

## St. John the Baptist Catholic School Council Meeting Minutes 2019-2020

Wednesday October 2, 2019 7:09 p.m.-7:55 p.m.

Recording Secretary: M. Chiarotto-Breault

**Attendees:** Pino Sestito, Sonia Contatto, Lisa Taylor, Marsha Chiarotto-Breault, Andree Gates, Candy Ross, Sabrina Natale, Julie Fiorucci, Rina Carano, Laura Mordini, Patricia Smyth-Grodosic, Anita Contatto, Irma Piotti, Tania Cugliari

**Absent Voting Members:** F. Vianello, Candice Dixon, Laura Brugaletta

**Absent Non-Voting Members:** Ms. Masella

**Non-Voting Members:** P. Sestito

1. **Welcome and Opening Prayer:** prayer read out by L. Taylor, provided by J. Fiorucci

2. **Approval of Previous Minutes:**

- P. Sestito provided clarification that moving forward, M. Chiarotto-Breault will take minutes as the meeting progresses;
- M. Chiarotto-Breault will send out the minutes a minimum of 2 days prior to the next meeting to all council members;
- once minutes are sent out, all council members will have an opportunity to review the minutes;
- errors/ omissions will be noted as a group at the following council meeting during the approval process for any changes to happen;

L. Taylor asking council for any amendments to the Minutes of September 19, 2019. Discussion as follows:

\* M. Chiarotto-Breault asked for clarification "based on the situation" as per last minutes and amended council by laws;

P. Sestito addressed concern of the following:

\* at council meetings, he does not want things to get rigid with respect to rules;

\* council members would need to vote and set guidelines about things presented at a meeting and if council members miss meetings as per by laws, than required voting numbers of quorum become affected;

\* he wants community members to come out to be a part of a meeting;

\* P. Sestito spoke about having numbers for Quorum is what is important;

\* P. Sestito looking up clarification of Quorum numbers under Dufferin Peel School Council Guidelines and Ministry Guidelines; it reads that \* Proposed amendment in the form of 2/3 of 51% would be 8 members out of the 15 current acclaimed members; **8 becomes the new number for Quorum**, motion put forward, voted and passed;

\* referenced page 19 of majority vote, council guidelines and ministry guidelines indicate that council would require 2/3 out of the 8 (quorum) would require 5 voting members out of 8 members to vote in favour of a motion, motion put forward, voted and passed;

\* council by-laws to be amended with respect to the attendance - if council members miss 3 meetings in total, then council member loose voting privileges. By laws to be amended to get rid of missing two consecutive meetings in a row with respect to voting privileges; motion put forward, voted and passed;

\* M. Chiarotto-Breault to revise SJB bylaws with respect to new quorum number and revise attendance clause;

\* Motion put forward by L. Taylor to approve minutes, Seconded by S. Natale;

3. **Treasurer's Report: P. Sestito**

- refer to new revised sheet of Financials dated as of October 1, 2019

- collected in account \$ 11,321.26 (this is cash, cheque and online from pizza sales for the past 12 weeks) as of October 1, 2019;
- school records and band records would be different
- cost per week of pizza including tip to the drive \$ 529.38 X 12 weeks = \$ 6352.56
- estimated profit from pizza is \$ 4,968.70
- keep in mind to factor in 2% fee for schools cash on line and then bank feeds and other associated fees such as NSF cheques;

#### **4. Principal Report: P. Sestito**

- CUPE job action discussion;
- Dance-a-thon on hold;
- there will be a Halloween dance, but no fundraiser to the dance;
- postpone dance fundraiser to Valentine's day;
- no fundraising as a result of CUPE job action;
- Pizza money was accounted for prior to job action;
- Hot lunches are still ago on Tuesdays and Thursdays are parents pay directly through the provider and school does not deal with cash handling with these two providers;
- Muskoka trip cancelled and not rebooking until things have resettled.
- Zero decision with regards to school closures; business as usual;
- DPCDSB custodial and secretarial suspended all fundraising as per P. Sestito;
- Pizza still to be distributed as it was set up prior to job action
- P. Sestito to clarify the lunch lady
- P. Sestito to check if money goes in the school council account or generated account from The Lunch Lady and Just Catering for Kids with regards to profit from orders from 2018-2019 school year.
- L. Taylor and S. Contatto to speak with Pino with regards to school council reports;
- DJ discussion, parent in community can DJ at \$ 250 and P. Sestito's contact \$ 350 plus tax, motion forwarded by L. Taylor, all in favour, approved;
- P. Sestito to cover the cost of Halloween DJ since no cheques can be made out as per CUPE job action;
- P. Sestito's recommendation is to not make any financial commitments at this time;
- Donations collected by council members are to be given to P. Sestito to be placed in a safe.
- Discussion around revised letter or Thank you letter to thank vendors for donations but due to job action the Halloween dance-a-thon will be postponed; A Gates to write up and send to co-chairs and P. Sestito for approval.
- Letter being given for donations. See P. Sestito as he has them. See Pino to get letter; Letter deferred.
- Christmas fundraiser to defer to next meeting;
- Family Skate night - defer to next meeting
- Santa Pictures deferred to next meeting;
- Halloween decorations found, school council still ok to decorate as per R. Carano

**8. Other Business / Questions:** None at this time.

**9. Next Meeting Date:** Monday November 4, 2019 at 7:00 p.m.

(At this meeting a decision would be made if there would be a December meeting needed)

**10. Adjournment**

**Commitments:**