

***CHRISTIAN COMMUNITY INVOLVEMENT***

**PASSPORT COMPANION  
PARENT RESOURCE MANUAL**



**Extraordinary Lives Start with a Great Catholic Education.**



# Dufferin-Peel Catholic District School Board

## ***CHRISTIAN COMMUNITY INVOLVEMENT RESOURCE MANUAL***

As stated in *Ontario Schools, Kindergarten to grade 12: Program and Diploma Requirements, 2011 (OS)*, every student must complete a minimum of 40 hours of community involvement activities as part of the requirements for an Ontario Secondary School Diploma (OSSD). The purpose of the community involvement requirement is to encourage students to develop an awareness and understanding of civic responsibility and to understand the role they can play, and the contributions they can make, in supporting and strengthening their communities.

The Dufferin-Peel Catholic District School Board welcomes the opportunity to acknowledge the contributions our students make in their communities.

This manual acts as a supplement to the, ‘*Christian Community Passport to the World of Service,*’ that is provided to every secondary school student.

The Dufferin-Peel Catholic District School Board wishes to thank the York Catholic District School Board for their assistance and co-operation in the development of this document.

Developed in consultation with Catholic religion educators and focus groups containing parents, students, teachers administrators and support staff.

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# **GENERAL INFORMATION**

## **GRADUATION REQUIREMENT**



Every student must complete a minimum of forty (40) hours of community involvement activities as a graduation requirement.

Though the forty hours of recognized service can be accomplished in one year, the Dufferin-Peel Catholic District School Board hopes that students will opt for involvement in more than one activity over two or more years. It is further hoped that students will become interested in service to others, and exceed the minimum requirement.

### **PURPOSE**

The purpose of the requirement is to foster an understanding of civic responsibility; to develop a student's sense of worth as they play a role in their community; and to help young people develop their skills.

### **TIMING**

The work to fulfill this requirement can begin at any time after a student has graduated from grade 8. A single forty-hour activity, or a series of shorter term activities totaling forty hours must be completed. The student must submit, to the school the 'Passport' record of his/her completed activities, twice each year as requested.

# **GETTING STARTED**

## **STEP #1**

Students under the age of eighteen should plan an activity in consultation with their parent(s)/guardian(s). The activity should be one that involves service to others. The activity must fall within the guiding principles the Dufferin-Peel Catholic District School Board has established, and should be identified on the Board's list of examples. Students 18 years of age and older do not need to consult with his/her parent(s)/guardian(s).

## **STEP #2**

Students must confirm the details of the activity with the organizer who will be responsible for the activity.

## **STEP #3**

Students must complete the top half of the appropriate page within their '*Christian Community Passport to the World of Service*', then have a parent/guardian sign (if under 18 years). A Principal's signature is required if the activity is not on the Board's list of examples, or if the activity is one of school community service. Parent(s)/guardian(s) are responsible for ensuring that their selected placement is both safe and appropriate for their son/daughter.

## **STEP #4**

Students are to complete their planned activity and should have the bottom half of the appropriate page signed by the community organizer. The students must submit their '*Christian Community Passport to the World of Service*' hours to their school for data entry and official stamping, twice a year as requested.

## **STEP #5**

These steps should be repeated until the forty-hour requirement has been fulfilled. The Dufferin-Peel Catholic District School Board encourages students to exceed their minimum requirement, and to record their involvement in their '*Christian Community Passport to the World of Service*'.

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## ***INELIGIBLE ACTIVITIES***

The Ministry of Education and Training has developed a list of activities that may **NOT** be chosen as community involvement activities and that are, therefore, ***INELIGIBLE ACTIVITIES***. An ineligible activity is an activity that:

- is a requirement of a class or course in which the student is enrolled (e.g. co-operative education portion of a course, job shadowing, work experience);
- takes place during the time allotted for the instructional program on a school day. However, an activity that takes place during the student's lunch breaks or 'spare' period is permissible;
- takes place in a factory, if the student is under fifteen years of age;
- takes place in a logging or mining environment if the student is under sixteen years of age;
- takes place in a workplace other than a factory, if the student is under fourteen years of age and is not accompanied by an adult;
- would normally be performed for wages by a person in the workplace;
- involves the operation of a vehicle, power tools, or scaffolding
- involves the administration of any type or form of medication or medical procedures to other persons;
- involves handling of substances classed as 'designated substances' under the Occupational Health and Safety Act;
- requires the knowledge of a tradesperson whose trade is regulated by the provincial government;
- involves banking or the handling of securities, or the handling of jewelry, works of art, antiques, or other valuables;
- consists of duties normally performed in the home (i.e. daily chores) or personal recreational activities;
- involves a court-ordered program (e.g. community service program for young offenders, probationary program).

The Dufferin-Peel Catholic District School Board has determined that the following are also ***INELIGIBLE ACTIVITIES***, in addition to those that the Ministry has listed as ineligible:

- any activity that provides direct financial benefit or gain to the student or to the student's immediate family;
- any association with an organization, or an organization activity, that does not comply with the ethical and religious standards, policies and procedures of the Dufferin-Peel Catholic District School Board.

## ***INSURANCE PROTECTION***

- **Students and parents are encouraged to purchase Student Accident Insurance which is available through the schools.**
- **The Dufferin-Peel Catholic District School Board expects that all community sponsors will; provide students with appropriate instructions; arrange precautions; and train and supervise student volunteers.**

*Students who are performing volunteer work for organizations within their required forty hours of community involvement service, are protected by the School Board's liability insurance. Community sponsors are also protected by the same liability insurance for claims that arise from our students' volunteer activities. However, it is expected that all community sponsors will be adequately covered by accident and Workplace Safety Insurance.*

## ***ELIGIBLE ACTIVITIES***

The following guiding principles, read in conjunction with the list of ineligible activities, are intended to assist the student and parent(s)/guardian(s) to determine whether a planned activity is within an approved area for the completion of the Community Involvement requirement:

- An event or activity performed with the community as an expression of faith;
- An event or activity designed to be of benefit to the community;
- An event or activity to support a not-for-profit agency, institution or foundation that conforms to the ethical and religious standards of the Dufferin-Peel Catholic District School Board and the Ministry of Education;
- Any structured program that promotes tutoring, mentoring, visiting or coaching, or whose purpose is to assist others who require the benefit of that assistance;
- Participation in an event or activity that promotes positive environmental awareness;
- Participation in an event or activity that promotes positive inclusivity of all persons and contributes to the health and well-being of all members of the community, including school-based activities;
- Participation in an event or activity affiliated with a club, religious organization, arts or cultural association, or political organization that is inclusive of our Catholic values and makes positive contribution to the community.

Where an event or activity does not clearly fall within the guidelines, the Principal or the student's school has the discretion to approve or reject any activity or event that does not conform to the guiding principles and ethical standards for approved areas of involvement for students. Areas of involvement may include:

- **Fundraising**-includes canvassing, walk-a-thons, celebrity games, gift wrapping, gala events and sales for charitable purposes;
- **Sports/Recreation**-includes coaching, helping to organize special meets and games, and volunteering as a leisure buddy or pool assistant;
- **Community Events**-includes helping to organize winter carnivals, parades and summer fairs;
- **Community Projects**-includes participating in organized food drives, or support services for community groups
- **Environmental Projects**-includes participating in community clean-ups, flower/tree planting, recycling and general beautification projects and activities;
- **Volunteer Work with Seniors**-includes assisting at seniors' residences (e.g. serving snacks, helping with activities or portering, or participating in visiting and reading programs);
- **Committee Work**-includes participation on advisory boards, neighbourhood associations and regional associations;
- **Religious Activities**-includes participation as a volunteer in programs for children, child minding, Sunday School assistance, special events and clerical tasks;
- **Youth Programs**-includes volunteer assistance with the operation of youth programs such as 4H, Scouts, Guides, drop-in centres, breakfast programs, March Break programs, Leaders in Training, summer playground activities and camps;
- **Office/Clerical Work**-includes volunteer activity in reception, computer work and mailings for individuals or groups providing charitable or general community benefit;
- **Work with Animals**-includes volunteer involvement with animal care, horseback riding programs, or volunteer assistance at a local zoo or petting farm;
- **Arts and Culture**-includes volunteer assistance at a gallery, performing arts production or program, or in a community library program;
- **Activities for Individuals**-includes any volunteer activity that assists someone who requires assistance for shopping, tutoring, light snow removal (no use of snow blower), housekeeping, writing letters or transcribing, or involves hospital visitation, voluntary involvement with chronic care, or service as a volunteer reading buddy;
- **School Community Service**-may include service within the school community that provides benefit to others that takes place outside the regular school day. These activities must be approved by the school Principal in advance of the commencement of the activity.

# Volunteer Opportunities

Volunteer MBC (Mississauga, Brampton, Caledon)	Volunteer MBC is the local volunteer centre servicing Peel Region (Mississauga, Brampton, Caledon) and offers a referral/matching service for volunteer placement within the community for all ages. Their website connects to an on-line searchable database. <a href="http://www.volunteermbc.org">www.volunteermbc.org</a>
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ORGANIZATION	LOCATION	CONTACT	DESCRIPTION
Archdiocese of Toronto	Various parishes	416-934-0606	Links to various parishes throughout Brampton, Caledon, Mississauga and Orangeville. Opportunities to assist with children's liturgy, altar serving, and other tasks. <a href="http://www.archtoronto.org">www.archtoronto.org</a>
Boys and Girls Club of Peel	various locations	905-712-1789	Lead children, aged 6-12 in social activities. <a href="http://www.bgcpeelregion.org">www.bgcpeelregion.org</a>
Brain Injury Association of Peel and Halton	Mississauga	905-823-2221	Call Monday and Friday 10:00 am - 5:00 pm to set up an appointment for volunteering. <a href="http://www.biaph.com">www.biaph.com</a>
Brampton Safe City	Brampton	905-793-5484 Ext. 224	A fun and interactive crime prevention program to learn safety skills and earn community hours. <a href="http://www.bramptonsafecity.ca">www.bramptonsafecity.ca</a>
Canadian Cancer Society - Georgetown Dufferin Peel Unit	Mississauga	905-608-8411	Help cancer patients and fund valuable research by canvassing your neighbourhood, selling daffodils or helping at special events. <a href="http://www.cancer.ca">www.cancer.ca</a>
Canadian Diabetes Association Peel Region Branch	Mississauga	416-363-0177	Various events (contact Volunteer Development Coordinator); <a href="http://www.diabetes.ca">www.diabetes.ca</a>
Canadian Food for Children (Dr. Simone)	1258 Lakeshore Rd East Mississauga	416-231-2817	Collects funds and food for distribution to starving children around the world. Organize food and supply drives; and assist with sorting items at warehouse
Canadian Hearing Society	Mississauga	905-608-0271	Assist with administrative duties and fundraising; interact with clients who are deaf or hard of hearing (sign language skills preferred, but not mandatory). <b>Must be 16 years or older.</b> <a href="http://www.chs.ca">www.chs.ca</a>

ORGANIZATION	LOCATION	CONTACT	DESCRIPTION
Canadian Liver Foundation	Peel Region	416-491-4952	Assist with fundraising, awareness campaigns, and administration <a href="http://www.liver.ca">www.liver.ca</a>
Canadian National Institute for the Blind (CNIB)	various locations	905-275-5332	Special events, age restrictions. <a href="http://www.cnib.ca">www.cnib.ca</a>
Canadian Safe School Network	Toronto	416-977-1050	Special events. <a href="http://www.canadiansafeschools.com">www.canadiansafeschools.com</a>
Carmel Heights Seniors' Residence	Mississauga	905-822-5298	Catholic retirement home that provides personal faith based care <a href="http://www.carmelheights.ca/">www.carmelheights.ca/</a>
Catholic Crosscultural Services	Brampton Mississauga	905-457-7740 905-273-4140 905-272-1703	Support various services offered to new immigrants by assisting with administrative duties. <a href="http://www.ccspeel.org">www.ccspeel.org</a>
Cawthra Baseball Association	Etobicoke/ Mississauga		Assist with coaching and managing <a href="http://www.cawthrabaseball.com">www.cawthrabaseball.com</a>
Childhope Foundation Canada	Brampton / Toronto	905-456-9800	Help youth and families who are in distress and homeless; <a href="http://www.childhope.com">www.childhope.com</a>
City of Mississauga Parks and recreation	Mississauga	905-896-5326	Volunteers assist leaders in providing activities for children's programs and camps (arts, crafts, sports, games, swimming and skating). Successful applicants are required to obtain a Criminal Record Search, Vulnerable Sector Screening. Volunteer Applications available at: under Volunteer Application <a href="http://www.mississauga.ca/portal/residents/volunteer">www.mississauga.ca/portal/residents/volunteer</a> ..
Community Living Mississauga	Mississauga	905-542-2694	Provide support to those with an intellectual disability by taking part in a committee or participating 1 on 1 with a client doing leisure activities. March Break opportunities or assisting in a summer day camp. <a href="http://www.clmiss.ca">www.clmiss.ca</a>
Credit Valley Conservation	Mississauga	905-670-1615	Better the environment of the Credit River and surrounding area through a wide variety of clean-up, restoration and monitoring projects, and much more. <a href="http://www.creditvalleyca.ca">www.creditvalleyca.ca</a>
Credit Valley Hospital	Mississauga	905-813-2200	Work in gift shops, clinics and nursing units. <a href="http://www.cvh.on.ca">www.cvh.on.ca</a>

ORGANIZATION	LOCATION	CONTACT	DESCRIPTION
Cystic Fibrosis Canada - Peel & District Chapter	Brampton	905-450-1882	Participate in running a wide variety of local and nationwide fundraising campaigns for the foundation; help with administrative work. <a href="http://www.cfpeel.org">www.cfpeel.org</a>
Daily Bread Food Bank	Toronto	416-203-0050	Help sort food to provide food to the less fortunate. Wednesdays only.
Dixie Bloor Neighbourhood Centre	Mississauga	905-629-1873	Variety of duties. <a href="http://www.dixiebloor.ca">www.dixiebloor.ca</a>
Dufferin Oak Retirement Home	Shelburne	519-925-2140	Visit and spend time with elderly residents. <a href="http://www.dufferincounty.on.ca">www.dufferincounty.on.ca</a>
ECO Source	Mississauga	905-274-6222	Participate in a variety of community and youth outreach programs to raise awareness about environmental issues. Community stewardship and tree planting opportunities are also available; <a href="http://www.ecosource.ca">www.ecosource.ca</a> or <a href="http://www.peyalliance.com">www.peyalliance.com</a>
Elder Help - Peel	Brampton	905-457-6055	Help to organize and run various educational workshops for seniors and interact with senior citizens. Must be over 16 years of age. <a href="http://www.elderhelppeel.org">www.elderhelppeel.org</a>
Erin Mills Lodge	Mississauga	905-823-6700	Visit and spend time with elderly residents. <a href="http://www.erinmillscare.com">www.erinmillscare.com</a>
Erin Mills Soccer Club	Mississauga	905-820-9740	Help the soccer league by choosing from a variety of positions. The club requires coaches, assistant coaches, team managers, team trainers, committee members, convenors, directors and many other volunteers. <a href="http://www.erinmillssoccer.com">www.erinmillssoccer.com</a>
Erinoak kids center for treatment and development	Mississauga	905-855-2690	Support children and youth with special needs participate in a variety of activities and programs. <a href="http://www.erinoak.ca">www.erinoak.ca</a>
Family Education Centre	Brampton	905-452-0332	Assist this center which runs various parent education programs by sitting on the volunteer board of directors or other committees; help with various fundraisers, special events and mailings. <a href="http://www.familyedcentre.org">www.familyedcentre.org</a>



ORGANIZATION	LOCATION	CONTACT	DESCRIPTION
Family Services of Peel	Brampton / Mississauga	905-453-5775	Participate in the Family and Schools Together program; plan activities for children; prepare meals; also, assist with administrative work. <a href="http://www.familyedcentre.org">www.familyedcentre.org</a>
Forest Glen Baseball Association		905-510-3422	<a href="http://www.forestglenbaseball.com">www.forestglenbaseball.com</a>
Girl Guides of Canada	various locations	905-279-2984	Lead and organize children and youth (girls) in the Guides Program and related activities. <a href="http://www.girlguides.ca">www.girlguides.ca</a>
Gymnastics Mississauga	Mississauga	905-270-6161	Assist in coaching and running gymnastics programs for all ages and skill levels including special needs programs; <a href="http://www.gymmississauga.org">www.gymmississauga.org</a>
Habitat for Humanity	Brampton	905-455-0883	Volunteer at the Re-Store, a variety of positions to choose from ranging from customer service to product assembly. <b>Must be 16 years of age.</b> <a href="http://www.habitatbrampton.com">www.habitatbrampton.com</a>
Headwaters Hospital	Orangeville	519-941-2410	Work in gift shops, clinics. <a href="http://www.headwatershealth.ca">www.headwatershealth.ca</a>
Heart and Stroke Foundation of Ontario	Mississauga	905-451-0021	Help the foundation by carrying out office work and special events; <a href="http://www.heartandstroke.ca">www.heartandstroke.ca</a>
Heart House Hospice	Brampton / Mississauga	905-712-8119	Visit and spend time with terminally ill patients and assist with their families. <b>Must be 16 years or older.</b> <a href="http://www.hearthousehospice.com">www.hearthousehospice.com</a>
Heritage Mississauga	Mississauga	905-828-8411	Help to carry out office work and helping with special events. <a href="http://www.heritagemississauga.com">www.heritagemississauga.com</a>
Heritage Orangeville	Orangeville	519-941-0440	<a href="http://www.orangeville.org/page.php?id=877">www.orangeville.org/page.php?id=877</a>
India Rainbow Community Services of Peel	Brampton / Mississauga	905-507-6099	provide culturally and linguistically appropriate services to the Peel immigrant community, enabling integration and supporting their settlement, social services, health, and educational needs. <a href="http://www.indiarainbow.org">www.indiarainbow.org</a>
Kidney Foundation of Canada -	Peel Region / Toronto	416-445-0373	Support the foundation through canvassing (one visit to the Toronto office is required, then canvassing is done in Mississauga or Brampton). <a href="http://www.kidney.on.ca">www.kidney.on.ca</a>

ORGANIZATION	LOCATION	CONTACT	DESCRIPTION
King Nursing Home	Bolton	905-857-4117	Visit and spend time with elderly residents. Police Check and TB Test required.
Knight's Table	Mississauga	905-454-8725	Help prepare and serve meals for the poor. <a href="http://www.knightstable.org">www.knightstable.org</a>
Learning Disabilities Association of Peel	Brampton / Mississauga	905-272-4100	Tutor those with learning disabilities or Attention Deficit Disorder; Summer Camp; <a href="http://www.ldapeel.com">www.ldapeel.com</a>
Leisure World care giving center	Mississauga Streetsville	905-270-0411 905-826-3045	Visit and spend time with cognitively impaired elderly residents. <b>Must be 16 years old, TB test required, police check, flu shot.</b> <a href="http://www.leisureworld.ca">www.leisureworld.ca</a>
Lord Dufferin Retirement Home	Orangeville	519-925-2140 519-941-8433	Visit and spend time with elderly residents. <a href="http://www.lorddufferincentre.ca">www.lorddufferincentre.ca</a>
Lung Association / Peel Region	Mississauga	1-800-972-2636	Help plan and organize events for the association. <a href="http://www.on.lung.ca">www.on.lung.ca</a>
Meadowcraft Place Nursing Home	Mississauga	905-279-8554	Visit and spend time with elderly residents.
Milton District Hospital	Milton	905-878-2383	Various locations. <a href="http://www.haltonhealthcare.com">www.haltonhealthcare.com</a>
Mississauga Baseball Association	Mississauga	416-525-6648	Help out with boys and girls T-Ball (5-7 yrs.), boys and girls rookie ball (8-9 yrs.), boys baseball (10-20 yrs.) and girls softball (10-18 yrs.) <a href="http://www.mississaugabaseball.com">www.mississaugabaseball.com</a>
Mississauga Arts Council	Mississauga	905-615-4278	The MAC is an organization which promotes and fosters the development of all disciplines of art in the city of Mississauga. Assist with administrative work and a variety of events at different times in the year. <a href="http://www.mississaguaartscouncil.com">www.mississaguaartscouncil.com</a>
Mississauga Girls Baseball League	Mississauga		Help out with baseball for girls age 9-15; <a href="http://www.cogbl.com/mississauga">www.cogbl.com/mississauga</a>
Mississauga Girls Hockey League	Mississauga		Assist in coaching and running hockey teams for girls age 5-20; <a href="http://www.mghl.on.ca">www.mghl.on.ca</a>
Mississauga International Children's Festival	Mississauga	905-272-3780	<a href="http://www.kidsfestival.org">www.kidsfestival.org</a>

ORGANIZATION	LOCATION	CONTACT	DESCRIPTION
Mississauga Lifecare Centre	Mississauga	905-270-0170	The centre is a long-term nursing home for senior citizens. Spend time with the residents one-on-one and help run activities and special events for them.
Mississauga Long Term Care Facility	Mississauga		Visit and spend time with elderly residents.
Mississauga Minor Basketball Association	Mississauga	905-607-9803	Assist in coaching and running basketball teams for players age 10-17; <a href="http://www.mmba.on.ca">www.mmba.on.ca</a>
Mississauga North Baseball Association	Mississauga		Assist with T-Ball, baseball and softball for children / youth age 5-21. <a href="http://www.leaguelineup.com/mnba">www.leaguelineup.com/mnba</a>
Mississauga South West Baseball Association	Mississauga	905-607-5875	Assist with boys and girls baseball. <a href="http://www.msbaseball.ca">www.msbaseball.ca</a>
Mississauga Track and Field Club	Mississauga		Assist in coaching athletes of high school age and older of all skill levels in road running, cross-country running, and track and field. <a href="http://www.mississaugatrack.ca">www.mississaugatrack.ca</a>
Mississauga Youth Orchestra	Mississauga		<a href="http://www.myomusic.ca">www.myomusic.ca</a>
Mississauga Youth Theatre	Mississauga	905-949-6499	<a href="http://www.mississaugayouththeatre.com">www.mississaugayouththeatre.com</a>
Mothers Against Drunk Driving Canada (MADD)	Mississauga		Help campaign against drunk driving by helping with administrative duties such as mailing campaigns. <a href="http://www.madd.ca">www.madd.ca</a>
Multiple Sclerosis Society of Canada -	Brampton Mississauga	905-458-0267 905-278-6186	Brampton and Area Chapter, Mississauga and Area Chapter <a href="http://www.mssociety.ca">www.mssociety.ca</a>
Museums of Mississauga	Mississauga	905-615-4860	Special events, kid's crafts.
Nexus Youth Centre	Mississauga	905-566-1883	Volunteers needed for peer tutoring of students Grade 9-12 and numerous other positions.
Office of Catholic Youth	Various locations	416-599-7676	Provide various programs, events and initiatives in order for parishes, schools and the community to live a faith that acts <a href="http://www.ocytoronto.org">www.ocytoronto.org</a>

ORGANIZATION	LOCATION	CONTACT	DESCRIPTION
Ontario SPCA	Orangeville	519-942-3140	Work with animals and help with a variety of programs to promote the welfare of animals. <b>Must be 16 years or older.</b> <a href="http://www.orangeville.ontariospca.ca">www.orangeville.ontariospca.ca</a>
Orchestras Mississauga	Mississauga	905-615-4405	Assist with a variety of fundraisers and concerts throughout the year to benefit Orchestras Mississauga. <a href="http://www.mississaugasymphony.ca">www.mississaugasymphony.ca</a>
Peel Children's Aid Society	Brampton / Mississauga	905-363-6131	<b>Must be 18 years or older.</b> <a href="http://www.peelcas.org">www.peelcas.org</a>
Peel Multicultural Council	Mississauga	905-819-1144	Provides public information, awareness and education programs on equality, race relations and other community issues in Peel. <a href="http://www.peelmc.ca">www.peelmc.ca</a>
PLASP Childcare Services	Brampton / Mississauga	905-890-1711	Work with elementary age children after school, play and help organize games and activities. <a href="http://www.plasp.com">www.plasp.com</a>
Rapport Youth and Family Services - Eclipse Youth Drop-in Centre	Brampton Mississauga	905-790-7707	Numerous varied and exciting opportunities to support troubled young persons. <a href="http://www.rapportyouth.com">www.rapportyouth.com</a>
Region of Peel - Health Department	Mississauga Brampton Caledon	905-791-7800 905-799-7700 ext. 2612 (Public Health)	Help out with a variety of programs such as the Parent and Infant/Child Volunteer Visitor program, which assists parents in caring for new infants; annual health fairs and The Water Festival, which educates children about the importance of water. <a href="http://www.peelregion.ca/volunteers/contact-us.htm">www.peelregion.ca/volunteers/contact-us.htm</a>
Riverwood Conservancy	Mississauga	905-279-5878	Typical Tasks include, Riverwood clean up, planting, watering, pruning and weeding gardens and assisting with special events. <a href="http://www.riverwoodconservancy.org/">www.riverwoodconservancy.org/</a>
Safe City Mississauga	Mississauga	905-615-6272	Assist 5 different crime prevention programs through computer work, contact work with the community, and administrative duties. <a href="http://www.safecitymississauga.on.ca">www.safecitymississauga.on.ca</a>
Sauga Stroke Breakers	Mississauga	905-615-4670 ext. 2471	Work one-on-one in a program to help stroke survivors. <a href="http://www.mississauga.ca/portal/residents/volunteer">www.mississauga.ca/portal/residents/volunteer</a>
School Board (Tutoring)	various locations	905-890-1221	Participate in an organized program to help other students or volunteers on your own to help a student in need. Contact local school: <a href="http://www.dpcdsb.org">www.dpcdsb.org</a>

ORGANIZATION	LOCATION	CONTACT	DESCRIPTION
Scott Mission	Toronto	416-923-8872	Serve food to the poor and work in Food Bank. <a href="http://www.scottmission.com">www.scottmission.com</a>
Scouts Canada	Mississauga	416-490-6364 1-888-726-8876 ext.240	Lead and organize children and youth in the Scouts Program and related activities. <a href="http://www.scouts.ca">www.scouts.ca</a>
Share Life	Dufferin-Peel	416- 934-3411	Thirty-four agencies receive support through the Archdiocesan fundraising. Assist with fundraising, and help parish campaigns. <a href="http://www.sharelife.org">www.sharelife.org</a>
Shelburne District Hospital	Shelburne	519-926-3340	Visit and spend time with patients in long term care facility. <a href="http://www.headwatershealth.ca">www.headwatershealth.ca</a>
Sheridan Villa	Brampton	905-791-8668 Ext. 2912	Visit and spend time with elderly residents, assist with a volunteer-run café. <a href="http://www.peelregion.ca/ltc/sheridan">www.peelregion.ca/ltc/sheridan</a>
Skills for Life, Employment & Family	Brampton Mississauga	905-273-5196	Help with their office work and reception. <b>Must be 16 years or older.</b> <a href="http://www.skillsforself.org">www.skillsforself.org</a>
Special Needs Swimming / Peel Area	Mississauga	Huron Park 905-615-4820	Provide one-on-one basic swimming lessons to children with disabilities at South Common or Huron Park pools. <a href="http://www.mississauga.ca">www.mississauga.ca</a> (Careers -> Volunteers).
St. Francis Table	Toronto	416-532-4172	Help provide low-cost meals to the poor in restaurant setting (preparation and serving). <a href="http://www.capuchinoutreach.org">www.capuchinoutreach.org</a>
St. Hilary's Day Care Centre	Mississauga	905-279-2273	Work with employees to supervise and play with young children. <b>Must be 16 years or older.</b> <a href="http://www.sthilarysdaycare.ca">www.sthilarysdaycare.ca</a>
St. John Ambulance - Peel Region	Mississauga Brampton Caledon Orangeville	905-568-1905	Help with office duties. <a href="http://www.sjapeel.ca">www.sjapeel.ca</a>
Streetsville Amateur Minor Hockey Association	Mississauga		Assist in coaching and running hockey teams for players age 6-17; <a href="http://www.streetsvillehockey.com">www.streetsvillehockey.com</a>
Supportive Housing in Peel (SHIP)	Mississauga	905-795-8742	Supportive Housing in Peel offers housing and support for people with serious mental illness. <a href="http://www.shipshey.ca">www.shipshey.ca</a>

ORGANIZATION	LOCATION	CONTACT	DESCRIPTION
The DAM Youth Drop-In Centre	Mississauga	905-826-6558	Support staff by participating in a variety of recreational activities at the drop-in. <b>Must be 16 years or older. Limited spots.</b> <a href="http://www.thedam.org">www.thedam.org</a>
The Mississauga Food Bank	Mississauga	905-270-5589	The largest food distribution program in Mississauga which serves the city's seven food banks. <a href="http://www.themississaugafoodbank.org">www.themississaugafoodbank.org</a>
Town of Orangeville	Orangeville	519-940-9092	Hours available for variety of activities. Applications available at <a href="http://www.orangeville.ca">www.orangeville.ca</a>
Trillium Health Centre	Mississauga	905-848-7100	Assist where needed throughout the hospital <a href="http://www.trilliumhealthcentre.org">www.trilliumhealthcentre.org</a>
Tullamore Nursing Home	Brampton	905-459-2324	Visit with elderly residents. <a href="http://www.leisureworld.ca/tullamore.html">www.leisureworld.ca/tullamore.html</a>
United Achievers Community Services	Brampton	905-455-6789	A non-profit organization which takes volunteers for a wide variety of community programs. Call to find the program that is right for you. <a href="http://unitedachievers.org/">http://unitedachievers.org/</a>
Villa Forum	Mississauga	905-501-1443	Visit and spend time with elderly residents. <a href="http://www.micba.com/sub-menus/longterm/">www.micba.com/sub-menus/longterm/</a>
Vita Manor	Mississauga	905-502-7933	Provide guidance and support to pregnant women during and after delivery. <a href="http://www.vitacentre.org">www.vitacentre.org</a>
William Osler Hospital	Brampton	905-494-2120 Ext. 58333	Work in gift shops, clinics. <a href="http://www.williamoslerhc.on.ca">www.williamoslerhc.on.ca</a>
YMCA of Greater Toronto	Mississauga Brampton	905-897-9622 905-897-6801 ext.500	Help organize and run various sports and fitness activities and programs. <a href="http://www.ymcagta.org">www.ymcagta.org</a>
Youth Drop-in Programs	various locations	call local drop-in	Assist in youth drop-in programs at local community centers and school gyms. <b>Must be 16 years or older.</b>

Please note that the agencies listed here are not required to accept student volunteers. In addition, some agencies may require a longer commitment from the student than 40 hours. In such situations, students should consult with their parents/guardians and decide whether to try a different agency, or accept the longer volunteer commitment.

## Please Note

In the event that a student would like to participate in an activity or event that is not clearly within the Board's list of examples, the student must submit a letter detailing the proposed activity or nature of the participation and event to the student's Principal. The Principal, in consultation with the appropriate supervisory officer, will determine if the student's proposed activity is acceptable. The activity or event should not be undertaken until permission has been granted. If completed without permission and permission is subsequently denied, the activity or event will not be counted toward the student's community involvement requirement.

Please note that a Principal is not obligated to approve a project at the local level.

Retreats are ***not*** an eligible activity to count toward community service hour requirements.

***Events or activities that may be based on or with a particular interest group must conform to the ethical and principled standards of the Dufferin-Peel Catholic District School Board and the Ministry of Education and Training to ensure that they are intended to promote a positive contribution to the community in general.***

***Parent(s)/guardian(s) are responsible for ensuring that their selected placement is both safe and appropriate for their son/daughter.***

# **ROLES AND RESPONSIBILITIES**

## **STUDENTS**

Students are responsible for selecting an appropriate community involvement activity and for completing all required documentation according to the requirements of the Dufferin-Peel Catholic District School Board. Students are also responsible for completing their community involvement hours in a manner that demonstrates a positive, moral work ethic and respect for others.

The following checklist of behaviours is recommended:

- punctuality
- appropriate dress and grooming
- using good manners
- a willingness to listen to instructions
- the ability to follow through on commitments
- a willingness to clarify instructions if in doubt
- the ability to maintain confidentiality

## **SCHOOL BOARD**

The Dufferin-Peel Catholic District School Board accepts its responsibility to share information with students, parents and the broader community. This resource manual is part of that commitment. We have developed a list of approved activities, as well as appropriate forms and documentation protocol (see the *Christian Community Passport to the World of Service*). It is also the Board's responsibility to collect and store the personal information pertaining to this program upon completion of all requirements, according to the Municipal Freedom of Information and Protection of

Privacy Act.

## **SCHOOL PRINCIPALS**

Principals are responsible for sharing information and documentation with students, parents and the broader community. Principals are responsible for forwarding special requests to the Board for consideration. The Principal is responsible for ensuring that completed community involvement hours are entered on a student's official transcript, according to Board protocol.

## **PARENTS/ GUARDIANS**

Parents/guardians should provide assistance to their child in the selection of their community involvement activity. Parents also are encouraged to communicate with the community sponsor and the school Principal if they have any questions or concerns. A parent must sign both the notification portion and the completion portion of the appropriate page in the *Christian Community Passport to the World of Service* if the student is under eighteen years of age.

## **COMMUNITY SPONSORS**

One of the purposes of the community involvement requirement is to develop strong ties between students and their community, and to foster valuable and long-term relationships. Persons and organizations within the community may be asked by the student to sponsor a community involvement activity. Any training, equipment, or special preparation that is required for

the activity should be provided by the person or organization. It is crucial that students are able to fulfill their community involvement activities in a safe environment. The person overseeing the student's activity must verify the date(s) and the number of hours completed on the appropriate page of the *Christian Community Passport to the World of Service*.

Community sponsors should ensure that the activities completed by student volunteers are not on the Ministry of Education and Training's or the Dufferin-Peel Catholic District School Board's list of ineligible activities, and that the activities fall within the Board's guiding principles and are identified on the Board's list of examples.

## **STUDENT REFLECTION**

Simply performing tasks, without the proper reflection, defeats the purpose of the program. It is essential that students come away with a deeper understanding of the Christian call to service. To this end, the student should reflect on their community involvement. Some questions to consider:

- **How does the activity benefit the community?**
- **Did my efforts help the sponsor and the community?**
- **Who was the most memorable person I met during my service?**
- **How did I feel during and after my service?**
- **What did I learn from the experience?**
- **How did my service live up to Jesus' command to serve?**



## ***PRAYER OF COMMISSIONING***



Good and gracious God, who are we that you have loved us so well?

When we find ourselves so often difficult to trust, how is it that you have given us this world of yours, each other, and a future that is in our hands?

We have need of your compassion, your power and your wisdom. Our own wisdom has once again proven inadequate in the face of so much need.

Be strong in us. Purify our intentions. Deepen our commitment. Be for us all that we need. Dear God, we await your saving presence.

***You did not choose me; I chose you and appointed you to go and bear much fruit, the kind of fruit that endures. This then is what I command you: love one another.  
(John 15: 12-13)***



For further information about Community Involvement, please contact the local school Principal.

Personal Information provided to the Dufferin-Peel Catholic District School Board as part of Christian Community Service is collected and stored in accordance with the *Municipal Freedom of Information Act*, and may be used for administrative and other purposes of the Board pursuant to the Act.

The mission of the Dufferin-Peel Catholic District School Board, in partnership with the family and church, is to provide in a responsible manner, a Catholic education which develops spiritual, intellectual, aesthetic, emotional, social and physical capabilities of each individual to live fully today and to meet the challenges of the future, thus enriching the community.

In the program of Community Involvement, the Board's purpose is to encourage students to have a deeper understanding of the Christian call to service and to live out this call by participating in various forms of community outreach for the sake of their personal growth and supporting and strengthening their communities.



Extraordinary Lives Start with a Great Catholic Education.

40 Matheson Boulevard West, Mississauga, ON, L5R 1C5 (905) 890-1221 [www.dpcdsb.org](http://www.dpcdsb.org)