

Dufferin-Peel Catholic District School Board

Central Committee for Catholic School Councils Information Summary

BACKGROUND

- ❖ Established with the approval of the Board in September 1997.
- ❖ The Central Committee for Catholic School Councils (CCCSC) is comprised of parents, community representatives, trustees and staff members.
- ❖ The majority of CCCSC members shall be parent members. Parent members shall be English Separate School electors, or their spouses.
- ❖ Total number of members on CCCSC is 25.
 - One elementary parent and one secondary parent who are parents of pupils currently enrolled in a school in the Dufferin-Peel Catholic School Board (DPCDSB) and who are chairpersons and/or persons of good standing, on Catholic School Councils, that have been elected from each of the Families of Schools;
 - One Trustee appointed by the board, and one who will serve as an alternate. Trustees are non-voting members of the CCCSC. The trustee who sits on the CCCSC may,
 - a. Delegate any of his or her powers or duties as a member of the CCCSC to another trustee; and
 - b. Designate a trustee to attend the meetings of the CCCSC in his or her place.
 - Director of Education may,
 - a. Delegate his or her powers or duties as a member of the CCCSC to a supervisory officer employed by the board; and
 - b. Delegate a supervisory officer of the board to attend a meeting of the CCCSC in his or her place;
 - One Diocesan representative selected by the Auxiliary Bishop;
 - One representative from the Ontario Association of Parents in Catholic Education (OAPCE), appointed by OAPCE;
 - One representative from the Special Education Advisory Committee (SEAC) of the DPCDSB, appointed by SEAC;
 - Two Principal representatives appointed by the respective Elementary and Secondary Principals and Vice-Principals Associations;
 - Two Teacher representatives (one Elementary, one Secondary), appointed by the respective OECTA Elementary and Secondary Associations;
 - One board employee, other than a principal, vice-principal or teacher;
 - Two elected board Student Trustees will be invited to participate where appropriate.

MANDATE OF THE CENTRAL COMMITTEE FOR CATHOLIC EDUCATION

- ❖ Support Catholic Education in Ontario
- ❖ Promote the board's vision and values, the sacramental life and Catholic practices of the DPCDSB, and be faithful to its mission statement;
- ❖ Support, encourage, and enhance meaningful parent engagement at the board level to improve student achievement and well-being within the context of the Catholic faith;
- ❖ Provide information and advice to the board on parent engagement in our Catholic school system;
- ❖ Communicate with and support Catholic School Councils, and
- ❖ Undertake activities to help parents support their children's learning at home and at our Catholic schools.

RESPONSIBILITIES OF CCCSA

- ❖ To support Catholic Education in Ontario;
- ❖ To support the board's vision and values, the sacramental life and Catholic practices of the DPCDSB, and be faithful to its mission statement.
- ❖ To support the board's Strategic System Plan, and related Board Learning Plans;
- ❖ To promote the shared responsibility of the education of children in our Catholic schools involving home, school, parish and Catholic community;
- ❖ To develop strategies and initiatives that the board and the board's Director could use to communicate effectively with parents and to engage parents in support of their children's learning at home and at school, and to advise on the use of these strategies;
- ❖ To communicate information from the Ministry of Education to Catholic School Councils and parents;
- ❖ To determine, in consultation with the Director of Education, how ministry funding, if any, for parent engagement initiatives is to be allocated;
- ❖ To work with Catholic School Councils;
- ❖ To share effective practices to help engage parents in their children's learning, identify and reduce barriers to parent engagement, and help ensure that schools are welcoming to parents, and
- ❖ To support initiatives that help build knowledge and skills that will assist CCCSC and Catholic School Councils of the Board with their work.

DEFINITION AND ROLE OF THE CCCSC FAMILY OF SCHOOLS REPRESENTATIVE

- ❖ **Parent Members**
 - A parent member must be the parent of a pupil currently enrolled in a school of the DPCDSB and who is a chairperson, and/or a person of good standing on a Catholic School Council.
 - There will be one elementary parent and one secondary parent who have been elected from each of the Families of Schools as per Policy 4.01 – Catholic School Councils.
 - An alternate parent member in good standing will also be identified for each of the elected positions.
 - Members will include a maximum of two parents representing each Family of Schools.

❖ **Term of Membership:**

- Terms of membership for parent members in CCCSC will be for one (1) year effective the date of election.
- Parents may seek additional terms as one of the two CCCSC representatives for their Family of Schools.

❖ **Role of the Family of Schools Representative:**

- Uphold the mandate of the CCCSC.
- Act as a liaison between local Catholic School Councils and the CCCSC.
- Attend all scheduled CCCSC meetings. If unable to attend, the alternate will attend the meeting.
- Where neither the regular member, nor alternate member is able to attend, regrets are to be forwarded via an e-mail or phone message.
- Facilitate networking opportunities for local Catholic School Councils at the Family of Schools level through communication with the superintendent of schools, setting dates in advance for Family of Schools chairs meetings, agenda preparation, guest speaker invitations, etc.
- Maintain a communication link to promote the sharing of information among Catholic School Councils, within their Family of Schools. Create a confidential phone tree or e-mail data base of all school council chairs within the family of schools.
- Contact the Catholic School Councils chairs in their family and invite them to submit any good-news or other items they would like included in the Family of Schools Report that is circulated with the agenda of the CCCSC meetings.
- Maintain on-going open communication with the superintendent of schools.