



**ST. TERESA OF CALCUTTA CATHOLIC SCHOOL COUNCIL
APPROVED MINUTES
November 16, 2022**

| Full Name | Email Address | Sept 28 | OCT 19 | NOV 16 | DEC 7 | JAN 25 | MAR 1 | APR 19 | JUN 7 |
|--|----------------------|------------|-----------|-----------|----------|-----------|----------|-----------|----------|
| Caroline Athaide (Principal) | | X | X | X | | | | | |
| Stephanie lassogna (Teacher Representative) | | X | X | X | | | | | |
| Luisa Medeiros (Teacher Representative) | | X | X | X | | | | | |
| Claudia Filipe (Co-Chair) | | X | X | X | | | | | |
| Julia Van de Kraats (Co-Chair) | | X | X | X | | | | | |
| Andrea Gavrilovic (Treasurer) | | X | X | X | | | | | |
| Nelly Xavier (Co-Secretary) | | X | X | X | | | | | |
| Monika Serpa (Co-Secretary) | | X | | X | | | | | |
| Steve Starcevic (Parish Representative) | | X | | X | | | | | |
| Melissa Agius (OAPSI Representative) | | | | | | | | | |
| | | | | | | | | | |
| Mario Pascucci | | X | X | X | | | | | |
| Caleigh Dale | | X | | | | | | | |
| Jonathan Dale | | X | | | | | | | |
| So Jin Jung | | X | X | X | | | | | |
| Lubna Nemeh | | X | | | | | | | |



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| 1st order of business | <p>Opening Prayer/Land Acknowledgement</p> <p>Agenda Approval: 1st: Nelly 2nd: Claudia</p> <p>Meeting Minutes Approval for October 19, 2022 1st: Julia; 2nd: Monica</p> | |
| Trustee Report | <p>Mario Pascucci joined meeting briefly midway to see if there were any concerns or questions:</p> <ul style="list-style-type: none"> ➤ Any questions – No ➤ Committed to purchasing two boxes of cookies for fundraiser and to co-ordinate with Mrs. Athaide | |
| Principal's report | <p>1)Monthly Virtue:</p> <ul style="list-style-type: none"> ➤ The virtue for the month of November: <u>Conscience.</u> ➤ The virtue for the month of December: <u>Hope.</u> ➤ November 29, 2022 at 1:15 p.m. Virtue Assembly hosted by Mrs. Beach's Class <p>2)November 21—25 Bully Awareness and Prevention Week:</p> <ul style="list-style-type: none"> ➤ Flyer will be sent out outlining the various activities that STOC will be hosting ➤ No activity on November 25th because of PA Day ➤ Brave Education company will be coming into the school and hosting a series of presentations on resilience <ul style="list-style-type: none"> ○ Presentation will go through a series of scenario's that teach children how to face a situation, to determine if the situation is a conflict or bullying. ○ Prior to presentations STOC will email the dates to parents and confirm whether or not parents want their children to participate. | <p>1) Mrs. Athaide to follow up on final costs of:</p> <ul style="list-style-type: none"> ○ T-shirt for all students ○ T-shirts for YFA ○ Mural |



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| | <p>3) School T-Shirt Update</p> <ul style="list-style-type: none"> ➤ Mockup of sample t-shirt completed includes school crescent and name in royal blue ➤ Pricing and request for Parent Council Funds: <ul style="list-style-type: none"> ○ \$7.80/ per T-shirt size small – extra-large; \$11.80/ per XXL T-shirt ○ Total of 235 kids plus a few extra shirts for any additional students that join the school ➤ Parent Council agrees to cover cost, however, need to determine the final cost <p>4) Youth Faith Ambassador (YFA) T-Shirt</p> <ul style="list-style-type: none"> ➤ YFA has a total of thirty-five (35) students: five (5) leaders and thirty (30) students ➤ T-shirts are for YFAs to wear to various events to identify their role i.e. mardi gras ➤ Request made to Council to cover the cost ➤ Waiting for final approval of mock-up ➤ Request tabled until final price is provided <p>5) School Mural:</p> <ul style="list-style-type: none"> ➤ School is looking to replace the mural by the front entrance ➤ Proposal for new mural to be a virtue tree in which kids selected for monthly virtue award would have their names posted each month on the tree and this display would remain up for the year. ➤ Mural is a celebration of STOCs Catholicism and virtue and will be a focal point for area at the front of the school ➤ Approximate cost is \$4700.00 ➤ Requesting funds from parent council surplus <p>6) December fundraising initiatives: Angel Tree and Toy Drive:</p> | |



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| | <ul style="list-style-type: none"> ➤ Participation in either fundraising initiative is voluntary for families ➤ Parents can either purchase gift cards or donate new toys <p>7) Christmas Concert Information:</p> <ul style="list-style-type: none"> ➤ Concert is for the primary and junior grades ➤ Date: December 15 for both an afternoon 1:30 p.m. and evening 6:0 p.m. show ➤ Tickets will go on sale for \$1.05 on School Cash on line and all proceeds will be donated to ShareLife <p>8) Pizza Fundraising:</p> <ul style="list-style-type: none"> ➤ Moving forward Mrs. Gordon will continue to oversee the Pizza Lunch Program ➤ Previous meeting discussion held around students receiving a certain number of slices ➤ Question by Claudia (parent council) what Mrs. Gordon's role entailed and whether or not a discussion should be had offline ➤ Parent Council in agreement that although Mrs. Gordon's help is greatly appreciated and valued, the pizza program is a parent council program. Subsequently, there should be a guideline manual in place outlining the steps of the program. ➤ Further discussion to be had offline <p>9) Recap of Important Dates:</p> <p><u>November 2022:</u> Nov. 21-24 Bullying Awareness and Prevention Week Nov. 25 PA Day Nov.27 Advent begins Nov. 28. Brave Education Presentation for Grade 4/5 and 5/6 (grade 1-8 classes will be having individual presentations in the New Year) Nov. 29 Virtue liturgy and assembly</p> <p><u>December 2022:</u></p> | |



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| | Dec. 5 Cookie Dough arrival and distribution Dec.7 Parent Council meeting 7:00 .m. Dec. 15 Christmas Concert Dec.22 School Movie Day Dec. 23 No school – beginning of Christmas Break | |
| Parent Council Update: Julia Van deKraats and Claudia Filipe | 1) Cookie Fundraiser Update: <ul style="list-style-type: none"> ➤ Current sales are at \$1556.00 ➤ Fundraiser ends Monday, November 21 in the evening ➤ Request for Mrs. Gordon to send a friendly reminder email to Parents and parent council will provide wording for email 2) T-shirt and Spirit Wear: <ul style="list-style-type: none"> ➤ Parent Council willing to cover the cost of the t-shirts, to ensure that each student receives one ➤ Question surrounding also ordering school spirit wear i.e. hoodies – Mrs. Athaide will look into this query and advise at next meeting ➤ Question also raised on whether or not vendor has a website in which parents can log on and purchase STOC spirit wear – Mrs. Athaide to investigate and advise at next meeting, however, advised that all purchased would need to be done via School cash online platform 3) STOC Christmas and Winter clothing Donation Needs <ul style="list-style-type: none"> ➤ Parent Council would like to know how they can assist with donation needs. For example, are there any current needs for clothing in particular or outdoor winter wear ➤ Mrs. Athaide advised there is a need for clothes: snow pants; boots; gloves; etc. In particular items for students in grade one (1) to six (6). ➤ Mrs. Gordon to send out an email to community re clothing drive to help obtain items for | 1) Parent Council to organize orders and distribute on the afternoon of Monday, December 5 th , 2022 2) Mrs. Athaide to provide quote on t-shirt cost for each student and the possibility of parents purchasing STOC Spirit wear. |



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| | students in need and any extra items will be donated | |
| Treasurer's report | <p>Currently the Parent Council has the following Funds: \$11, 264.37</p> <ul style="list-style-type: none"> ➤ Pizza Day Revenue \$2,403.45 ➤ Cookie Kick off Expense \$163.94 + Pizza Days Expense \$2,403.45 = \$2837.00 <p>Total Remaining Funds = \$10,830.82</p> <p>Question raised: Why did pizza cost council more than revenue if intention of pizza program is to raise funds?</p> <ul style="list-style-type: none"> ➤ Confusion around dates associated with revenue and expenses of pizza program. Andrea to follow up with Mrs. Gordon | Andrea to follow up with Mrs. Gordon regarding cost of pizza slice and revenue versus expense generated for next meeting. |
| Teacher's report: Mrs. lassogna | <p>1) Request for funds for Christmas Concert:</p> <ul style="list-style-type: none"> ➤ Request for funds to help cover the costs of costumes and set design i.e. if JK/SK go on stage and each student wears a halo they will need to purchase material to make halo. ➤ Teacher's will attempt to use what is already in stock from previous years but will need to purchase some additional items ➤ Request for Fifty (\$50) dollars per class X eight (8) classes = \$400.00. ➤ Parent Council approves this request. <p>2) Question raised by Parent Council re what assistance is needed for Movie Day on December 22?</p> <ul style="list-style-type: none"> ➤ i.e. usher students to washrooms, etc. ➤ Mrs. Medeiros advised that once she has final confirmation of how many students are ➤ i.e. primary, junior. | Mrs. Medeiros to advise at next meeting whether volunteers are needed for Movie Day. |



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| <p>Parish Representative Update by Steve Starcevic</p> | <p>1) Reconciliation/Communion Classes at St. Patrick's Church will be online this year while Confirmation classes will be returning in-person</p> <p>2) There are 2 Youth Ministry programs for Grades 6-7 & 8 (EDGE & ELEV8) and the groups meet on Fridays at the Parish from 5pm to 6:30pm</p> <p>3) On-School Premises Confessions Proposal: to reinforce Catholic practices, Steve's proposal would see Church staff visit the school to offer confessions to students.</p> | <p>Mrs. Athaide to explore/make a determination on the feasibility of this proposal directly with Steve</p> |
| <p>ROUND TABLE</p> | <p>1.) Mrs. Athaide: reminder that there are no dogs permitted on premises.</p> <p>2.) Mrs. Athaide: looking for the donation of a manger for baby Jesus</p> | |
| <p>Next meeting date:</p> | <p>December 7, 2022</p> | |