

<u>DUFFERIN-PEEL CATHOLIC DISTRICT SCHOOL BOARD</u>	
<u>POLICY</u>	
POLICY NUMBER:	P-7000
SUBJECT:	Supply Chain Management
REFERENCE:	P-0004 Code of Ethics – All Staff GAP7000 Supply Chain Management Broader Public Sector (BPS) Procurement Directive
EFFECTIVE DATE:	January 26, 2010;
AMENDED DATE:	April 17, 2018; October 1, 2024

*“Like good stewards of the manifold grace of God, serve one another with whatever gift each of you has received.”
1 Peter 4:10*

1. The Dufferin-Peel Catholic District School Board (DPCDSB) supports the concept of “centralized purchasing” as a means of obtaining maximum value for each dollar expended, consistent with the educational goals of DPCDSB, and fair business principles.
2. The DPCDSB recognizes that fair and open competition is a basic tenet of public acquisition and adheres to the Ministry of Finance’s Broader Public Sector (BPS) Procurement Directive and the DPCDSB Code of Ethics.
3. The procurement of all goods and services shall comply with applicable DPCDSB policies and procedures, and all applicable federal, provincial and municipal acts and regulations pertaining to procurement.
4. DPCDSB will ensure that all transactions are based on the five (5) key principles outlined in the BPS Procurement Implementation Guidebook to achieve value-for-money while following procurement provisions that are fair and transparent to all stakeholders:
 - *Accountability* - the Board must be accountable for the results of its procurement decisions and the appropriateness of its procurement processes.
 - *Transparency* - The Board must be transparent to all stakeholders. Wherever possible, stakeholders must have equal access to information on procurement opportunities, processes and results.
 - *Value-for-Money* - The Board must maximize the value it receives from the use of public funds. A value-for-money approach aims to deliver goods and services at the optimum total life-cycle cost.
 - *Quality Service Delivery* - Front-line services provided by the Board, such as teaching, must receive the right product, at the right time and in the right place.
 - *Process Standardization* - Standardized processes remove inefficiencies and create a level playing field.

5. DPCDSB incorporates accessibility criteria and features when procuring or acquiring goods, services or facilities, including self-service kiosks. If it is not possible and practical to do so, DPCDSB will provide an explanation upon request.