

**Minutes of the Central Committee for Catholic School Councils Meeting**  
**Thursday, January 15, 2015 – 7.00 p.m.**  
**Board Room, Catholic Education Centre**

Chair: G. Rodney

Vice-Chair: L. Davoli

Trustees: S. Xaviour

Superintendent: M. Mazzorato

Members Present: T. Cruz, Board Representative  
T. De Souza - Alternate OECTA Elementary Representative  
P. MacDonald – DPSU OECTA Secondary Representative  
M. O’Mahony – Principals/Vice-Principals Assoc. – Elementary Representative  
G. Ogundele –Diocesan Representative  
R. Quattro – OAPCE Representative  
P. Olivieri – SEAC / CCCSC Liaison  
K. Foschia – Brampton East Caledon Dufferin Malton – Elementary Rep.  
K. Cespite – Brampton East Caledon Dufferin Malton – Secondary Rep.  
M. Beaton – Brampton North East – Elementary Representative  
G. Rodney – Brampton West – Elementary Representative  
V. Kameka – Brampton West - Secondary Representative  
S. Sukhu – Mississauga Brampton Central – Elementary Representative  
M. Emery – Mississauga Brampton Central – Secondary Representative  
L. Kostick – Mississauga East – Elementary Representative  
L. Davoli – Mississauga North – Elementary Representative  
J. Rodrigo – Mississauga North – Secondary Representative  
L. Tedesco – Mississauga South – Elementary Representative

Regrets: T. Thomas – Trustee  
C. DiCarlo – OECTA Elementary Representative  
A. Aidoo – Brampton North East – Secondary Representative

Recorder: C. Fernandes

**A. Routine Matters**

1. Call to Order
  - G. Rodney called the meeting to order at 7.00 p.m.
  - M. Mazzorato welcomed Trustee S. Xaviour and P. Olivieri (SEAC/CCCSC Liaison)
  
2. Opening Prayer led by Dr. G. Ogundele

3. Attendance

- i. Welcome and Declaration by CCCSC Representatives - Nil
- ii. Declaration of Conflict of Interest – Nil
- iii. Declaration of Alternatives by Family of Schools
- iv. Identification of Observers and Guests
  - V. Bonsu – Chair – St. Roch S.S.
  - K. Canlas – Chair of St. Valentine School
  - C. Colucci – Parent - St. Cornelius School
  - M. Cottarino – Parent, St. Joseph Elem (Miss.)/St. Aloysius Gonzaga S.S.
  - J. Creighton – Chair - St. Thomas Aquinas S.S.
  - J. Gordon – Alternate BECDM Family
  - K. Magdangal - Alternate OAPCE Representative
  - M. Martinovic – Co-Chair - Our Lady of Mercy
  - C. Murphy – Principal – St. Paul S.S. (Presenter)
  - E. Pegas-Ferreira – Chair – Iona Catholic S.S.
  - N. Petrocco – Co-Chair – St. Peter E.S.
  - N. Phipps – Co-Chair - St. Julia E.S.
  - V. Ramwa
  - O. Voloshyn – Co-Chair - St. Sofia

4. Approval of Minutes of October 22nd, 2014 Meeting

- **Moved by K. Cespite and K. Magdangal**

**THAT THE MINUTES OF THE OCTOBER 22<sup>nd</sup>, 2014 MEETING BE APPROVED**

***CARRIED***

5. Business arising from the Minutes - Nil

6. Approval of the Agenda

- **Moved by K. Magdangal and R. Quattro**

**THAT THE AGENDA BE APPROVED**

***CARRIED***

**B. Presentations**

1. *CCCSC Mid-Winter Parent Engagement Events – C. Murphy, Principal, St. Paul S.S.*
  - A Parent Engagement evening focusing on 21<sup>st</sup> Century Learning and the role of inquiry is being planned for the Board.
  - Research clearly indicates that good schools become better schools when they are strongly connected to parents as part of the learning community. One of the many strengths of the Dufferin Peel Catholic Board Learning Plan is its intentional focus on creating a responsive culture that enables students to cope and compete in a world of continually and rapidly changing media and technology.

- The evening is divided into two parts. It will run from 6:30 p.m. to 8:30 at all sites. From 6:30 to 7:30, Family of School Chairs with their School Principal will meet with their Superintendent and Trustees to discuss specific family priorities. From 7:30 p.m. through 8:30, all parents from the school community who are interested, along with school council chairs, will have the opportunity to select two workshops at the elementary or secondary level that highlight the best practices in classrooms and provide insight into what inquiry looks like as a vehicle for 21<sup>st</sup> Century Learning. Workshops will look at how inquiry works in mathematics, literacy, the classroom set up as a responsive environment, kindergarten, and a myriad of other topics that highlight inquiry.
- The event will run on February 10<sup>th</sup>, 2015 at Robert F. Hall S.S. for the Brampton East/Caledon/Dufferin/Malton Family of Schools, and at St. Josephine Bakhita School for the Brampton West, Brampton North East, and the Mississauga Brampton Central (Brampton schools) Families of Schools. On February 25<sup>th</sup>, the event will be run at St. Timothy School for the Mississauga East and Mississauga Brampton Central (Mississauga schools) Family of Schools, and at St. Valentine School for the Mississauga North and Mississauga South Families of Schools. March 3, 2015 has been selected as a snow date for all sites. Further information and workshop selections will be posted on school websites in the next week to allow parents to choose what they wish to become more informed about.

2. *Concussion Protocol – T. Cruz, Superintendent, Mississauga North Family of Schools*

- In March 2012 the Provincial Government launched a concussion strategy, Bill 39, as a result of the increase in the number of concussions being diagnosed in emergency rooms and lobbying. The Ministry then decided to release Policy/Program Memorandum (PPM) 158 to deal with this issue rather than continuing to move it through legislation. In response to PPM 158 Board staff will:
  - Develop and maintain a policy on concussions;
  - Increase their awareness of signs and symptoms of concussions;
  - Learn how concussions will be managed collaboratively.
- When a student is medically diagnosed with a concussion, school administrators will discuss and offer parents the opportunity to work with school psychology staff to develop an individual plan. If parent/guardians/student agree, an age appropriate Concussion Symptom Questionnaire is completed with psychology staff. Responses help the school team to determine what symptoms the child has and what accommodations are needed. The questionnaire is reviewed at the end of each day by school staff to determine progress through the phases and to make changes, as necessary, to accommodations.
- An Individual Student Plan – C (concussions) is completed at the beginning of the diagnosis. This guides staff through the return to learn/return to play phases. The plan is updated as the student moves through these phases and in consultation with school psychology staff. The plan is filed in the student's OSR when the process is completed.
- Parents/students will receive the "Concussions are Serious" pamphlet when a student receives an injury to the head and reports it to staff.
- School Administrators have already received training on the Concussion Protocol and training of school staff will continue until May.

3. *Milk Bags Unlimited – R. Quattro (OAPCE Representative) and I. Quattro (Student at St. Martin Secondary School)*

- The attached YouTube clip was played for the CCCSC and illustrates how the bags are processed and woven into the mats.

[https://www.youtube.com/watch?v=lkRmOFBP\\_5Y&feature=youtu.be](https://www.youtube.com/watch?v=lkRmOFBP_5Y&feature=youtu.be)

## C. REPORTS

1. *Trustee Report – S. Xaviour*

- Trustee Xaviour, on behalf of the Trustees, thanked everyone for attending the Commissioning Ceremony and the meeting. He also thanked R. Quattro and I. Quattro for the presentation and will share with the other Trustees all the good things that are going on in DP Schools.

2. *Superintendent's Report – M. Mazzorato*

- The Dufferin-Peel Catholic District School Board (DPCDSB) is dedicated to promoting stewardship and sustainable practices throughout the board and, for the first time, this year a new leadership award, St. Hildegard of Bingen Viriditas Award, has been introduced. At the September 2015 Board Meeting, an individual who has demonstrated an unwavering commitment to stewardship and sustainable practices will be recognized. This award will be presented on an annual basis.
- In 2013 – 2014, the DPCDSB was one of just three school boards in the Province in which 100% of schools received Eco Certification. This year we hope to achieve the same goal and to achieve higher levels within certification.
- More focus is being placed on eco-friendly practices at the CEC and Keaton Centre. Staff members at both facilities are invited to participate in board-wide activities such as National Sweater Day and Earth Hour. The CEC and Keaton Centre are also invited to participate in the collection of milk bags for the Milk Bags Unlimited initiative.
- National Sweater Day will be held on February 5, 2015 and students and staff at all our schools and facilities are encouraged to participate. Emphasis is being placed on the Catholic social teachings regarding conservation and social justice issues. Participants will be encouraged to wear their favourite sweater and share the story of what makes it so special. Some of the secondary school Chaplains and students are planning to ask for sweater donations that will be distributed to charitable organizations.
- The Catholic School Council Procedures & Resource Binder is being updated to reflect changes made to Ont. Regulation 612.00, to make it more interactive on the website, and to ensure some consistency in interpretation across the Board. By Ministry Regulation, each school must have its own set of by-laws. A by-laws template has been developed that will make it much easier for schools to create their own by-laws.
- Kindergarten registration will be held during the last week of January and, for the first time, KinderChat, a series of two webinar geared for parents with children entering kindergarten, will be offered on January 19th and 20th, 2015. Parents have been asked to submit any questions they have on a Survey Monkey and those questions will be answered during the KinderChat.
- At every CCCSC meeting resources are provided to members that can be shared with Catholic School Councils, especially around subjects that the Board is placing a greater focus

on, including mathematics. A USB key was provided to CCCSC members with a video clip on Growth Mindset in Math. The video was played for the CCCSC.

3. *Diocesan Report – G. Ogundele*

- A meeting of Catholic School Council Parish Representatives has been arranged on March 3, 2015, at St. Leonard Parish Hall in Brampton. The Most Rev. John A. Boissonneau, Auxiliary Bishop of Toronto, will be attending and will address the group. Parish Representatives should confirm their attendance by e-mailing [idellarosa@rogers.com](mailto:idellarosa@rogers.com). A save-the-date flyer will be e-mailed to all schools.
- G. Ogundele suggested that the Board showcase to the media some of the positive work that goes on in a number of our schools, i.e. the collection of milk bags to weave mats for Ebola victims, the student social justice work, etc., as a testament to the importance of Catholic Education.
- G. Ogundele requested that the Board provide a factsheet that parents can use when asked to justify the need for Catholic Education. M. Mazzorato to ask B. Campbell to assist with this request. She also recommended that School Councils view the video "The Enduring Gift – Catholic Education in the Province of Ontario" that has been distributed to all Dufferin-Peel Schools.

4. *OAPCE Report – R. Quattro*

**Provincial Level**

- OAPCE will be holding its first quarterly meeting of 2015 on the week-end of January 17-18, 2015. On the agenda is the review of the 2014 financial statements and 2015 operating budget. Hon. Liz Sandals, Minister of Education will deliver a speech and hold a question and answer session. There will also be the annual presentation by FACE with updates on the project.
- 2014 in review saw a great many positive changes for OAPCE; a new administrative assistant was hired, a new website has been developed and launched, and the Provincial e-Blast newsletter, the Parent Partner, was restarted. The December issue proudly featured Dufferin-Peel.
- It is not just the DPCDSB that continues to impress across the province but also its partners such as DRAPCE (the Dufferin Peel branch of OAPCE). This group continues to bring and do great things in the region that they are very proud to have featured.
- OAPCE has been invited to participate in the Minister's Advisory Council on Special Education that will take place in February 2015. The session is specifically to look at FDK and early identification as it relates to children with special needs. Normally just one OAPCE member represents the organization but the board has been asked to work collectively to prepare a response this year.
- In December 2014, OAPCE attended the Pupil Accommodation Review Guidelines consultation which will be released in February 2015. They are looking at ways to make the decision process shorter, more harmonious and friendly, and to provide sufficient information to the community (including students, the board, and if appropriate, the local economy) to be able to make better decisions. Continued parent group feedback is welcomed and wanted.

**Regional Level**

- The next DRAPCE meeting on January 28<sup>th</sup>, 2015 is an open meeting and all are welcome to attend. There will be a presentation on Student Financial Literacy.

- Milk Bags Unlimited has requested that DRAPCE members begin the collecting of milk bags again. In 2012-2013, in response to the Haiti Earthquake relief efforts, the Dufferin-Peel community collected one million milk bags. DRAPCE is appealing to DP schools to start collecting the bags again. Mats woven from the bags are being shipped to Sierra Leone to the Ebola Clinics to provide something comfortable for the patients to lie upon. It is likely that the mats are destroyed after use to avoid contamination, which makes the need for the mats more desperate. Mats are being shipped out on a continuous basis, along with other supplies, via Dr. Simone's Warehouse. The DPCDSB will be sending out Boardwide information about the appeal and collection procedures to be followed.

5. *SEAC Report – P. Olivieri*

- Superintendent D. Amaral, Assistant Superintendent Eric Fischer, Principal C. Bova (St Christopher School) and Principal W. Brunton (St. Raymond School) gave a presentation on the various social justice initiatives that are taking place in DP schools to support families throughout the year. They also spoke of the initiatives that were going on in the schools leading up to Christmas, including Operation Christmas Child and the initiatives to support families through gift donations.
- B. Finamore, Chaplaincy Lead at Cardinal Leger S. S., spoke about the faith and social justice initiatives that go on in the secondary schools and how the students thrive in that environment and take pleasure in giving back to the community.
- E. Fischer gave a presentation on the Ontario Catholic School Graduate Expectations that help celebrate our Catholic identity and encourage students to be deeply rooted in a faith community and school. A survey was done last year on approximately 5,000 DP graduates of whom 80% stated that they would go to a Catholic high school if they had to do it again.
- PRO Grant funding will be used for two initiatives: "Preparing your Child with Differing Abilities for the Sacraments" that will be held on January 29<sup>th</sup> at the CEC; and "Supporting My Child's Mathematical Development" that will be held on March 5<sup>th</sup>, 2015.
- E. Fischer informed the Committee of the following EQAO exemption percentages:
  - Autism 29%
  - Regular projects 19%
  - IEP only 16%
  - Developmental 12%
  - Multiple 12%

74 Grade 3 students and 44 Grade 6 students received exemption from EQAO testing.
- A letter was sent to Minister L. Sandals by Trustee L. Zanella and C. Koczmaro stating both the Board and SEAC's support for mandatory completion of Special Education Part I Additional Qualifications course as part of a comprehensive pre-service process.
- The next SEAC meeting will be held on January 21, 2015

6. *ACCESS DP Report – Nil*

7. *Family of Schools Reports – circulated with Agenda Package*

**D. Information/Committee Updates – G. Rodney**

1. *Correspondence - Nil*

2. *CCCSC In-Service Committee*

- The November 1, 2014 Training for Catholic School Council Executive Members was very well received and the feedback was positive
- M. Mazzorato and G. Rodney hosted a webinar for Catholic School Council members prior to the Training Session that had approximately 40 people join in. More of these webinars will be offered to school council members.
- The next CCCSC In-Service Meeting will be held on January 21, 2015 at 1.30 p.m. at the CEC. G. Rodney will provide an update at the next CCCSC meeting.

3. *Other*

- G. Rodney will be attending an EQAO Regional Planning Session on January 26<sup>th</sup>, 2015 and will report back to this committee.

**E. Agenda Items for Next Meeting**

**F. Closing Prayer – Our Father**

**G. Meeting Adjourned at 9.00 p.m.**

**H. Future Meetings**

Thursday, February 12, 2015

Thursday, April 9, 2015

Thursday, May 14, 2015

Thursday, June 11, 2015