



St. Marcellinus Secondary School

730 Courtneypark Drive West
Mississauga, Ontario
L5W 1L9
Phone: (905) 564-6614
Fax: (905) 564-3202

St. Marcellinus Secondary School Council Meeting Minutes of Monday, October 4, 2021 via Zoom

In Attendance: Jennifer Cazabon, *Chair*; Colleen-Tracie Mexner, *Vice Chair*; Tara Merritt, *Secretary*; Carnisa Vincent, *Treasurer*; Airene Cunanan, *Parish Representative*; Tara Ryan-Gaube, *OAPCE Representative*; Dahlia Solomon-Smith, *Parent Member*; Tina Rizzuto Willan, *Parent Member*; Chris Ferrao, *Parent Member*; Tan Singh, *Parent Member*; Keachea Dixon, *Parent Member*; Aku Numekevor-Otoo, *Parent Member*; Annibale Iarossi, *Acting Principal*; Sheena Agius, *Vice Principal*; Maria Bueno, *Vice Principal*; Lori Gencarelli, *Vice Principal*; Jessica Turi, *Teacher Representative*; A.J. Hilario; Anna Morgado; Shastri; Stefano Castrucci; Susan Laughton.

Regrets: Luz del Rosario, *Catholic School Board Trustee*.

A. Routine Matters

1. Acknowledgement of First Nations Sacred Territory

S. Agius acknowledged and thanked the Mississaugas of the New Credit First Nation for being stewards of the sacred territory within which St. Marcellinus SS exists.

2. Opening Prayer

S. Agius led everyone in the opening prayer.

3. Welcome and Introductions

J. Cazabon called the meeting to order and welcomed everyone to the meeting. All attendees at the meeting introduced themselves including:

- Annibale Iarossi, Principal
- Sheena Agius, Vice Principal (students with last names starting with O-Z and council liaison)
- Maria Bueno, new Vice Principal (students with last names starting with Gan-N)
- Lori Gencarelli, new Vice Principal (students with last names starting with A-Gal)
- Jessica Turi, Teacher Representative
- Previous council members
- All parents



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4. Review and Approval of Minutes of March 1, 2021
Moved by Tina Rizzuto Willan and seconded by Susan Laughton

THAT THE MINUTES BE APPROVED

CARRIED

5. Review and Approval of Minutes of May 3, 2021
Moved by Chris Ferrao and seconded by Carnisa Vincent

THAT THE MINUTES BE APPROVED

CARRIED

6. Business arising from the Minutes
Nil

7. Review and Approval of Meeting Agenda
Moved by Tina Rizzuto-Willan and seconded by Susan Laughton

THAT THE AGENDA BE APPROVED

CARRIED

B. Business Matters - Election/Assignment of Positions

1. By-law B1:3 Number of Member on Council - J. Cazabon

J. Cazabon led a discussion on the appropriate number of memberS on St. Marcellinus Council be revisited. After the discussion concluded, it was

Moved by Colleen-Tracie Mexner and seconded by Daliah Solomon-Smith

THAT BY-LAW B1:3 BE AMENDED SUCH THAT NUMBER OF PARENT MEMBERS ON ST. MARCELLINUS COUNCIL WILL BE TWELVE (12)

ALL IN FAVOUR, MOTION CARRIED



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2. Election/Assignment of Positions – S. Agius

- The roles and responsibilities of each position were reviewed.
- The following positions were acclaimed:

Chair	Jennifer Cazabon
Vice Chair	Colleen-Tracie Mexner
Secretary	Tara Merritt
Treasurer	Carnisa Vincent
Parish Representative	Airene Cunanan
OAPCE* Representative	Tara Ryan-Gaube
Parent Member	Dahlia Solomon-Smith
Parent Member	Tina Rizzuto Willan
Parent Member	Chris Ferrao
Parent Member	Tan Singh
Parent Member	Keachea Dixon
Parent Member	Aku Numekevor-Otoo

*The Ontario Association of Parents in Catholic Education (OAPCE)

3. Annual Review of Catholic School Council By-laws – J. Cazabon

- Carried over to next meeting to give members time to review the existing by-laws.
- J. Cazabon to circulate existing by-laws prior to next meeting.

C. Presentation Nil



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D. Reports

1. Student Report – None
 - No report submitted as student representative has not yet been identified. Student representative will be determined prior to next meeting.
2. Guidance Report – S. Agius on behalf of Anna Macri
 - Guidance welcomes in-person appointments (students can book through the Calendly app)
 - Grade 12 students were sent credit counselling summary to review to ensure they have credits required
 - University and college presentations will occur throughout the Fall
 - Grade 11s and 12s welcome
 - Check Grade 12 google classroom + guidance twitter account (@marcyguidance)
 - Sept. 30 - Ryerson Engineering presented
 - Oct. 5 - University of Waterloo,
 - Oct 7 - Ontario Tech University,
 - Oct 16 - Virtual college panel
 - Guidance will be presenting to Grade 9s, 10s and 11s throughout October to help with their high school journey including discussing how to use/navigate myBlueprint, provide information on OSSSLT, etc.
 - Two Student Success Teachers are Ms. Lopac (for Grade 9s and 10), and Mr. Kennedy (for Grade 11s)
 - L. Giancarelli is leading a transition plan for Grade 9s and 10s (=last year's Grade 9s whose first year of high school was virtual). The transition plan will include team building exercises, orientation, etc.
 - QUESTION: Have volunteer hours been reduced to 20 hours for this year's graduates?
 - ANSWER: YES the 2022 graduating class only have to have 20 volunteer hours. The amount of volunteer hours required for future graduating years is to be determined by the Ministry of Education.



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- QUESTION: Is OSSLT happening?
 - ANSWER: YES - The literacy requirement for 2022 grads has been waved, but it is a requirement for future graduating years so the OSSLT will be offered to the Grade 10s, 11s and any Grade 12s that do not have the intention of graduating this year.
 - Two sessions: Quad 2 (Grade 11s + non-graduating Grade 12s) and Quad 3 (Grade 10). Information will be provided to students shortly.
 - Test format is very different. This year's test is digital, accessed via a device. Students will write in their home room. Not everyone will write on same day - students will write in cohorts.
 - OSSLT has to be written in person (so online students have to come into the building to write the test).
 - Students will receive practice questions in advance.
- 3. Teacher Report - J. Turi
 - Sept 30 - Truth and Reconciliation Day observed
 - Sports/Clubs back up and running in person with COVID regulations in place.
 - QUESTION: Do students have to wear masks when playing sports?
 - ANSWER: Every sport has specific rules to be followed based on what the sport entails. Masks are required if not actively participating. Vaccination is not a requirement. Rules are mostly based on the rules the facility.
 - MADE (Marcy Alliance for Diversity and Equity) - student-led group started last year will continue this year
 - Grade 9 and 10 Orientations (see Guidance Report above) will be outside so dress for the weather
 - Thanksgiving Food Drive - continues until Oct. 12 - goal: 5,000 items.
 - QUESTION: Are disinfecting products required?
 - ANSWER: At this time, only food items are required, but Mr. Iarossi will ask Mr. Byrne if they would like disinfecting products as well.



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4. Treasurer Report - Carnisa Vincent
 - There will be no \$500 Parent Engagement Grant - the funds are being pooled at Board level.
 - Carried over to next meeting - School Administration (S. Agius) to provide current statement prior to next meeting.
5. Parish Report - None
 - Carried over to next meeting.
6. OAPCE Report - T. Ryan-Gaube
 - Oct 27 = first regional meeting. Parents can register via the OAPCE website. All parents encouraged to join. During this meeting, the schedule/plan for the year will be reviewed.
 - Tara will email info out to council after meeting.
7. Chair Report - J. Cazabon
 - Central Comm of Catholic School Council Chairs meeting of Sept. 9 highlights:
 - Air quality tests and ventilation optimization - provincial government has attested that money has been given to school boards to perform the tests. Since SMSS is a newer school and HVAC was replaced in 2020 (due to an incident with the Library water tanks overflowing into the boiler), our system is fully upgraded. Across the Board, all filters have been upgraded to MERV13 and will be changed five times per year which should improve air quality. More information is available on the Board website.
 - Parent Engagement - all funds have been rolled into one large pool (\$82,650 was given to DPSB which is a bit more than ½ of what was received last year). Superintendent Gosse is overseeing spending. She would like to know what topics parents are interested in. Goal is to have four or five (virtual) parent engagement nights throughout the year. Please send any ideas you have to Jenn.
 - Note: It has already been decided that some of the funding will be directed to “safe and welcoming environments” with focus on diversity and inclusion, combatting anti-Asian/black/indigenous.
 - New this year: Council meeting minutes have to be posted on school website within two weeks of them being approved. Sheena, who is responsible for the website, has confirmed she can meet this timeline.
 - Many kids are excited to return to in-person learning but some are anxious. There are a lot of resources at the school and Board if parents are having difficulty speaking to their children about anxiety

Commented [TMM1]: Jenn - is this the correct name?



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- If students are home for a non-COVID illness, they cannot dial-in virtually. If students are sick, they are to take the day and rest, not log-in to class. If students are home due to COVID, then they can transition to hybrid model as absence may be prolonged.
8. Principal's Report – A. Iarossi
- Welcome back!
 - Thank you for being part of council. As a school, we encourage keeping the lines of communication open.
 - Staffing complement is complete
 - The school is staffed for 1767 students for 2021-2022, which equals the number of students so there are no surplus teachers and schedules do not need to be adjusted. The stability is welcome!
 - A new Transportation/Tech teacher (Mr. Bono) has been hired. Mr. Bono was at St. Francis Xavier. SMSS is very happy to have him join the staff.
 - The school is looking for additional Student Monitor support (e.g., adults who are looking for part-time hours to help with lunch supervision from 11am-1:50pm). If you know of anyone who is interested, please ask them to contact the school or email via the link on the school website.
 - 85%-87% of students are in-person
 - Students can change learning format each quad if needed.
 - Cohort C (Remote learners) are still able to participate in extra-curriculars if hybrid model offered. For example, some are coming in to play sports.
 - Teachers commended for the time they offer for extra-curriculars – their commitment is appreciated.
 - COVID protocols are still in place. If there is a positive case identified, the letter you receive from the school will confirm what to do next. The protocols depend on vaccination status.
 - QUESTION: Why is activity fee being charged if clubs are few and far between?
 - ANSWER: The activity fee is different than the athletic fee and contributes to more than clubs (e.g., orientation event, mental health initiatives, etc.). This year's athletic fees will be reduced to remove the banquet cost. If there is an opportunity to have a banquet, the school will collect separately at that time.



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- QUESTION: Will students be allowed in earlier during inclement weather?
 - ANSWER: Yes - the School Administration is trying to be reasonable. For example, last week they let kids in when it was raining.
- QUESTION: During long periods, students are given breaks to go outside but what is the plan when the weather changes?
 - ANSWER: Students will still be encouraged outside but they need to dress appropriately. Hopefully by second semester more "normalness" will be back whereby boots/coats can be stored in lockers.
- QUESTION: Although early, has graduation planning started? For instance, are their plans to start grad prep early (e.g., order sweatshirts earlier)? Has there been any communication from the Board re: virtual vs. in-person?
 - ANSWER: No communication from the Board regarding 2022 graduation yet. Grad committee is starting to meet to get things started. Graduation is tentatively booked for June 29 at Universal Event Space. Prom planning is starting in the hopes it will happen.
- QUESTION: Are there parents on the grad committee?
 - ANSWER: Only one (because she's also an employee) but could be considered.
- QUESTION: Will school picture day be coming back?
 - ANSWER: Was planned for Sept. 15 but it needed to be postponed. Date in early January scheduled. Graduation photos are scheduled for early November.

E. Other Business

1. Concerns Raised to Council:

- Today's school message: Mr. Iarossi reminded everyone to be careful when dropping kids off. Please do not park in the Special Education bussing zone, be courteous, don't let children off into live traffic

F. Agenda items for next meeting

- Review and approval of by-laws.

G. Closing Prayer

- S. Agius led everyone in the closing prayer.



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H. Adjournment

The meeting of the St. Marcellinus Secondary School Council was adjourned at 8:45pm

I. Future Meetings - via Zoom until further notice

Monday, December 13, 2021
Tuesday, February 15, 2022
Monday, May 9, 2022

DRAFT