



St. Joseph Elementary School

249 Church St.

Mississauga, Ontario L5M 1N1

Phone (905) 826 4422 Fax (905) 826 7896

Principal: B. LeClair

Head Secretary: L. Carabetta

DUFFERIN PEEL CDSB

Address: 40 Matheson Blvd. West
Mississauga, ON L5R 1C5
Phone: 905-890-1221

Director of Education: M. Mazzorato

Mississauga North Family of Schools

Superintendent: S. Gos
Trustee L. del Rosario

ST. JOSEPH PARISH

5440 Durie Road in Mississauga.
Pastor: Fr. Marc-Andre Campbell
Asst. Pastor Fr Neiman D'Souza

SCHOOL HOURS

Morning Entry 8:45
A.M. Recess 10:10
Lunch Dismissal 11:45
Afternoon Entry 12:45
P.M. Recess 2:20
Afternoon Dismissal 3:15
Office Hours 8:00 a.m. – 4:00 p.m.

STAFF LIST

Kindergarten Staff	J. Barranca, O. Araujo, J. Lazo, M. Wright
Primary Staff	J. Suljak, M. Zejmo (for L. Belsito), R. Fitzpatrick, E. Martin
Gr. 3/4	M. Scaffidi
Junior Staff	V. Ohinski, C. Belluomini, M. Gaskin
Gr. 6/7	T. Borges (for A. Sanguigni)
Intermediate Staff	E. Bernais, A. Sajda
FSL	D. Guzman, M. Ariganello
ESL	J. Leko
Librarian	P. Guerrizio
SERT	C. Pelaccia, A. Kowal
SERC	J. Leko
Planning	P. Guerrizio, A. Kowal, M. Ariganello
ERWS	A. Milheiras, C. Rumbolt, R. Talamas, R. Zizek
Custodians	D. Kippen, E. Kolodziej,
Cleaner	K. Sliwa
Office	L. Carabetta
Administration	B. LeClair

SAFE ARRIVAL PROGRAM

Please let us know if your child is going to be late or away from school. An answering machine for attendance calls is available 24 hours a day, seven days a week so you can call at your convenience. Our attendance number is **905-826-4422**.

If your child is absent for the morning or afternoon and we have not heard from you, the school will attempt to call you at home or your place of employment.

EMERGENCY CONTACT

We must have on file the name and telephone number of at least one person to call should we be unable to contact you in the event of an emergency. Please make sure your child knows who the emergency contact person is and is comfortable with that person should they need to stay with that person for a period of time.

STUDENT ABSENCES / LATES

Please use our 24-hour answering service to inform the school of late or absent students.

Phone **(905) 826-4422**

Punctuality at school is important for all students. If a pattern of unexcused lateness becomes apparent, parents will be contacted by the school.

SIGN OUT BOOK

Before leaving school during the school day, children must be signed out from the school office by a parent or guardian. If your child needs to leave school during the school day, we would appreciate you notifying the classroom teacher in writing that day.

SCHOOL HOLIDAYS / P.A. DAYS

There will be no classes on the following days:

INCLEMENT WEATHER PROCEDURES

If school or transportation is cancelled due to poor weather conditions, this information will be posted on the Dufferin Peel Board website:

dpcdsb.org

It may also be announced by the following radio stations listed below.

CFRB	CBC	CHUM	CFTR
CKFM	CHWO	CHIN	CJCL
CFNY	CHAY	CKHW	CJMR

This normally occurs before school begins. In the event the school is open but bus services are cancelled in the morning, children will not be picked up after school by the school bus. If you drive your child to school when bus services are cancelled it will be your responsibility to pick up your child at the end of the day. If conditions deteriorate and we require an early school dismissal, parents and/or the emergency contact will be notified using the Student Verification Sheet. **It is vital that these sheets are accurate and current.**

EVACUATION OF SCHOOL

If an emergency requires the evacuation of the whole school population students and teachers will walk to -

Vic Johnson Arena

Parents will be informed as soon as possible as to the safety and whereabouts of their children.

VIRTUE OF THE MONTH

A Catholic faith community is rooted in a set of common beliefs about God's will for all people. A virtue is a habit or established capacity to perform good actions according to a moral standard. When we practice these virtues we strengthen them and thereby make the presence of God more and more visible in the world around us. Each month, the school newsletter will highlight the virtue that is being emphasized and an assembly will take place at the end of the month to celebrate exemplary actions.

HOMEWORK POLICY

Please check your child's agenda for the Board homework policy.

VISITORS

Anyone entering the school must indicate their presence in the school by first signing the visitor's book located in the office. The school is a very busy place and we have many visitors/parents dropping in for a variety of reasons. To ensure we maintain the integrity of the classroom program by avoiding interruptions, and for the safety of our students, all visitors must come to the office first. We ask that you also convey this information to older brothers and sisters of our students. This way we know that anyone in the halls or in the school yard is an authorized visitor. All students leaving the school during the school day will only be released through the front office.

MOVING

Please notify the school several days in advance if you are moving and your child will be attending another school. This time is needed to prepare the necessary records to assist in the proper placement of your child in the new school.

ALLERGY ALERT

There are a number of students in our school who suffer from severe allergic reactions. Please check labels and monitor foods your child brings to school for lunches and treats. **PLEASE DO NOT SEND EDIBLE TREATS TO CELEBRATE BIRTHDAYS – PENCILS, FANCY ERASERS, ETC ARE JUST AS SPECIAL TO MARK THE OCCASION.**

VOLUNTEERS

Volunteers play an important role in our school. Many activities would not be possible without their help. We would encourage your involvement and welcome your support. Please be sure to complete a Volunteer Form if you are interested in volunteering. **ALL VOLUNTEERS – INCLUDING FIELD TRIP SUPERVISORS - MUST SUBMIT A CRIMINAL REFERENCE CHECK. THE APPLICATION FOR THIS FORM CAN BE OBTAINED FROM THE SCHOOL OFFICE.**

EVALUATION AND REPORTING

Following the release of the Ministry of Education document in June 2010 - Growing Success - there will only be two report cards this year, one in February and one at the end of June. There will also be one progress report sent home to parents in November. Student achievement will be shared with parents on a regular and continuing basis, through arranged meetings, telephone conversations, notes and assigned student work. If you have questions or concerns at any time during the school year, please do not hesitate to contact your child's teacher.

PHYSICAL EDUCATION

Physical education is a compulsory subject. It is important for the purpose of hygiene that children from Grades 4-8 bring a change of clothes, including shorts, top and running shoes. As a safety standard, running shoes are mandatory in the gym and we ask parents to purchase shoes with light coloured, non-suff soles. Students may be excused from taking classes only by providing a note from a doctor or from a parent in case of health problems.

DRESS CODE

To ensure that children are properly attired for all weather conditions, we ask parents to monitor what their children wear to school. It is our expectation that a standard of neatness, modesty and good taste in dress is upheld. Students in grades 5 – 8 should avoid recreational wear which leaves the student with bare shoulders, a bare back or a bare middle. Inappropriate, suggestive or offensive slogans on any type of clothing are not acceptable.

MEDICATION

On occasion, the school is asked to store and/or give medication to students.

1. A completed form must accompany each request for medication to be stored and given out by the school personnel. It is the prerogative of the Principal to decide whether or not medication will be stored or given out and may establish such conditions as are deemed necessary regarding any specific request.
2. School personnel will not assume responsibility for the administration of any medication.
3. It is the responsibility of the parent/guardian to monitor the quantity of medication stored by the school.

Storage of Medication Forms can be picked up in the office.

ILLNESSES AND ACCIDENTS

During the course of a school day, a child may become ill or suffer an accident. In such events:

1. Our first action is to call the parent at home or at work. In most cases we prefer that you come to the school and see your child safely home.
2. If we cannot reach you phone, we will attempt to contact the emergency number requested from all families. We will then place your child in the care of this person.
3. If we are unsuccessful in either 1 or 2, we will take the action we feel is necessary. A major incident requires immediate action.

TRAFFIC

In order to provide a safe environment for our students, parents and visitors are asked to obey requests made by the school.

PLEASE DO NOT BLOCK THE KISS AND RIDE ZONE AND AREAS THAT WOULD HINDER THE MOVEMENT OF SCHOOL BUSES AND CARS.

Vehicles cannot be left in the lanes at any time.

KISS AND RIDE

Please follow the designated route set up outlined for St. Joseph School. If you are picking up your child after school please park your car on the street and walk your child to your parked car. Older students are encouraged to use the appropriate walkways to meet you. This also applies to Kindergarten pick up and drop off.

PIZZA AND HOT LUNCH PROGRAMS

The school will run pizza days on Tuesdays and Thursdays. On Wednesday, a hot lunch program will be available. We also have a Milk Program. Details will be sent home in early September.

COMMUNICATION

School and classroom newsletters will be sent home on a regular basis. Watch for these publications as they will share many of the great things happening and inform you of upcoming school and community events. Special notes or Board information is sent home as necessary.

SCHOOL ADVISORY COUNCIL

All parents are encouraged to come out to meetings and participate. You do not have to be an executive member of the council to attend meetings.

Information concerning the elections will be forthcoming and nomination forms are available in the office during the second week of September and will be due by the end of the 2nd week of September. If elections are required, they will be held before our first School Council Meeting on September 26th.

DAYCARE

PLASP Services provides daycare for St. Joseph students before and after school. For information regarding this program please call 647 484 4372.

LITURGICAL CELEBRATIONS

The first school Mass of the year is scheduled for Wednesday October 10 at 10:00 a.m. at St. Joseph Church. Parents are always welcome to attend any of our school celebrations. Registration for First Holy Communion for our grade 2 students is scheduled for Tuesday October 2 at 7:00 pm OR Saturday October 13 at 10:00 a.m. at St. Joseph Church (parish hall). Registration for Confirmation for our grade 7 students is scheduled for Saturday September 15 at 10:00 a.m. OR Tuesday September 25 at 7:00 p.m. at St. Joseph Church (parish hall). Check the newsletters for further information.