



## ST. MICHAEL CATHOLIC S.S. – Absence/Late Policy

TEST POLICY	EXAMS AND CULMINATING ACTIVITIES	DEADLINE POLICY	ACADEMIC HONESTY
<p><b>School Related Absence</b></p> <ul style="list-style-type: none"> <li>Failure to make alternate test arrangements prior to the test day may result in a mark of zero*</li> </ul> <p><b>Illness</b></p> <ul style="list-style-type: none"> <li>Parent/guardian must contact the attendance office on the day of the test; no call may result in a zero*</li> </ul> <p><b>Skip</b></p> <ul style="list-style-type: none"> <li>Equals a mark of zero*</li> </ul>	<ul style="list-style-type: none"> <li>Attendance is Mandatory</li> <li>Family vacations may result in a mark of zero*</li> <li>Medical Certificate must be provided if absent for an Exam or during a Culminating Performance Task period</li> <li>Absence for an Exam/Culminating Performance Task period may result in a mark reduction or a zero*</li> </ul>	<p><b>Presentations</b></p> <ul style="list-style-type: none"> <li>Failure to deliver a scheduled presentation may result in a mark of zero* UNLESS alternative arrangements have been made BEFORE the presentation date</li> </ul> <p><b>Written Assignments</b></p> <ul style="list-style-type: none"> <li>After initial due date: 1<sup>st</sup> Day -5%; 2<sup>nd</sup> Day -3%; 3<sup>rd</sup> Day -2% (max 10%)</li> <li>After the closure date (normally 4 days) a mark of zero* may be assigned</li> </ul>	<ul style="list-style-type: none"> <li>To plagiarize is to cheat, copy or claim someone else's work as your own (written or oral)</li> <li>Students who plagiarize or assist in plagiarizing may receive a mark of zero* and referral to their V.P.</li> </ul>

*\*Parental contact shall be made prior to assigning a mark of ZERO*