



**ST. TERESA OF CALCUTTA CATHOLIC SCHOOL COUNCIL
APPROVED MINUTES
April 19, 2023**

Full Name	Sept 28	OCT 19	NOV 16	DEC 7	FEB 1	MAR 1	APR 19	JUN 7
Caroline Athaide (Principal)	X	X	X	X	X	X	X	
Stephanie lassogna (Teacher Representative)	X	X	X	X	X	X	X	
Luisa Medeiros (Teacher Representative)	X	X	X	X	X	X	X	
Claudia Filipe (Co-Chair)	X	X	X	X	X	X	X	
Julia Van de Kraats (Co-Chair)	X	X	X	X	X	X	X	
Andrea Gavrilovic (Treasurer)	X	X	X	X	X	X	X	
Nelly Xavier (Co-Secretary)	X	X	X	X	X	X	X	
Monika Serpa (Co-Secretary)	X		X	X	X	X		
Steve Starcevic (Parish Representative)	X		X		X		X	
Melissa Agius (OAPSI Representative)					X			
Mario Pascucci	X	X	X	X		X	X	
Mr. Felice							X	
Caleigh Dale	X							
Jonathan Dale	X							
So Jin Jung	X	X	X	X		X	X	



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Lubna Nemeh	X							
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Agenda Item	Details	Action Items
1st order of business	<p>Opening Prayer/Land Acknowledgement</p> <p>Agenda Approval: 1st: Nelly 2nd: Claudia</p> <p>Meeting Minutes Approval for March 1st, 2023</p> <ul style="list-style-type: none"> - Mrs. Athaide made a request that the word “confusion” be removed from last Month’s minutes in Finance section as per Mrs. Gordon’s email request. - Nelly and Julia both responded that at the meeting confusion did exist and that the minutes are reflective of the discussion had at the meeting. - Mrs. Athaide made reference to the comment of insert finances after, Nelly clarified that the finances were presented by Andrea at the meeting but that she did not write them down and needed Andrea to provide them to her to insert to minutes, similar to how Mrs. Athaide forwards important dates email after the meeting. It was agreed that April minutes will not be amended to remove the word confusion since the council at the time needed more clarification. The accuracy of the reports are not being questioned. - Questions have been raised by council members regarding finances in past meetings as the council wants to understand the process. In the past the council and school administration have discussed having a separate finance meeting to address any questions and council has also been encouraged to ask Mrs. Gordon financial questions as she is the budget secretary. Andrea agreed to follow up with Mrs. Gordon. However at this point Andrea advised she now has a better understanding and will explain when she provides the Treasurer’s reports. <p>Approval : 1st Julia; 2nd Andrea</p>	
Principal’s report	<p>1)Monthly Virtue:</p> <ul style="list-style-type: none"> ➤ The virtue for the month of April is Love ➤ Next virtue assembly will be held in June not May ➤ Special thank you to Mrs. Medeiros and class for liturgy and assembly <p>2) Thank you’s:</p>	



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	<ul style="list-style-type: none"> ➤ Thank you to Mrs. Beach and Mr. Felice for putting on the stations of the cross for school. Thank you to the YFA and AFAs for their participation in the stations of the cross. ➤ Thank you to Mrs. Iassogna for organizing and leading the school's food drive ➤ Thank you to Council for supporting the T-shirt initiative – starting to see many children wear their STOC t-shirt and wearing them with pride. ➤ Thank you to Council for Chocolate fundraiser. Thank you to Claudia and her son for labelling all the boxes. <p>3) Next Mass will be on Monday, May 1st at 9:30 a.m. – parents are welcome to join</p> <p>4) Communion Celebration</p> <ul style="list-style-type: none"> ➤ To be held Wednesday, May 24th at 6:00 pm in gym ➤ Due to Covid students who received the sacrament of Communion in the last two years will also be invited to join ➤ Mrs. Casciaro is organizing celebration for families ➤ Celebration will include juice, cake and a professional photographer to take a group photograph pictures (he/she will not be taking individual photos) ➤ Children are encouraged to dress up <p>5) Code of Conduct</p> <ul style="list-style-type: none"> ➤ Discussion held by Mrs. Athaide with kids discussing conduct and updates to the code ➤ Moving forward a child that uses the “N” word will be given a 310 suspension if it is proven that the word was used. The parent receives a notification that it is a 20 day suspension and possible expulsion ➤ Mrs. Athaide will then conduct an investigation and make a determination re length of suspension and whether expulsion is warranted. ➤ Additionally as using the “N” word is a hate crime – Peel Police will also be informed. ➤ Q. Julia Pro Active Conversations being had are they the same for all grades? <ul style="list-style-type: none"> ○ A. Mrs. Athaide advised that no the conversations start at grade four and up 	



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	<ul style="list-style-type: none"> ➤ Q. Mrs. Iassogna has this conversation and update to Code of Conduct been communicated to all parents <ul style="list-style-type: none"> ○ A. Mrs. Athaide advised that no it hasn't as it is not official yet but once it is communication will be sent out to all parents. ➤ Q. Claudia is this exclusive to the "N" word or all hate speech <ul style="list-style-type: none"> ○ A. Mrs. Athaide advised that for now the "N" word but if there is incidents then they will be looked into and there will be consequences ➤ Q. Andrea, what action is being taken by School to ensure they monitor this hate talk/racism? <ul style="list-style-type: none"> ○ A. Mrs. Athaide advised that teachers are paying attention and asking students to bring to their attention <p>6) Speaker in Gym</p> <ul style="list-style-type: none"> ➤ The speaker in gym is no longer working – school to replace from their budget and will not ask Council for additional funds ➤ Cost of replacement speaker is: \$2825.00 	



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	<p>7) Recap of Important Dates:</p> <p>Dates to Remember</p> <table border="1" data-bbox="289 571 1344 1480"> <thead> <tr> <th>MONTH</th> <th>DATE</th> <th>ITEM</th> </tr> </thead> <tbody> <tr> <td>April</td> <td>25</td> <td>Track and Field Day for Junior and intermediate students</td> </tr> <tr> <td></td> <td>26</td> <td>Rain date - Track and Field Day for Junior and intermediate students Budget Consultation Meeting in the evening –direct email to parents -April 26, from 6:30 pm to 7:30 pm.</td> </tr> <tr> <td></td> <td>27</td> <td>Power Me Up event– Grade 5/6 class and a few leads from intermediate</td> </tr> <tr> <td></td> <td>28</td> <td>Silver Creek Trip from Grade 4/5 and the 4s from the 3/4 class</td> </tr> <tr> <td></td> <td>April 30 -May 5</td> <td>Catholic Education Week The theme is We are Many, We are One. Catholic Education Week begins on Sunday to highlight the partnership that remains the foundation of Catholic education between our Catholic schools and local Catholic parishes. For more information about Catholic Education Week and to access OCSTA Resources, visit the OCSTA website.</td> </tr> <tr> <td>May</td> <td>1</td> <td>Book Fair in the library all week Mississauga East Family of Schools Film Festival for intermediates School Mass -9:30 am All of our Skills Canada team qualified and either got gold or silver . They are advancing to the Provincial tournament Convention Center National Mental Health Week</td> </tr> <tr> <td></td> <td>3</td> <td>Wednesday Wellness Day Grade 3/4 . Grade 4/5 and Grade 5/6 STEM activity for students and parents</td> </tr> <tr> <td></td> <td>4</td> <td>Poetry Café for Primary – SK/1, 1, 2, 3 -Gym closed Journey into Learning at 6:00 p.m.</td> </tr> <tr> <td></td> <td>5</td> <td>Intermediate Science Fair</td> </tr> <tr> <td></td> <td>24</td> <td>The Mississauga Fire and Emergency Services Department will be visiting St. Teresa of Calcutta school May 24 and May 25 - The services' goal is to share fire and life safety messages with students across the city of Mississauga. Kindergarten Fire and Life Safety Individual Class Presentations. Kindergarten Class 1 (9:35-10:10 a.m.) Rose Scarpelli/Ana Pereira Rm Kinder 1 Kindergarten Class 2 (10:30 – 11 a.m.) SK/1 Luisa Medeiros Rm 2 Communion celebration at 6:00 pm</td> </tr> <tr> <td></td> <td>25</td> <td>May 25, 2023: Mississauga Fire Dept. - School Assemblies Primary (Grade 1-3) Gym Assembly – 9:20-10:20 a.m. Junior (Grade 4-8) Gym Assembly– 1:10 – 2:10 p.m.</td> </tr> <tr> <td></td> <td>31</td> <td>Red Shirt Day</td> </tr> </tbody> </table> <p>EQAO DATES: Grade 6 students – May 23 and 24 Writing in both the morning and afternoon May 26– Writing only in the morning</p> <p>Grade 3 students – May 30 Writing only in the afternoon May 31 and June 1 Writing both in the morning and afternoon</p>	MONTH	DATE	ITEM	April	25	Track and Field Day for Junior and intermediate students		26	Rain date - Track and Field Day for Junior and intermediate students Budget Consultation Meeting in the evening –direct email to parents -April 26, from 6:30 pm to 7:30 pm.		27	Power Me Up event– Grade 5/6 class and a few leads from intermediate		28	Silver Creek Trip from Grade 4/5 and the 4s from the 3/4 class		April 30 -May 5	Catholic Education Week The theme is We are Many, We are One. Catholic Education Week begins on Sunday to highlight the partnership that remains the foundation of Catholic education between our Catholic schools and local Catholic parishes. For more information about Catholic Education Week and to access OCSTA Resources, visit the OCSTA website .	May	1	Book Fair in the library all week Mississauga East Family of Schools Film Festival for intermediates School Mass -9:30 am All of our Skills Canada team qualified and either got gold or silver . They are advancing to the Provincial tournament Convention Center National Mental Health Week		3	Wednesday Wellness Day Grade 3/4 . Grade 4/5 and Grade 5/6 STEM activity for students and parents		4	Poetry Café for Primary – SK/1, 1, 2, 3 -Gym closed Journey into Learning at 6:00 p.m.		5	Intermediate Science Fair		24	The Mississauga Fire and Emergency Services Department will be visiting St. Teresa of Calcutta school May 24 and May 25 - The services' goal is to share fire and life safety messages with students across the city of Mississauga. Kindergarten Fire and Life Safety Individual Class Presentations. Kindergarten Class 1 (9:35-10:10 a.m.) Rose Scarpelli/Ana Pereira Rm Kinder 1 Kindergarten Class 2 (10:30 – 11 a.m.) SK/1 Luisa Medeiros Rm 2 Communion celebration at 6:00 pm		25	May 25, 2023: Mississauga Fire Dept. - School Assemblies Primary (Grade 1-3) Gym Assembly – 9:20-10:20 a.m. Junior (Grade 4-8) Gym Assembly– 1:10 – 2:10 p.m.		31	Red Shirt Day	
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<p>Parent Council Update:</p> <p>Julia Van deKraats</p>	<p>1) Spring Fundraising</p> <ul style="list-style-type: none"> ➤ still need to tally final numbers have approximately the fundraiser earned \$4500 not including online donations ➤ currently there are 25 families that are outstanding re their payment 	<p>* Follow up item – Claudia to follow up</p>																																							



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<p>and Claudia Filipe</p>	<ul style="list-style-type: none"> ➤ any families that have left over boxes of chocolate are to return them and they will be refunded. ➤ World Finest and Claudia are working out the logistics of returning chocolates, as World Finest is stating that all shipping costs are at our expense. Claudia is still going back to them on this item. ➤ Q. Julia, for this fundraising initiative were we able to track donations and who donated them and if yes, how come the same was not applicable to the beginning of year cookie fundraiser? <ul style="list-style-type: none"> ○ A. Mrs. Athaide advised that Andrea will follow up with Mrs. Gordon as she has detailed report of what was allocated and of funds and where they go ○ Additionally, for this fundraiser (chocolates) all payments were made on cash on line. As a result, Mrs. Gordon was able to track the donations made in lieu of selling chocolates. ➤ Top Sales – Two families sold 4 boxes each and Three families sold 3 boxes each – agreement by Council to provide a prize for each family <ul style="list-style-type: none"> ○ Agreement to purchase gift cards at \$50/family ➤ Claudia advised that World’s Finest is ending their partnership with Laura Secord and will be selling off any unsold chocolates boxes they have left, and that the inventory is high. World’s Finest would like to know if Council would like to use this chocolate for Fall Fundraiser <ul style="list-style-type: none"> ○ Council in agreement that not at this time ➤ Fundraiser Funds are dedicated for both new screen and scoreboard <p>2) Score Board</p> <ul style="list-style-type: none"> ➤ Claudia shared a picture of score board that she would like to propose for STOC ➤ The total cost of the score board is \$6200.00 – proposing that Council cover half the cost and the School covers the other half ➤ Mrs. Athaide advised that although she would like to say yes she will need to review the budget as she has had to make a few additional requests which will impact the school’s budget ➤ Steve (Mr. Starcevic) did not agree with Council’s proposal to spend \$6200 on a score board and felt that the school did not need such an extravagant purchase and proposed the following as an alternative: <ul style="list-style-type: none"> ○ SureScore 2 Portable Wireless Basketball Scoreboard/Use Regular TV as display 	<p>with World’s Finest re return box shipping costs</p> <p>*Mrs. Athaide to review school budget to determine if the school can cover half the cost of the scoreboard</p>



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	<ul style="list-style-type: none"> ➤ Other members of Council were not in agreement with Mr. Starcevic’s proposal and all other members agreed with Score Board proposed by Claudia. <p>3) Pizza – Plate versus Napkin Follow up</p> <ul style="list-style-type: none"> ➤ Julia asked that we revisit the discussion re pizza and the use of plates ➤ Prior to Covid napkins were used for Pizza but during Covid for health and safety reasons plates were reintroduced ➤ At last Council meeting teacher’s at meeting raised eco concerns and requested to go back to napkins ➤ Parents have raised concern to Council re the mess that using napkins create and how napkins are not hygienic and prefer the use of plates. ➤ Question also raised why the use of plates versus napkins was put to the Teacher’s to vote versus Council. <ul style="list-style-type: none"> ○ A. Mrs. Athaide advised teachers were asked because staff had raised ECO concerns and the need for promoting ECO friendly practices. The council was also informed that the city does not collect green compost at schools. It was not about a particular process and if returning to plates was better than we would return to using plates. the only reason was because it was the teacher’s distributing the pizza, however, if Council wants to return to plates that is not a problem ○ Council agrees to return to plates and provide compost bags 	
Trustee Report	<p>Mario Pascucci – Provided following updates:</p> <ul style="list-style-type: none"> ➤ April 26 Budget meeting – intention is to answer every question even if not in real time ➤ Minister of Education released a report and outlining their commitment – Mr. Pascucci read to Council the statement made by the Minister of Education, information available online- these commitments still need to be approved by legislature. 	
Teacher’s Report	<p>Mrs. Iassonga made the following requests:</p> <ul style="list-style-type: none"> ➤ Mrs. Perreira and Mlme. Galea would like new equipment to refresh play day and purchase snacks – request to Council for \$300.00 ➤ Mrs. Cascairo organizing the First Communion Celebration – request to Council for \$200.00 to cover décor, cake, photography ➤ Mrs. Iassonga would like to reconfirm Council’s previous commitment of \$10/per child for end of year field trip 	



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	<p>Mr. Felice coordinating Graduation:</p> <ul style="list-style-type: none"> ➤ Activities to include an outing into Toronto to visit the CN Tower, go to a Jays game, have lunch; guest speaker; decorations and cake/juice for grad ceremony ➤ Request for a total of \$900 for graduation activities ➤ Mr. Felice will also be using the \$10 per student for end of the year field trip towards the graduation trip <p>Mrs. Medeiros:</p> <ul style="list-style-type: none"> ➤ At the end of the year there will be an end of year celebration for all Kindergarten kids not a graduation but celebration ➤ Celebration will be similar to play day but will include parents ➤ Request for \$100 to purchase material to organize activities and purchase a summer treat <p>*Council approved all of the above requests for funds – decision made at end of discussion of Treasurer’s report – see note.</p>	
Treasurer’s report	<ul style="list-style-type: none"> ➤ Andrea advised that since she signed onto role at the beginning of the pandemic there was not much activity and now that things are back into motion it has been a challenge understanding the 40 page reports ➤ Andrea advised that the School Board has a very complicated way of capturing items and as a result Andrea has spent a significant amount of time trying to streamline the process so it is easier to present pertinent information at Council meetings versus a 40 page report ➤ Andrea created a tracker (excel spreadsheet) of all funds requested and asked Mrs. Gordon to provide all financial trackers and reports ➤ Challenge Andrea faced that in reports provided there is a line for “expense” but does not specify expense and what it is allocated for, Andrea has to go through 40 page bank report line by line to identify expense – very time consuming. ➤ To create tracker Andrea went through bank report to get a clearer picture of Finances to present to Council <p>As of April 1st, 2023: Opening Balance: \$14, 004.89 Closing Balance: \$19, 483.21 * This number includes revenue and expenses</p>	.



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	<p>Pre-approved funds: \$6,970.00 – Andrea pointed out this number is likely to change to \$10,000 after she does a thorough review and follows up with Mrs. Gordon.</p> <ul style="list-style-type: none"> ➤ Q. Is there a deadline to use allocated council funds? Mrs. Athaide advised by the second week of June <p>*Based on approximate #'s Council is comfortable with proceeding with the funds requested by teachers – see teacher's report</p>	
ROUND TABLE	<p>1) STOC T-shirts for sale the sizing is very large – Mrs. Athaide to follow up with Mrs. Gordon who will ask the company</p> <p>2) Steve would like to see more kids at church and have the children march over to St. Patrick's parish – he thought by marching there will be a good way to have them think of their catholic values</p> <ul style="list-style-type: none"> ➤ Observation made by Steve at last school mass that only ten percent of students knew the sign of the cross and the prayers need to increase these numbers. ➤ Mrs. Athaide and Mrs. Medeiros advised that there are more than ten percent of students who knew the practices of the mass and that although the gym wasn't a church it still served as a place to practice our faith ➤ Mrs. Athaide to follow up with Father John about the possibility of STOC attending mass at the church. <p>3) Julia raised concerns re after school pick up and parents not using the kiss and ride lane but actually parking in these lanes and waiting for their children, this results in a very chaotic parking lot. Mrs. Athaide will begin to monitor and address.</p> <p>4) Notification of Fire Drills – request that parents be notified Mrs. Athaide will advise.</p>	<p>*Mrs. Athaide to follow up Mrs Gordon who placed the order with the vendor</p> <p>*Mrs. Athaide to follow up with Father</p>



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		John re mass at church
Next meeting date:	June 7 , 2023	