

## AGENDA

### Special Board Meeting

Tuesday, March 8, 2022, 6:00 pm

Conference Call

**Mission: Disciples of Christ, nurturing mind, body, and soul to the fullness of life.**

**Vision: Changing the world through Catholic education.**

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<b>A. Routine Matters</b>	
1. Call to Order and Attendance	
2. Land Acknowledgement	
3. Opening Prayer	
4. Approval of Agenda	
a. Approval of Calendar Items	
5. Declaration of Interest	
6. Approval of Minutes	
a. Business Arising from the Minutes	
<b>B. Pastor's Remarks</b>	
<b>C. Awards and Presentations</b>	
<b>D. Delegations</b>	
<b>E. Updates/Information/Reports from Trustees for Receipt</b>	
1. Regular Reports	
a. Ontario Catholic School Trustees' Association Report	
2. Good News Items	
<b>F. Updates/Information/Reports from Committees for Receipt</b>	
<b>G. Updates/Information/Reports from Administration for Receipt</b>	
<b>H. Trustee/Committee/Administration Reports Requiring Action</b>	
1. Use of Proceeds of Disposition to Address Urgent Unfunded Infrastructure Requirements - Superintendents Thomas and Hester	3
<b>I. Notices of Motion</b>	
<b>J. Additional Business</b>	
<b>K. Questions Asked of, and by, Board of Trustees</b>	
<b>L. Declared Interest Items</b>	
<b>M. In Camera Session</b>	
<b>N. Rise and Report</b>	
<b>O. Adjournment</b>	

<b>Special Board Meeting</b>
<b>March 8, 2022</b>
<b>USE OF PROCEEDS OF DISPOSITION TO ADDRESS URGENT UNFUNDED INFRASTRUCTURE REQUIREMENTS</b>
<b>Multi-Year Strategic Plan Values: Trust, Excel</b>

*“May the Lord increase your number, you and your descendants”*

*Psalms 115:14*

## **BACKGROUND**

The Dufferin-Peel Catholic District School Board (DPCDSB) currently has approximately \$6.2 million in available Proceeds of Disposition (POD) from the sale of previous properties that were deemed to be surplus to DPCDSB needs. Under Ontario Regulation 193/10, *Restricted Purposes Revenue*, school boards are restricted on how they may use POD funds. In particular, POD funds may only be used towards school renewal needs that are consistent with the expenditure requirements set out in the School Condition Improvement (SCI) policy, which stipulates those expenditures must be depreciable in nature and can only be made in open and operating schools.

However, Ontario Regulation 193/10 also provides school boards with the opportunity to request a Minister’s exemption to use POD funds for purposes that fall outside of the SCI expenditure requirements.

DPCDSB currently has several urgent facility renewal needs that are not eligible to be funded under the Ministry’s Grants for Student Needs (GSN) capital funding, including SCI and the School Renewal Allocation (SRA). Furthermore, as a result of DPCDSB’s current deficit financial position, there are no longer any Accumulated Surplus (AS) funds available to address these urgent costs. Failure to address these renewal needs in an expeditious manner may lead to health and safety concerns and impede DPCDSB’s ability to reduce ongoing operational costs through the consolidation of administrative services that are currently operating in different locations.

As a result, DPCDSB staff are recommending a submission to the Ministry of Education to request an exemption to Ontario Regulation 193/10 in order to utilize POD funds for the facility renewal needs identified in this report.

## **DISCUSSION**

While renewal projects in open and operating schools serving students in kindergarten to grade 12 are eligible to be funded through either SCI or SRA, this is not the case for projects in DPCDSB administrative facilities, such as the Catholic Education Centre (CEC) or Keaton Centre, or in facilities that are owned and operated by DPCDSB but which do not have students in kindergarten to grade 12, such as the former St. Mary Catholic Elementary School (Port Credit), which is being leased to a child care centre. Previously, DPCDSB had dedicated an amount within AS funds to address these kinds of renewal projects. At year-end 2020-2021, all AS funds were utilized to offset the deficit financial position.

DPCDSB must continue to attend to urgent and ongoing facility renewal work to keep these facilities in a state of good repair, with a particular emphasis on ensuring that all items that are critical to the operation of the facilities and those which pertain to health and safety are addressed.

DPCDSB currently has approximately \$6.2 million in available POD from the sale of properties that have previously been declared surplus to DPCDSB needs. The use of POD funds has been recommended for the following priority projects:

- Replacement of two boilers at the former St. Mary Catholic Elementary School, Port Credit, which is currently being leased to the Fun School Child Care Centre. These costs cannot be funded through SCI or SRA because this facility is no longer an open and operating school serving DPCDSB students.
- Demolition of temporary accommodations, such as portapaks and relocatable classroom modules that are no longer being used to accommodate students and which are in various states of disrepair. SRA or SCI funding cannot be used to cover demolition costs of temporary accommodations. This would impact structures at Our Lady of Good Voyage, St. Jude, St. John XXIII, Metropolitan Andrei, St. John Bosco, Pauline Vanier, and Our Lady of Fatima Catholic elementary schools. Based on existing facility condition and available timing to do this work, DPCDSB would prioritize the demolition of structures at Our Lady of Good Voyage, St. Jude and St. John XXIII Catholic elementary schools during the summer months of 2022 and address the remaining structures at a future date.
- Interior renovations of administrative space at St. Kateri Tekakwitha Catholic Learning Centre to facilitate consolidation of ICT and Adult and Continuing Education programs and administration from the Brian J. Fleming Catholic Learning Centre and the St. Gabriel Catholic Learning Centre. The Ministry does not provide boards with dedicated funding to address renewal and/or retrofit costs associated with administrative spaces. Ongoing, DPCDSB has worked to consolidate and reduce use of leased facilities to fully utilize administrative facilities.
- Ventilation upgrades and the installation of a new public address system at the CEC. The Ministry provided a portion of the cost of the ventilation upgrades through the COVID-19 Resilience Infrastructure Stream (CVRIS) funding program in 2020, however, actual costs to complete this work have increased as a result of escalating resource costs and long lead times in provincial supply chain.

ITEM	COST ESTIMATE	COMMENTS
Demolition of portapaks and relocatable classroom modules related to unused pupil places	\$1,000,000	Removal of temporary accommodations across several schools that are no longer required due to enrolment changes and condition. No other funding source available to address these costs.
CEC – ventilation upgrades and installation of new public address system	\$1,500,000	Ventilation upgrades were partially funded by CVRIS, however, actual costs exceeded initial estimates. New public address system is required for emergencies/health and safety. No other funding source available to address these costs.
St. Mary’s (Port Credit) – boilers	\$250,000	Leased to Fun School Child Care Centre. Both existing boilers are at end-of-life and must be replaced. No other funding source available to address these costs.
St. Kateri Tekakwitha – Interior Retrofits	\$800,000	Retrofits to existing administrative spaces to accommodate ICT and Continuing Education staff being relocated from Brian J. Fleming and St. Gabriel. No other funding source available to address these costs.
Funding of prior capital commitments	\$700,000	To assist with the current financial deficit position, monies will be utilized to fully fund prior board funded capital commitments which have an annual impact on DPCDSB’s compliance operating budget.
<b>Total Requested Use of Proceeds of Disposition</b>	<b>\$4,250,000</b>	

It is important to note that this request to the Ministry to use POD is a result of the need to address urgent infrastructure needs for which no other identifiable source of funding exists. Annually, DPCDSB has a school renewal plan to use SRA and SCI that addresses the most urgent infrastructure needs in open and operating schools, such as replacing roofs, boilers, air conditioning, and school fields. These specified types of renewal needs have not been included in this request to use POD as they are not as urgent as the projects listed above and can be addressed by other sources of funding. DPCDSB also anticipates generating additional POD in the coming months from a recent agreement to dispose of surplus property. This will increase the total amount of POD available for future use. Going forward, DPCDSB will also continue to assess other capital requirements to be funded by POD where no other funding sources exist.

## **CONCLUSION**

DPCDSB is recommending a request to the Ministry of Education to approve an exemption to Ontario Regulation 193/10 for the use of \$4,250,000 of POD towards the expenditures noted in this report, for which there is no other source of funding.

### **THE FOLLOWING RECOMMENDATION IS PROVIDED FOR CONSIDERATION:**

- 1. THAT THE REPORT TO THE BOARD OF TRUSTEES, *USE OF PROCEEDS OF DISPOSITION TO ADDRESS URGENT UNFUNDED INFRASTRUCTURE REQUIREMENTS*, BE RECEIVED.**

- 2. THAT THE BOARD OF TRUSTEES APPROVE THE RECOMMENDED USE OF \$4,250,000 IN PROCEEDS OF DISPOSITION, AS OUTLINED IN THIS REPORT, BASED ON MINISTER APPROVAL.**

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