

*Mission: Disciples of Christ, nurturing mind, body, and soul to the fullness of life.
Vision: Changing the world through Catholic education.*

APPROVED MINUTES

Catholic School Council Meeting

Date: Monday, February 26, 2024

Time: 6:00 p.m. to 7:30 p.m.

**Location: Philip Pocock Catholic Secondary School, 4555 Tomken Rd, Mississauga, ON L4W 1J9,
Library or ZOOM**

Please click to join the meeting online: [MEETING ZOOM LINK](#)

A. Routine Matters

1. Call to Order and Attendance:

- 6:03p.m. Meeting begins.
- Welcome – 1 parent online.

2. Opening Prayer – Lead by Chaplain

3. Land Acknowledgement – Lead by Chaplain

4. Approval of Agenda –

- Formatted process provided by the board
- Now agenda items came forward – must put in two weeks prior to next meeting
- 1.5 hours in length
- We will stick to the timeline
- Actual agenda items need to be put into the info box
- Joanna Bukowski (parent online)

Agenda – strike item 1; there is no treasurer report ; Chair is not the treasurer.

- Chair has no signing authority
- Eileen and Tanya approved

5. Approval of Catholic School Council Minutes, January 15, 2024

- Approved by Eileen
- 2nd by Tanya

No trustees online

b. Business Arising from the Minutes

B. Trustee Update – no trustee update

C. Standing Items

1. Chair/Treasurer's Report
2. – sentiment of parents good news – more sharing of information ; coming back to sense very important for our community – food banks are running short of normalcy ; string of principals; civies days have come back; more visibility online
3. Student Report – students have not join yet
4. Principal Report –
 - Semi-formal was a success and student feedback about the venue was positive.
 - Lenten drive has collected approximately \$2000. Efforts are being made to encourage the community to bring soap, food, and personal care products to the school, or contribute via cashonline.
 - SGF presentation – school generated funds
 - Ms. Campese provided the council with a copy of the SGF Annual Plan for the current school year.
 - The SG plan was submitted to the board via the prior acting principal Ms. Burazin.
 - Ms. Campese is currently reviewing the annual plan and some minor adjustments will be made to ensure appropriate allocations of funds based on her observations of current school needs.
 - SGF Annual Plan Summary 2023-2024 School Year:
 - September 1, 2023 opening balance \$229023.73
 - Anticipated in-year revenues \$110653.00
 - Anticipated in-year expenses \$129500.
 - Projected in-year Deficit \$18847.00
 - Projected closing balance \$210176.73
 - Ms. Campese will continue to observe school needs, speak with students for input, and allocate as necessary for student needs
 - Categories Ms. Campese reviewed included:
 - Charities
 - Student activity fees
 - Transcript fees – in future the board will manage.
 - Presidents' choice and YMCA breakfast funding
 - Revenue and fundraising and other categories projected at approximately \$92000
 - To get a yearbook you need to pay
 - NEW in 2024-2025 Activity fees will be \$45. The activity fees will not include the cost of the yearbook.
 - The yearbook in 2024-2025 will be a separate purchase for any student who wishes to have one. The cost is yet to be determined. The school is working with the vendor at this time and information will be communicated to students in the new year.
 - Former acting principal allocated based on projected funds. Ms. Campese has reviewed the funds and revised allocations as shown in the Annual SGF plan to council members today.
 - SGF will continue to support non interactive projectors.
 - Ms. Campese is working with the board to help support the renewal project of new flooring in the library.
 - SGF will continue to support student events.



- Ms. Campese reviewed all money collected from students in the 2023-2024 school year for various events, teams, clubs pays for the events, team and clubs expenses.
- Ms. Campese explained that when expenses exceed money collected for example, the Semi formal, the is supported by the school.
- A school need identified by Ms. Campese are bleachers in the gymnasium. They will cost approximately \$75,000 which is a SGF priority for the school. This includes the \$20,000 tear down cost of the existing bleachers.
- A renewal project from SGF will include painting the school gym. It will be a minimal cost due to the board already initiating a renewal project to paint the ceiling pipes. Murals will be painted out and a plan for future murals will be considered.
- Question regarding the graduation photo from 1989 was posed. Ms. Campese explained that she was informed some photos were damaged and that they are working on a plan how to manage the number of photos that need to be put back on the walls while complying with fire safety code.
- There has been a date set for the Public Budget Information Meeting. however, April 24 was proposed as the next council meeting with the hopes it aligns with the Public Budget Information Meeting. Ms. Campese informed council that there will be light dinner prior to the meeting starting which will commence earlier to accommodate the budget meeting which she will live stream for members who are in person.
- There will also be a link to the community to watch from home.

Parent Engagement Night:

- Ms. Campese advised the committee that \$500 is provided for parent engagement activities. The family of schools would like to come together to have an evening for all schools. The following ideas were discussed as possible topics for a guest speaker and evening for parents/families:
- Internet safety
- Drugs and vaping
- Youth gambling risks
- Mental health and wellness

Committee proposed potential speakers:

- Razai sobhun (guests)
- Social media – grade 9 and 10 – award of the impact of social media
- Miguel Martinez
- Vaping and the impact of lung health
- Goal of the parent engagement is to educate parents

5. Chaplaincy/Teacher Report

- Andrea Bancheri provided an overview of her role and upcoming vents and activities.
- Current focus is on lent.
- She reviewed the retreat program which begun for 2nd semester.
- Feb. 27 will be the Lenten school mass Father John Facey will reside from St. Patricks' parish.
- Other initiatives for Lent include:

- a. Lenten Prayer chain – students can go to the chapel to participate

- b. Ordinandi Lunch - 20 vocal students and chaplaincy students will attend on Marh 19
- c. Salesian retreat: retreat focused on catholic leadership and is open to all grade 11 and 12 students
- d. Holy Thursday liturgy: station of the cross and the dance class performing
 - Currently finalizing events for Catholic Education Week however, some events include:
 - Spirit of service which is a share life fundraiser
 - Bishop Ivan Camelleri will be presiding mass on May 23 will be coming to end of year closing mass
 - All days are commemorated in morning reflection by the chaplain

Upcoming Events:

Feb 28, 2024 – Bullying Awareness, International Women’s Day, Spirit wear day and Graduation photo retake day

6. Parish Report

Parish rep sends regrets for absence but Report spoken on her behalf: Discussion about St Patrick is Pocock’s Saint and events occurring at the church – see church website for more details

D. Information/Updates (if applicable)

- 1. Central Committee for Catholic School Councils (CCCSC) Report
 - Chair – meeting held by the CSC chairs held at DPCDSB headquarters – Feb 5
 - Speaker to discuss Multi-Year Strategic Plan
 - Monda March 18 and 21st – chair will attend both days and Mississauga east will be attending as well

Parent Engagement Night – run by the board.

- 3 strong front runners
- Artificial intelligence , Vaping, Cell phone addiction upco9ming virtual meetings AI was the topic to register for April annual conference held in Toronto
- OAPCE had their own discussion
- Parish rep roles – want it to be standardized; parish rep always attend the church, attend with the priest; only a proposals; needs to be vetted through the trustees; attend a regular parish meeting; the bishop to meet all the reps;

- b. Dominique: chair of all of parent council represents Dufferin Peel they had their own meeting and were able to enjoy an evening discussing all about bullying and she shred the highlights.
 - Misc: Ash Wednesday, April new pa day; some parents that there was a missed opportunity – would have preferred to stay in school \$10,000 it looks like that it will be about vaping

- E. No action items sent to infobox;
- F. Vaping, social media, human tracking.

2. Ontario Association of Parents in Catholic Education (OAPCE) Reports

- Did not attend meeting but wanted to remind the conference this year key note speaker has 3 sons in the NHL
- Last meeting was pros and cons of chat gpt
- Check OPAPCE website for minutes posted

G. Action Items

1. Discussion of topics of interest for Parent Engagement Evening

- Discussion occurred in principal's minutes and agreed on the topics of interest to share for the Parent Engagement Evening in May

Council Chair addressed the questions from the February council Meeting presented to trustee Stefano Pascucci regarding walkway traffic flow. Catherine spoke with the trustee: collab with the city for easement in the back; better flow of the traffic; - she requested follow up. Ms. Campese suggested she would contact Stefano and remind him of her past concerns and a follow-up would occur by him and she would share at the next council meeting any updates.

Question by council chair: Website; the board will take it upon themselves to revamp the shell – can we make the website user friendly? bring it to family board level? Catherine stated the Trustee said he would bring it up and it was not brought up. Principal reminded the chair that school websites are created by the board and if changes were to occur that would be communicated to the schools. Ms. Campese has not received any communication about any changes.

Question by the chair: Literacy classes – need a minimum number of students to attend Mr. Brady informed that there were teachers willing to teach it but not enough students who expressed interest for it to run in semester 1 and meet board guidelines for registration. They will try it again in semester 2.

Question is Sr students can offer other literacy help/workshop tutoring help? Yes, Senior students are tutoring. Students can volunteer and earn hours. Support for students for literacy prep also occurs in English class. Literacy and numeracy scores exceed Ministry averages School scored at 89 success rate.

H. Future Meetings

April 24, 2024 (TBD to align with DPCDSB Public Budget Meeting)

May 27, 2024 – tentative – placeholder

I. Adjournment

Caterine and Tanya to second