



**Minutes of the Regular Board Meeting
Tuesday, December 9, 2014 - 7:00 p.m.
Board Room, Catholic Education Centre**

Chair:	M. Pascucci		
Vice-Chair:	F. Di Cosola		
Trustees:	A. Abbruscato	D. D'Souza	A. da Silva
	L. del Rosario	S. Hobin	B. Iannicca
	E. O'Toole	T. Thomas	S. Xaviour
Student Trustees:	I. Balcerzak	M. Benoy	
Director of Education:			J. B. Kostoff
Associate Director of Corporate Services and Chief Financial Officer and Treasurer:			J. Hrajnik
Associate Director of Instructional Services:			S. McWatters
Superintendents:	D. Amaral	B. Bjarnason	C. Blanchard
	J. Cherepacha	T. Cruz	S. Kendrick
	M. Mazzorato	N. Milanetti	D. Oude-Reimerink
	L. Papaloni	C. Pitoscia	S. Steer
	L. Storey	M. Vecchiarino	
Assistant Superintendents:		D. Finegan-Downey	E. Fischer
General Managers:	B. Campbell	R. Eberhardt	B. Hester
	R. Moriah		
Recorder:	L. Mackereth		

A Routine Matters

1. Call to Order and Attendance
Chair M. Pascucci called the meeting to order at 7:00 p.m.
2. Opening Prayer
Chair of the Board, M. Pascucci led the Opening Prayer.
3. Declaration of Interest

The following trustees declared an interest in agenda items:

- A5 Minutes of Regular Board Meeting – November 25, 2014 - Item A3 and Item L
- H3 2014-2015 Revised Estimates - Operating
- H5 Proposed Multi-Year Strategy – Accumulated Surplus
- M1 In-Camera – Minutes of In-Camera Session of Regular Board Meeting
– November 25, 2014 - Item M1
- M2 Proposed Multi-Year Strategy – Accumulated Surplus – In Camera

Trustee M. Pascucci–family member belongs to OECTA
Trustee D. D’Souza- family member employee of the board
Trustee B. Iannicca–family members belong to OECTA and CUPE 2026
Trustee A. da Silva–family member belongs to OECTA
Trustee F. Di Cosola–family member belongs to CUPE at another board.
Trustee A. Abbruscato–family members belong to OECTA
Student Trustee M. Benoy - family member employee of the board
Trustee S. Hobin–family members belong to OECTA (*declared after E i a – Board Composition Report*)

Motion 010 (14-12-09) by A. da Silva

Seconded by L. del Rosario

**THAT THE DECLARED INTEREST ITEMS BE MOVED TO AGENDA ITEM L.
CARRIED**

4. Approval of the Agenda

The following revisions were made to the Agenda:

H 2 – deletion of pages 3-6

Reports for Distribution:

H1 – Minutes of the Faith and Program Meeting, December 8, 2014

M 3 – Administrative Appointments and Transfers

Motion 011 (14-12-09) by B. Iannicca

Seconded by T. Thomas

THAT THE AGENDA BE APPROVED, AS AMENDED.

CARRIED

- i) Approval of Consent of Calendar Item
 - a) October 31, 2014 Enrollment Report

Motion 012 (14-12-09) by E. O’Toole

Seconded by L. del Rosario

THAT THE OCTOBER 31, 2014 ENROLLMENT REPORT, BE RECEIVED.

CARRIED

5. Approval of the Minutes of the Regular Board Meeting of November 25, 2014 excluding A3 Item L.

Motion 013 (14-12-09) by S. Xaviour

Seconded by D. D’Souza

**THAT THE MINUTES OF THE REGULAR BOARD MEETING OF NOVEMBER 25, 2014
EXCLUDING A3 ITEM L, BE APPROVED.**

CARRIED

6. Approval of the Minutes of the Inaugural Board Meeting of December 2, 2014

Motion 014 (14-12-09) by B. Iannicca

Seconded by A. da Silva

**THAT THE MINUTES OF THE INAUGURAL BOARD MEETING OF DECEMBER 2, 2014,
BE APPROVED.**

CARRIED

i) Business Arising from the Minutes
Nil

B Awards and Presentations

Nil

C Pastor's Remarks

Nil

D Delegations

Nil

E Information/Reports from Trustees, for Receipt

i) Regular Reports
a) Board Committee Composition

Trustee S. Hobin joined the meeting in process at 7:09 p.m.

J. B. Kostoff, Director of Education, outlined the committee positions that needed to be addressed. The outcome is as follows:

Audit Committee - Trustees S. Hobin, E. O'Toole and T. Thomas

Discipline Committee - Trustees S. Hobin, F. Di Cosola, S. Xaviour, A. Abbruscato, D. D'Souza

Special Education Advisory Committee (SEAC) - Trustees S. Hobin, L. del Rosario, D. D'Souza (alternate) and T. Thomas (alternate)

Supervised Alternative Learning (SAL) - Trustees S. Hobin, A. Abbruscato (alternate)

School Year Calendar Committee - Trustees A. Abbruscato, S. Xaviour (alternate)

Central Committee for Catholic School Advisory Councils - Trustees S. Xaviour and T. Thomas

Secondary School Scholarships & Awards - Trustees A. Abbruscato, S. Xaviour (alternate)

STOPR - Trustee A. da Silva

Challenged Material - Trustees S. Hobin, D. D'Souza

Catholic Partners - Trustees M. Pascucci, T. Thomas

Brampton Board of Trade - Trustees D. D'Souza, S. Xaviour, A. da Silva

Brampton Library Board – to be determined

Brampton School Traffic Safety Council - Trustee D. D'Souza

Brampton Clean City Committee - Trustee S. Xaviour

Brampton Safe City Campaign - Trustee A. da Silva

Caledon Arts Advisory Council – to be determined

Mississauga Board of Trade - Trustees A. Abbruscato, L. del Rosario, S. Hobin, B. Iannicca, E. O'Toole, M. Pascucci, T. Thomas

Mississauga Public Library Board - Trustee T. Thomas

Mississauga Traffic Safety Council - Trustee A. Abbruscato
Ontario Catholic School Trustee Association - Trustees A. da Silva, T. Thomas
Peel Safe and Active Routes to School - Trustee T. Thomas
Safe City Mississauga - Trustee T. Thomas

Trustee E. O'Toole requested the membership of the Discipline Committee be addressed at the By-Law/Policies Review Committee Meeting in February 2015.

Representation on Brampton Safe City will be brought forward for review in May 2015.

Trustee S. Hobin declared an interest in:

A5 Minutes of Regular Board Meeting – November 25, 2014 - Item A3 and Item L

H3 2014-2015 Revised Estimates - Operating

H5 Proposed Multi-Year Strategy – Accumulated Surplus

M1 Minutes of In-Camera Session of Regular Board Meeting – November 25, 2014 - Item M1

M2 Proposed Multi-Year Strategy – Accumulated Surplus – In Camera

Motion 015 (14-12-09) by D. D'Souza

Seconded by L. del Rosario

THAT THE BOARD COMMITTEE COMPOSITION REPORT, BE APPROVED.

CARRIED

ii) Good News Items

Trustee S. Hobin shared the following:

- Congratulations and thank you to Principal DiGiambattista and her staff for bringing the community together for Breakfast with Santa at St. Louis School.
- Mississauga South Family of Schools hosted the Annual MS Youth Faith Rally based on the theme *Together We Build God's Kingdom: We are Gifts*. Youth Faith Ambassadors from 22 elementary and 4 secondary schools gathered at John Paul II Cultural Centre. The St. Martin Secondary School Drumline kicked off the ceremonies, followed by guest speaker David Paterson, Youth Faith leader from St. Francis Xavier parish. Loyola Secondary Choir performed in the afternoon. Thank you to Superintendent D. Amaral, C. Turco, the administrators and teachers in the Family for such an uplifting event where students recognize their gifts.
- Thank you to staff, school council members and parish priests for the many advent celebrations and masses.
- Thank you to all of the schools who are raising funds to help those in need.

Trustee A. da Silva shared the followings:

- Congratulations to St. Joachim School for their Advent Gathering. The community came together to enjoy and evening of prayer, advent crafts and snacks.

Trustee S. Xaviour shared the following:

- I would like to take a moment to address an issue related to my election campaign. Some members of the community have taken exception to my choice of words in describing my experience as a representative of my school and of this board in my campaign material.

I never have said I was a student trustee of the board. I used the term generically to describe my role as a representative of my school where I served as Student Council Prime Minister and as a member of our Student Voice Council.

I regret any discomfort my actions may have brought to the board or to others. This was not my intention.

I do not believe I was elected based on one comment, but rather on the extensive campaign I ran in my wards. I am fully committed to serving the ratepayers of Brampton Wards 7-10, to being a good steward of Catholic education, to upholding the oath of office I took just last week and to being the best trustee that I can be. Thank you.

F Reports from Committees, for Receipt

1. Minutes of the Special Education Advisory Committee Meeting, November 26, 2014

Motion 016 (14-12-09) by B. Iannicca

Seconded by S. Hobin

THAT THE MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING, NOVEMBER 26, 2014, BE RECEIVED.

CARRIED

G Information/Reports from Administration, for Receipt

1. Letter of Retirement- S. Hensman, Principal—J. B. Kostoff

J. B. Kostoff, Director of Education congratulated Principal S. Hensman on her years as an educator in Dufferin-Peel. On behalf of senior management, Director Kostoff extended thanks and best wishes.

Trustee S. Hobin thanked S. Hensman for her devotion to the welfare of children and her dedication to Catholic education. On behalf of all trustees, Trustee Hobin wished her well in her retirement.

Motion 017 (14-12-09) by S. Hobin

Seconded by B. Iannicca

THAT THE LETTER OF RETIREMENT, S. HENSMAN, BE RECEIVED WITH REGRET.

CARRIED

H Trustee, Committee, Administration Reports, Requiring Action

1. Minutes of the Faith and Program Committee Meeting, December 8, 2014
— E. O’Toole
The Minutes were distributed at the meeting.

Motion 018 (14-12-09) by E. O’Toole

Seconded by L. del Rosario

**THAT THE MINUTES OF THE FAITH AND PROGRAM COMMITTEE MEETING
DECEMBER 8, 2014, BE RECEIVED.**

CARRIED

Motion 019 (14-12-09) by E. O’Toole

Seconded by L. del Rosario

**THAT THE DUFFERIN-PEEL CATHOLIC DISTRICT SCHOOL BOARD ADOPT THE FAITH AND
PROGRAM COMMITTEE TERMS OF REFERENCE FOR 2014/2015.**

FAITH AND PROGRAM COMMITTEE

Chair: E. O’Toole

Vice-Chair: L. del Rosario

Members: A. Abbruscato, D. D’Souza, A. da Silva, F. Di Cosola, S. Hobin,
B. Iannicca, M. Pascucci, T. Thomas, S. Xaviour
I. Balcerzak – Student Trustee
M. Benoy – Student Trustee

Resource Staff: Superintendent of Program D. Oude-Reimerink
Superintendent of Special Education and Support Services S. Kendrick

Monitoring: Associate Director, Instructional Services S. McWatters

Proposed Terms of Reference

The following matters are within the jurisdiction of the Faith and Program Committee and its members:

- 1) review matters with respect to program in the elementary and secondary panels of schools and make appropriate recommendations to the Board;
- 2) review matters with respect to Adult & Continuing Education Programs and make appropriate recommendations to the Board;
- 3) review matters with respect to Special Education and Support Services including funding and make appropriate recommendations to the Board;
- 4) review other Faith and Program matters referred by the Board and make appropriate recommendations;
- 5) provide opportunities for trustees and staff to share and develop our Catholic faith, through retreats and Adult Faith Formation activities;

- 6) promote dialogue among all the partners in Catholic education and maintain liaison with the Archdiocese/local parishes and schools and make appropriate recommendations regarding mutual concerns;
- 7) receive input, through staff as appropriate, from the following:
 - a) Principals/Vice Principals – Elementary and Secondary
 - b) Academic Coordinators and Consultants
 - c) Teachers (O.E.C.T.A.) – Elementary
 - d) Teachers (O.E.C.T.A.) – Secondary
 - e) Ontario English Catholic Teachers’ Association Occasional Teachers (OECTA/OT)
 - f) Support Services Personnel – Psychology, Social Work, Speech/Language/Hearing and Vision, and Child and Youth Worker, Association of Professional Support Services Personnel (APSSP)
 - g) Educational Resource Workers (ERW), Dedicated Early Childhood Educators (DECE), Dufferin-Peel Educational Resource Workers Association (DPERWA)
 - h) Ontario Public Service Employees Union (OPSEU)
 - i) Catholic School Chaplains of Ontario (CSCO)
 - j) Others, as appropriate
 - k)

Reports to: The Board

Meetings: Monthly

CARRIED

- 2. Nominations of Membership on the Special Education Advisory Committee: January 2015 to December 2018- S. McWatters/S. Kendrick

E. Fischer, Assistant Superintendent, Special Education and Support Services advised that the nominees for the Special Education Advisory Council are representatives of local associations. Names presented were nominated by the local associations. This year there are additional representatives; one from VOICE/Peel Parents of Hearing Impaired Children and one from Central Committee for Catholic School Advisory Councils (CCCSC).

Motion 020 (14-12-09) by A. Abbruscato

Seconded by L. del Rosario

- 1. THAT THE REPORT, NOMINATIONS OF MEMBERSHIP ON THE SPECIAL EDUCATION ADVISORY COMMITTEE: JANUARY 2015 TO DECEMBER 2018, BE RECEIVED.**

CARRIED

Motion 021 (14-12-09) by A. Abbruscato

Seconded by L. del Rosario

- 2. THAT THE REPORT, NOMINATIONS OF MEMBERSHIP ON THE SPECIAL EDUCATION ADVISORY COMMITTEE: JANUARY 2015 TO DECEMBER 2018, BE APPROVED.**

CARRIED

3. 2014-2015 Revised Estimates – Operating Budget—J. Cherepacha
Declared Interest Item moved to Agenda Item L2
4. 2014-2015 Revised Estimates-Capital Budget—J. Cherepacha

J. Cherepacha, Superintendent of Financial Services, reviewed the information provided in the report. The revised estimates submitted provided an opportunity to reflect on changes since the original estimates were submitted to the Ministry of Education in June 2014. Revised estimates are required to be filed with the Ministry by December 15, 2014.

In response to Trustee F. Di Cosola’s inquiry, Superintendent J. Cherepacha advised the Full Day Kindergarten (FDK) line reflects projects currently underway, scheduled for completion before the end of August 2015.

Motion 022 (14-12-09) by T. Thomas

Seconded by S. Hobin

1. **THAT THE REPORT, 2014-2015 REVISED ESTIMATES-CAPITAL BUDGET, BE RECEIVED.**
CARRIED

Motion 023 (14-12-09) by T. Thomas

Seconded by S. Hobin

2. **THAT THE BOARD APPROVE A COMPLIANT 2014-2015 REVISED CAPITAL BUDGET POSITION WITH CAPITAL EXPENDITURES TOTALLING \$105.9 MILLION, SUBJECT TO MINOR CHANGES ONCE THE MINISTRY FINANCIAL REPORTING PACKAGE IS COMPLETED.**
CARRIED

5. Proposed Multi-Year Strategy-Accumulated Surplus- J. Cherepacha
Declared Interest Item moved to Agenda Item L3

I Notices of Motion

Nil

J Additional Business

Nil

K Questions asked of, and by Board Members

The Chair was passed to Trustee F. Di Cosola.

1. Trustee M. Pascucci inquired about the status of 21st Century Learning. Staff advised a report will come forward in January providing the data from the user surveys and an update number on computers and tablets. As well, Administrators will be asked to develop a technology plan with their school councils. Policy recommendations will be presented at the February By-Law/Policies Review Committee concerning *Bring Your Own Device* (BYOD).
2. Trustee M. Pascucci inquired how school councils would be able to purchase tablets and other technology for school use. Staff advised purchase of the tablets would be done centrally to ensure equity, installation of apps, and to ensure Broader Public Sector guidelines are followed. School Councils would be encouraged to purchase other types of technology.

3. Trustee B. Iannicca asked what staff is doing to educate parents on 21st Century Learning. Staff responded, at the local school, through PRO grants, there are elements related to collaborative inquiry and student voice. Staff are exploring workshop sessions for parents.
4. Trustee B. Iannicca requested staff bring forward a report or presentation on "My Blueprint". Trustee D. D'Souza asked staff to include number of student users.
5. Trustee B. Iannicca asked when we might move away from the traditional textbook to an electronic download. Staff advised there are many challenges and costs to e-learning textbooks to consider such as the device, license costs, version of program, and beginning and end date of resources. Publishers remind us that 80% of the cost of a textbook is the intellectual capital and production, a small amount of the cost is for the paper.
6. Trustee B. Iannicca inquired about Awards Ceremonies being held during the day. Staff will study and update in the trustee communication.
7. Trustee A. da Silva requested summary of technology be provided to trustees.

L Declared Interest Items

Trustee E. O'Toole assumed the Chair.

Trustee M. Pascucci—family member belongs to OECTA

Trustee D. D'Souza- family member employed by the board

Trustee B. Iannicca—family members belong to OECTA and CUPE 2026

Trustee A. da Silva—family member belongs to OECTA

Trustee F. Di Cosola—family member belongs to CUPE at another board A5 and L

Trustee A. Abbruscato—family members belong to OECTA

Student Trustee-M. Benoy - family member employed by the board

Trustee S. Hobin—family members belong to OECTA (*declared after E i a Board Committee composition*)

1. Approval of Minutes of the Regular Board Meeting of November 25, 2014, A3 Item L.

Motion 024 (14-12-09) by T. Thomas

Seconded by S. Xaviour

THAT THE MINUTES OF THE REGULAR BOARD MEETING OF NOVEMBER 25, 2014, A3 ITEM L, BE APPROVED.

CARRIED

2. 2014-2015 Revised Estimates – Operating Budget—J. Cherepacha

J. B. Kostoff, Director of Education, noted the revised estimates reflect eight years of balanced budgets for Dufferin-Peel.

J. Hrajnik, Associate Director of Corporate Services, Chief Financial Officer and Treasurer indicated that it will be more difficult to balance the budget in the future, due to increasingly uncontrollable variables.

J. Cherepacha, Superintendent of Financial Services advised the report provided a summary of the reporting of the 2014-2015 Revised Estimates – Operating Budget financial package to be filed with the ministry by December 15, 2014.

Motion 025 (14-12-09) by T. Thomas

Seconded by E. O’Toole

- 1. THAT THE REPORT, 2014-2015 REVISED ESTIMATES-OPERATING BUDGET, BE RECEIVED.
CARRIED**

Motion 026 (14-12-09) by L. del Rosario

Seconded by E. O’Toole

- 2. THAT THE BOARD APPROVE THE COMPLIANT 2014-2015 REVISED ESTIMATES OPERATING BUDGET POSITION WITH OPERATING EXPENDITURES TOTALING \$861.6 MILLION, SUBJECT TO MINOR CHANGES ONCE THE MINISTRY FINANCIAL REPORTING PACKAGE IS COMPLETED, AND INCLUDES THE BOARD APPROVED USE OF \$2.8 MILLION FOR EMPLOYEE FUTURE BENEFIT LIABILITIES.**

CARRIED

3. Proposed Multi-Year Strategy—Accumulated Surplus—J. Cherepacha

J. Hrajnik, Associate Director of Corporate Services and Chief Financial Officer clarified the multi-year strategy.

J. B. Kostoff, Director of Education, indicated \$6 million of accumulated surplus would be reinvested in learning, technology and infrastructure to support student achievement and well-being.

Reflecting the Board’s Strategic Plan and the Catholic Board Learning Plan, funds will be allocated to ICT licensing requirements for tablets and Personal Electronic Devices (PED), an on-line payment system in the schools, implementation of an integrated Financial/Human Resources ERP System, a fire suppression archive solution, textbooks, French Immersion and library resources, 21st century learning, Community Relations, Equity and Diversity, funds to address issues related to Health and Safety and Audit Committee recommendations, SHSM initiatives, building on Parish-Home-School relationships, support expansion of the IB Pathway with a Brampton Global Institute site, support elementary athletics; to contingency funds to address unforeseen expenses, and maintenance and repairs to the CEC/Keaton buildings.

Additionally, \$20,000 from previously committed and approved accumulated surplus will be used to review and update the board’s community studies resource, *Our Story Our Tradition Our Journey*.

Trustee T. Thomas inquired regarding the Ascension of Our Lord Secondary School sports field. J. B. Kostoff, Director of Education, advised this item would need to be brought forward when the Capital Priorities are being identified.

In response to Trustee E. O’Toole, staff advised the driving the bus requires a special driver’s license and for many the personal liability is a concern.

Trustee S. Xaviour inquired about cashless schools. Staff will investigate further because many cashless systems charge fees to the user.

J. Hrajnik, Associate Director of Corporate Services, Chief Financial Officer and Treasurer, thanked staff for their work on this initiative. Trustee F. Di Cosola also thanked staff on behalf of the Board of Trustees.

Motion 027 (14-12-09) by L. del Rosario

Seconded by E. O’Toole

1. THAT THE REPORT, PROPOSED MULTI-YEAR STRATEGY-ACCUMULATED SURPLUS, BE RECEIVED.

CARRIED

Motion 028 (14-12-09) by L. del Rosario

Seconded by E. O’Toole

2. THAT THE THAT THE BOARD APPROVE, SUBJECT TO MINISTRY OF EDUCATION APPROVAL IF REQUIRED, THE ALLOCATION OF \$6.0 MILLION OF ITS ACCUMULATED SURPLUS TO PROVIDE FOR THE FOLLOWING:

- \$0.4 million to address licensing requirements for IT.
- \$1.5 million to investigate and implement an On-Line Payment system in our schools and implement an integrated Financial /Human Resource ERP System.
- \$0.5 million for a Fire Suppression Archive solution.
- \$0.6 million for Textbooks, French Immersion and Library resources.
- \$0.3 million for 21st Century Learning.
- \$0.2 million for Community Relations and Equity & Diversity.
- \$0.2 million to address emerging issues related to Health & Safety, Audit Committee recommendations and modular professional development.
- \$0.3 million for renovation requests related to SHSM initiatives.
- \$0.2 million to build on Parish-Home-School relationships.
- \$0.1 million to support expansion of the IB Pathway with a Brampton Global Institute site.
- \$0.2 million to support Elementary Athletics.
- \$0.5 million to be added to Contingency, as fiscally prudent, to address unforeseen expenses.
- \$1.0 million to address maintenance and repairs to the CEC/Keaton buildings (Health & Safety related).

CARRIED

Motion 029 (14-12-09) by L. del Rosario

Seconded by T. Thomas

3. THAT THE THAT THE BOARD APPROVE, SUBJECT TO MINISTRY OF EDUCATION APPROVAL IF REQUIRED, THE REDIRECTION OF \$20,000 OF ITS PREVIOUSLY COMMITTEED ACCUMULATED SURPLUS TO REVIEW AND REVISE *OUR STORY OUR TRADITION OUR JOURNEY* INITIATIVE. THE FUNDS TO COME FROM THE ALLOCATION FOR CPR RESOURCES.

CARRIED

M In Camera Session

Motion 030 (14-12-09) by S. Xaviour

Seconded by S. Hobin

THAT THE BOARD RESOLVE INTO THE COMMITTEE OF THE WHOLE FOR THE IN CAMERA SESSION.

CARRIED

N Rise and Report

Motion 031 (14-12-09) by S. Xaviour

Seconded by S. Hobin

THAT THE REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA BE PRESENTED AND THAT THE COMMITTEE'S RECOMMENDATIONS BE ADOPTED.

CARRIED

O Future Meetings

January 27, 2015

February 24, 2015

March 24, 2015

April 28, 2015

May 26, 2015

June 16, 2015

p Adjournment

Motion 032 (14-12-09) by A. da Silva

Seconded by T. Thomas

THAT THE MEETING BE ADJOURNED.

CARRIED