

Adult and Continuing Education Secondary Night School Registration Form REGISTER BY September 20, 2023

Course Code				Course Location									
1 st Choice				Select one location only									
2 nd Choice				Select one location only									
Last Known or Current Secondary School				School Board									
STUDENT ID#:				STUDENT OEN#:									
Legal Names: (Students are registered by their legal name which will be used on legal documents. The student's preferred name will be used at school)													
Surname:		First Name:		Middle Name:									
Preferred Names: <input type="checkbox"/> Same as Legal Names, or													
Surname:		First Name:		Middle Name:									
Address:							Apt./Unit #						
City:		Postal Code:		Phone:									
Parent Email:				Student Email:									
Does this student identify as	Female	Male	Not Disclosed	Self-Identified	Birthdate:	Y	Y	Y	Y	M	M	D	D
Special Education:													
Does student have special education/diverse learning need?				Does student have specialized equipment?				SEA					
<input type="radio"/> Yes <input type="radio"/> No				<input type="radio"/> Yes <input type="radio"/> No				<input type="radio"/> Yes <input type="radio"/> No					
Does this student have an Individual Education Plan (IEP)?				If yes, student must provide a copy to program teacher.									
<input type="radio"/> Yes <input type="radio"/> No													
Has this student been identified as an exceptional student, through the Identification Placement Review Committee (IPRC)?													
<input type="radio"/> Yes <input type="radio"/> No													
English Language Learners (ELL)				In your school/board, does this student receive ESL/ELD services?									
<input type="radio"/> Yes <input type="radio"/> No				<input type="radio"/> Yes <input type="radio"/> No									
Medical Condition(s)/Alert													
Anaphylactic Concerns:				If yes specify Allergy:				Epinephrine Auto-Injector:					
<input type="radio"/> Yes <input type="radio"/> No								<input type="radio"/> Yes <input type="radio"/> No					
Non-Dufferin Peel Students Complete Portion Below:													
Student Country of Birth				If Canada, province of Birth:									
Arrival Date (into Canada)				Expiry Date (if Applicable)									
Status in Canada	<input type="radio"/> Canadian Citizen	<input type="radio"/> Permanent Resident	<input type="radio"/> Refugee	<input type="radio"/> International Student	<input type="radio"/> Student on Study Permit	<input type="radio"/> Permanent Resident Pending	<input type="radio"/> Temporary Resident	<input type="radio"/> Parent on Work Permit	<input type="radio"/> Parent on Study Permit				
Country of Last Residence:				Country of Citizenship:									
Emergency Contact:													
First Name		Last Name		Relationship to Student		Address:							
Business Phone:				Home Phone:									
Cell Phone:				Custody Information: Who has legal custody?									
<input type="radio"/> Both Parents				<input type="radio"/> Father Only									
<input type="radio"/> Mother Only				<input type="radio"/> Other:									
<input type="checkbox"/> I am 16/17 years of age and have withdrawn from parental control				Are there any special arrangements pertaining to access/visitation?									
<input type="radio"/> Yes, Documentation must be provided.				<input type="radio"/> No									
Indigenous Student (Voluntary Self-Identification): for the purposes of supporting First Nation, Metis and Inuit Student achievement objectives of Dufferin Peel and the Ministry of Education and to receive and benefit from culturally supportive programming, I/We choose to voluntarily self-identify my/child's ancestry as:													
<input type="radio"/> First Nation				<input type="radio"/> Inuit		<input type="radio"/> Metis							
Mandatory Attendance for Secondary Night/Summer School				Code of Conduct									
Regular attendance is crucial for success in all Night/Summer School credit programs. Attendance and punctuality are compulsory. Students must attend class on the first day of Night/Summer School or will be withdrawn from the course. Students will be demitted after 3 (three) consecutive absences. Students may be demitted following a contravention of the Catholic Code of Conduct.				The Dufferin-Peel Catholic District School Board, Adult and Continuing Education Department will strive to create a Catholic learning community in which students are able to develop their spiritual, intellectual, physical and social potential. Dufferin-Peel Catholic District School Board, mandated by the Ministry of Education Safe Schools policy, has established The Catholic Code of Conduct, which outlines the rights and responsibilities of students attending programs in Dufferin-Peel. Detailed information regarding the Catholic Code of Conduct is available at http://www.dpcdsb.org									
Personal information collected shall be used for the provision of educational services and/or to administer health and emergency responses as required. If required to support the student's needs, personal information, including OSR information may be requested from or shared with their current school. Information is collected under the authority of the Education Act, R.S.O. 1990, c. E.2, (s.170, s.190, s.264, s.265); Sabrina's Law, 2005, S.O. 2005, c. 7 and Ryan's Law (Ensuring Asthma Friendly Schools) 2015, S.O. 2015, c. 3 in accordance with the Municipal Freedom of Information and Protection of Privacy Act. Any questions regarding information collected, may be directed to the school principal or to the Records Management and Access & Privacy Administrator, 40 Matheson Blvd West, Mississauga, ON L5R 1C5 (905) 890-1221 ext. 24443													
Student and Parent Responsibility													
By signing this registration form, both student & parent/guardian understand and accept all of the terms and requirements for the Adult and Continuing Education Secondary Night/Summer School Program:													
Mandatory Signatures	1.	Principal/Designate/Guidance Counsellor Name				Principal/Designate/Guidance Counsellor Signature		Date:					
	2.	Student/Applicant Signature						Date:					
	3.	Parent/Guardian Signature (for students under 18 years of age)						Date:					

FOR GUIDANCE USE ONLY

Completed Registration	Section Full	Late Registration
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The Mission of the Dufferin-Peel Catholic District School Board, in partnership with the family and church, is to provide, in a responsible manner, a Catholic education which develops spiritual, intellectual, aesthetic, emotional, social, and physical capabilities of each individual to live fully today and to meet the challenges of the future, thus enriching the community.

Registration Process

All students wishing to take a night school course

- must FULLY complete the registration form
- must forward their fully completed registration form to their Guidance Counsellor for review and approval (current Secondary Day School Students only)

Registration forms will be processed only after Guidance Counsellor approval and Credit Counselling Summary/Student Status Sheet, or Ontario Student Transcript is received.

Delivery of Courses

Courses will be delivered in person.

Eligibility

1. DPCDSB, PEEL and all other students currently attending a day school must apply through their guidance office.
2. Students must be a minimum of 16 years of age and have completed grade 10.
3. Students on *Visa permit* must contact the Adult and Con. Ed office at 905-362-0701 EXT. 50016 for further direction prior to applying through their Guidance office. Letters of authorization and fees must be obtained prior to Night School commencing.
4. Applications must be sent in PDF format only (no JPEG, JPG, TIFF, PNG, or pictures)

Night School Course Offerings

Check the Dufferin-Peel CDSB website <https://www3.dpcdsb.org/programs-services/secondary/night-school> for courses offered

Important Night School Dates

September 20, 2023	Last Day to Register
September 26, 2023	First Night of Classes
October 31, 2023	Midterm Assessment
November 2, 2023	Midterm Report Card Distribution
November 16, 2023	Last opportunity to drop without full disclosure
December 19, 2023	Final Assessment (Exam)
December 21, 2023	Final Day of Classes
December 21, 2023	Final Report Card Distribution

Night School Final Assessment Dates

Student **must** complete a final assessment at the end of the program, on the date and time set out by the Adult and Continuing Education Department.

Final Assessment Date: December 19, 2023

IMPORTANT: Note the Final Assessment dates. Students who miss the scheduled final assessment will receive a mark of zero for the final assessment.

Textbooks

Students must provide their own textbook. Textbook information and textbook distributor information will be provided to students on the first night of classes. There is no obligation to purchase via the textbook distributor.

Cancellation of courses

DPCDSB reserves the right to cancel or alter any program/course without notice, if required, due to enrolment, change of policy, or availability of instructors/facilities. **Adult & Continuing Education will make every attempt to contact student/parent/guardian via email regarding cancellation or confirmation.** Current DPCDSB students/parents/guardians are reminded to maintain their email address with the day school to avoid returned email notifications. Otherwise, students report to their first requested course/location on the first day/night of class.

Is there a dress code?

Students are expected to dress in a respectful and appropriate manner.

Medical Concerns

Participants in Adult and Continuing Education Programs must advise the administration and classroom teacher of any major health concerns/conditions and ensure an emergency contact number is available. Please indicate any allergies especially if anaphylactic.

Students on Suspension and Expulsion

Students who are suspended or expelled from Day School are able to attend from Night School, Secondary Summer School and International & Indigenous Language Programs, subject to Board policies, safety planning, and legal requirements. Students who are expelled from all Day Schools of the Board or who voluntarily attend the New Directions Program, may not attend other programming prior to completion of the program for expelled students. Aligned to Board policy, students who are on long-term suspension (6 – 20 days), will be provided with opportunities to continue academic work for Day School programming at St. Oscar Romero.

Public Transportation For information concerning public transportation, please call:



Any further questions please contact our office at: 905-362-0701 Ext. 50016 or via email: registerADCED@dpcdsb.org

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