** complete a final assessment at the end of the program, on the date and time set out by the Adult and Continuing Education Department.

Final Assessment Date: June 17, 2021

IMPORTANT: Note the Final Assessment dates. Students who miss the scheduled final assessment will receive a mark of zero for the final assessment.

Textbooks

Students must provide their own textbooks. Textbook information and textbook distributor information will be provided to students on the first night of classes. There is no obligation to purchase via the textbook distributor.

Cancellation of courses:

DPCDSB reserves the right to cancel or alter any program/course without notice, if required, due to enrolment, change of policy, or availability of instructors/facilities. **Dufferin-Peel does not mail OR email out confirmations.** Every attempt is made to advise students when a course is cancelled. Otherwise, students report to their first requested course/location on the first night.

Is there a dress code?

Students are expected to dress in a respectful and appropriate manner.

Medical Concerns

Participants in Adult and Continuing Education Programs must advise the administration and classroom teacher of any major health concerns/conditions and ensure an emergency contact number is available. Please indicate any allergies especially if anaphylactic.

Students on Suspension and Expulsion

Students who are suspended or expelled from Day School are also suspended or expelled from Night School, Summer School and International Language Programs. Aligned to Board policy, and where possible, students who are on long-term suspension (6 – 20 days), or expulsion, will be provided with opportunities to continue academic work at Archbishop Romero.

Public Transportation For information concerning public transportation, please call:

Mississauga Transit  905-615-4636

Brampton Transit  905-874-2999

Any further questions please contact our office at: 905-362-0701 Ext. 50016 or via email: registerADCED@dpcdsb.org

