

AGENDA

Regular Board Meeting

Tuesday, March 19, 2024, 7:00 P.M.

Boardroom, Catholic Education Centre

***Mission:** Disciples of Christ, nurturing mind, body, and soul to the fullness of life.*

***Vision:** Changing the world through Catholic education.*

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- M. Report from the In Camera Meeting of the Committee of the Whole
- N. Future Meetings
 - April 23, 2024
 - May 28, 2024
 - June 18, 2024
- O. Adjournment

Opening Prayer

✠ *In the name of the Father, and the Son and the Holy Spirit.*

In the words of Pope Francis during this fifth week of Lent, let us:

Fast from hurting words and say kind words.
Fast from sadness and be filled with gratitude.
Fast from anger and be filled with patience.
Fast from pessimism and be filled with hope.
Fast from worries and have trust in God.
Fast from complaints and contemplate simplicity.
Fast from pressures and be prayerful.
Fast from bitterness and fill our hearts with joy.
Fast from selfishness and be compassionate to others.
Fast from grudges and be reconciled.
Fast from words and be silent so we can listen.

We pray that our only desire and our one choice is to choose what better leads to the deepening of God's life in us.

We ask the lord to guide and bless the Dufferin-Peel Community with peace, joy, and love.

✠ *In the name of the Father, and the Son and the Holy Spirit. Amen.*

(Attributed to Pope Francis and adapted from Xavier University: [Fasting During Lenten Season](#))

Remembering Our Deceased March 2024

Let us remember the students, staff, trustees and family members of staff and trustees who have recently passed away and keep them in our thoughts and prayers. Eternal rest grant unto them O Lord and let the perpetual light shine upon them. May they rest in peace. Amen

Staff/Former Staff

- ▶ **Marie Koprich**, retired teacher, Holy Name of Mary Catholic Secondary School (CSS).
- ▶ **Gina Gelsomini**, retired attendance secretary, St. Michael CSS.
- ▶ **Pat Brown**, retired principal.
- ▶ **Luigi Romano**, former employee and father-in-law of Philip Baptista, acting evening facilities supervisor.

Family Members of Staff/Family Members of Former Staff/Family Members of Trustees

- ▶ **Mary Haley**, grandmother of Karyn Marchment, teacher, St. Marguerite d'Youville CSS.
- ▶ **Lorraine St. Denis**, grandmother of Kim Sguigna, educational resource worker, Cardinal Ambrozic CSS.
- ▶ **Loretta Spaziani**, mother of Barb Marchioni, educational resource worker, St. John of the Cross Catholic Elementary School (CES).
- ▶ **Gary Hillyer**, father-in-law of Teresa Hillyer, teacher, St. John Fisher CES, and grandfather of Emily Hillyer, educational resource worker, St. John Fisher CES.
- ▶ **Giuseppe (Joe) Ruso**, brother of Anna Sgambelluri, head secretary, St. John of the Cross CES, brother of Frank Ruso, teacher, Holy Cross CES, and brother-in-law of Nadia Ruso, teacher, Holy Spirit CES.
- ▶ **William Earl Thomas**, father of Julie Lonardi, head secretary, St. Julia CES, and father-in-law of Al Lonardi, retired teacher.
- ▶ **Karen Coward**, mother-in-law of Wendy Coward, itinerant special education resource teacher.
- ▶ **Jeanne D'Souza**, sister of Cleta Monteiro, teacher, St. Kevin CES.
- ▶ **Carlos Alberto Sr.**, father-in-law of Melissa Oliveira, teacher, St. Maria Goretti CES.
- ▶ **David Ricci**, brother-in-law of David Ryan, retired vice-principal, and uncle of Jennifer Ryan, teacher, St. Bonaventure CES.
- ▶ **Domenic Adamo**, father of Julie Guida, teacher, St. James Catholic Global Learning Centre.
- ▶ **Wayne Simon Howard**, father of Anthony Howard, teacher, John Cabot CSS, father of Kelly Sturino, teacher, Philip Pocock CSS, and father-in-law of Elisa Moretto-Howard, teacher, Notre Dame CSS.
- ▶ **Thomas Edward Bond**, father of Janet Bond-Cristello, casual administrative staff, Psychology Department, father in-law of Dale Bond, student monitor and emergency supply, St. Leonard CES.

*And, also for those whose passing we have not mentioned,
we know that God will not forget.*



RECOMMENDATION TO THE BOARD

REPORT NUMBER A 7

**MINUTES OF
THE REGULAR BOARD MEETING
FEBRUARY 27, 2024**

- 1. THAT THE MINUTES OF THE REGULAR BOARD MEETING, FEBRUARY 27, 2024, BE APPROVED.**

MINUTES

Regular Board Meeting

Tuesday, February 27, 2024, 7:00 p.m.

Boardroom, Catholic Education Centre

Trustees:	Luz del Rosario	Chair
	Thomas Thomas	Vice-Chair
	Paula Dametto-Giovannozzi	Trustee
	Darryl D'Souza	Trustee
	Bruno Iannicca	Trustee
	Mario Pascucci	Trustee
	Stefano Pascucci	Trustee
	Anisha Thomas	Trustee
	Shawn Xaviour	Trustee
	Bailey Clyne	Indigenous Student Trustee
	Christopher Joseph	Student Trustee
	Nathan Nguyen	Student Trustee
Regrets:	Brea Corbet	Trustee
	Herman Vioria	Trustee
Staff:	Marianne Mazzorato, Ed.D.	Director of Education, Secretary to the Board
	David Amaral	Associate Director, Instructional Services
	Daniel Del Bianco	Associate Director, Corporate Services
	Julie Cherepacha	Executive Superintendent, Finance, Chief Financial Officer & Treasurer
	Dulcie Belchior	Superintendent, Family of Schools
	Wayne Brunton	Superintendent, Equity and Indigenous Education
	Brian Diogo	Superintendent, Family of Schools
	Silvana Gos	Superintendent, Family of Schools
	Jodi Kuran	Superintendent, Family of Schools
	Ivana MacIsaac	Chief Information Officer
	Carmel Murphy	Superintendent, Program and Learning Services
	Laura Odo	Superintendent, Family of Schools
	Lucy Papaloni	Superintendent, Special Education and Learning Services
	Tammy-Lynne Peel	Superintendent, Family of Schools
	Adrian Scigliano	Superintendent, Family of Schools
	Stephanie Strong	Superintendent, Human Resources and Employee Relations
	Mathew Thomas	Superintendent, Planning and Operations
	Max Vecchiarino	Superintendent, Policy, Strategy, Research and Global Learning
	Kevin Wendling	Assistant Superintendent: Math Lead
	Margaret Beck	Counsel
	Bruce Campbell	General Manager, Communications and Community Relations
	Theresa Davis	General Manager, Human Resources
	Christiane Kyte	General Manager, Clinical Services and Special Education
	Richard Moriah	General Manager, Physical Plant Facilities
	Carrie Salemi	General Manager, Finance
Recorder:	Cindy Child	Board and Committee Information Officer

A. Routine Matters

1. Call to Order and Attendance

Chair Luz del Rosario called the meeting to order at 7:00 p.m.

2. National Anthem

The Chair acknowledged and thanked Martina Ortiz-Luis, Kibwe Thomas and Sole Power Productions for permission to use their recorded version of the national anthem.

3. Opening Prayer led by Trustee Stefano Pascucci

4. Land Acknowledgment - Trustee Anisha Thomas

5. Approval of Agenda

Taupe sheet: H4 revised and timed item L 10 b. at 9 P.M.

Motion 1170 (24-02-27)

Moved by Bruno Iannicca

Seconded by Mario Pascucci

THAT THE BOARD OF TRUSTEES APPROVE THAT ITEM L 10 b. IS A TIMED ITEM TO START AT 9:00 P.M.

CARRIED

Motion 1171 (24-02-27)

Moved by Darryl D'Souza

Seconded by Stefano Pascucci

THAT THE AGENDA BE APPROVED, AS AMENDED.

CARRIED

6. Declaration of Interest - Nil

7. Approval of the Minutes of the Regular Board Meeting, January 30, 2024

Motion 1172 (24-02-27)

Moved by Shawn Xaviour

Seconded by Darryl D'Souza

THAT THE MINUTES OF THE REGULAR BOARD MEETING, JANUARY 30, 2024, BE APPROVED.

CARRIED

- a. Business Arising from the Minutes - Attached.

B. Pastor's Remarks: Video Presentation by Monsignor Shiels - The Eucharist

Chair Luz del Rosario asked Director Mazzorato to express our gratitude to Monsignor Shiels for his presentation.

C. Awards and Presentations – Nil

D. Delegations – Nil

E. Reports from Trustees for Receipt

1. Regular Reports

a. Ontario Catholic School Trustees' Association (OCSTA) Report

Trustee Shawn Xaviour commented that the OCSTA Conference took place February 2-4, and was well attended with over 220 student trustees, directors and trustees from across the province. We were pleased to welcome Minister Stephen Lecce. The speakers were engaging and informative.

Under the leadership of OCSTA Director of Catholic Education, Anne O'Brien, an additional number of quality and distinctly Catholic online learning courses have been developed and released through the Catholic Virtual Ontario (CVO) platform. There are now over 80 courses on the platform.

The OCSTA Annual General Meeting (AGM) will be held May 2 to 4 in Niagara Falls, please attend if possible.

Trustee Mario Pascucci advised the Large/Urban Catholic School Boards Advisory Council is meeting on March 1. He will provide information following the meeting.

b. Student Voice Report: Indigenous Student Trustee Bailey Clyne and Student Trustees Nathan Nguyen (North) and Christopher Joseph (South) introduced themselves. Indigenous Student Trustee Bailey Clyne spoke in Anishinaabemowin.

Two weeks ago, we had the opportunity to attend the Ontario Student Trustees' Association (OSTA-AECO) Education Action Conference in Ottawa. Throughout the weekend, we explored various topics, such as the privatization of education and the ethical use of Artificial Intelligence (AI). Most notably, we heard from Joe Geiser, Executive Director for the Catholic Principals' Council of Ontario. He spoke about the role of administrators in our school system and aspects they must consider when making school based decisions. After opening the floor to students, he was able to answer some questions and helped set context around decision making. We also took part in several professional development sessions, where we learned how to effectively network and debate while sharing initiatives and ideas to bring back to the board table. We would like to thank Ms. Rego, Student Success Consultant, for chaperoning us over the weekend. We look forward to reconvening in May for our AGM.

Due to exams, we did not meet as a Student Senate in January. However, we are meeting on February 28. We will be combining our meeting with the Equity Student Council, and the Indigenous Student Council. Superintendent Vecchiarino and a member of his research team will be joining us to present on the Multi-Year Strategic Plan (MYSP). Zoey Roy, an Indigenous Artist and Motivational Speaker will be facilitating a leadership workshop, and we will have an opportunity to network with other students from our Family of Schools.

We would like to share some good news items from our schools. At Our Lady Of Mount Carmel Secondary School (CSS), 147 students participated in *Day of Hope*. This is open to students in Grade 9 to 12. Students went to a variety of workplaces such as food banks, Dr. Simone's warehouse and soup kitchens as a sign of hope within the

community. Our Lady Of Mount Carmel CSS student council also hosted a circus themed staff appreciation day during lunches, with baked goods, snacks and popcorn as well as small party games, balloon animals and music. A PowerPoint presentation was displayed to show gratitude to the staff for their hard work and dedication to their students. At St. Thomas Aquinas CSS, the Black Student Alliance hosted a Black History Month art contest. The winners won prizes from local Black owned businesses. One of their leadership classes put up posters for Bullying Awareness Week as a way to demonstrate that bullying is not acceptable.

Schools had a busy month of January, with plenty of activities for students specifically focused around exams and student well-being. We look forward to continuing to share good news items from our secondary schools, and will hopefully include some items from our elementary schools as we are currently working on plans for a virtual Elementary Student Advisory Council.

c. Good News Reports

F. Updates/Information/Reports from Committees for Receipt

1. Receipt of the Minutes of the Administration and Finance Committee Meeting, November 7, 2023
2. Receipt of the Minutes of the Audit Committee Meeting, November 15, 2023
3. Receipt of the Minutes of the Central Committee for Catholic School Councils, December 7, 2023
4. Receipt of the Minutes of the Special Education Advisory Committee Meeting, January 17, 2024
5. Receipt of the Minutes of the Mississauga School Traffic Safety Action Committee Meeting, December 4, 2023

G. Updates/Information/Reports from Administrations for Receipt

1. Friends and Advocates for Catholic Education (FACE) Update
General Manager Campbell summarized the report.

H. Updates/Information/Reports from Administration Requiring Action

1. Policy 4.04: Educational Excursions
Superintendent Gos summarized the report.

Motion 1173 (24-02-27)

Moved by Thomas Thomas

Seconded by Bruno Iannicca

THAT THE BOARD OF TRUSTEES APPROVE AND ENACT AS AMENDED THE REVISED *POLICY 4.04: EDUCATIONAL EXCURSIONS.*

CARRIED

2. Motions Recommended by the Administration and Finance Committee, February 13, 2024

Motion 1174 (24-02-27)

Moved by Bruno Iannicca

Seconded by Stefano Pascucci

THAT THE BOARD OF TRUSTEES APPROVE THE *TERMS OF REFERENCE FOR THE ADMINISTRATION AND FINANCE COMMITTEE 2024.*

CARRIED

Motion 1175 (24-02-27)

Moved by Darryl D'Souza

Seconded by Bruno Iannicca

THAT THE BOARD OF TRUSTEES APPROVE THE *2024-2025 BUDGET DEVELOPMENT PROCESS.*

CARRIED

Motion 1176 (24-02-27)

Moved by Anisha Thomas

Seconded by Bruno Iannicca

THAT THE BOARD OF TRUSTEES APPROVE THE *2024-2025 MODIFIED SCHOOL YEAR CALENDAR FOR SUBMISSION TO THE MINISTRY OF EDUCATION.*

CARRIED

3. Motions Recommended by the Audit Committee, February 13, 2024

Motion 1177 (24-02-27)

Moved by Bruno Iannicca

Seconded by Darryl D'Souza

THAT THE BOARD OF TRUSTEES APPROVE THE *TERMS OF REFERENCE FOR THE AUDIT COMMITTEE 2024.*

CARRIED

Motion 1178 (24-02-27)

Moved by Bruno Iannicca

Seconded by Thomas Thomas

THAT THE BOARD OF TRUSTEES APPROVE THE EXTENSION OF THE APPOINTMENT OF BDO CANADA LLP, CHARTERED PROFESSIONAL ACCOUNTANTS, AS EXTERNAL AUDITORS TO DPCDSB FOR A ONE-YEAR TERM EXPIRING WITH THE AUGUST 31, 2024 YEAREND AUDIT.

CARRIED

4. Motions Recommended by the Board By-Law/Policies Review Committee, February 20, 2024

Motion 1179 (24-02-27)

Moved by Stefano Pascucci

Seconded by Darryl D'Souza

THAT THE BOARD OF TRUSTEES APPROVE THE *TERMS OF REFERENCE FOR THE BOARD BY-LAW/POLICIES REVIEW COMMITTEE 2024.*

CARRIED

Motion 1180 (24-02-27)
Moved by Shawn Xaviour
Seconded by Anisha Thomas

THAT THE BOARD OF TRUSTEES APPROVE REVISED POLICY 7.12: ACCESS TO DPCDSB PROPERTIES AND ENACT.

CARRIED

Motion 1181 (24-02-27)
Moved by Paula Dametto-Giovannozzi
Seconded by Darryl D'Souza

THAT THE BOARD OF TRUSTEES APPROVE REVISED POLICY 35.00: EXTERNAL PRESENTERS IN DUFFERIN-PEEL CATHOLIC DISTRICT SCHOOL BOARD AND ENACT.

CARRIED

Motion 1182 (24-02-27)
Moved by Bruno Iannicca
Seconded by Thomas Thomas

THAT THE BOARD OF TRUSTEES RESCIND GAP 603.00 COMMUNICATION: INCLUSIVE LANGUAGE GUIDELINES.

CARRIED

I. Additional Business - Nil

1. Notices of Motion

J. Questions Asked by Trustees

1. Trustee Mario Pascucci: A note of housekeeping, on page 16 the spelling of St. Sofia Byzantine CES needs to be corrected.
2. Trustee Mario Pascucci: Can staff provide the critical dates for the Multi-Year Strategic Plan (MYSP)?

Superintendent Vecchiarino: We will provide the dates in Issues and Events.

3. Trustee Paula Dametto-Giovannozzi: Provided a summary of the Los Angeles Diocese Religious Education Congress (La RECongress) Conference that she attended along with a few DPCDSB staff and fellow trustees. There were many highlights among this creative, vibrant faith-filled community of artists and educators promoting Catholic Education.

In speaking with our Religious Education Coordinator, I understand the role of Chaplain will be updated. Can staff advise who will sit on the Committee, and if the Archdiocese will be involved in these changes?

Associate Director Amaral: Please reach out to me. I am unaware of any changes to the role.

4. Trustee Bruno Iannicca: Can staff provide the status of the portable removal at Mary Fix CES? Unfortunately, with the warm weather there have been skunks hiding under the portable.

Superintendent Thomas: We are on track with our Facilities Renewal List and Mary Fix CES is on the list.

5. Trustee Bruno Iannicca: At our recent Special Education Advisory Committee (SEAC) we had a guest parent, author Dana Geall present her book *See Me For Me*. The book speaks to empathy and inclusion by having kids see each other as kids first, not as kids with special needs. I would request that staff review the book and provide one or two copies to each school library and I would hope all teachers would read this book to their students from Kindergarten to Grade 12.
6. Trustee Bruno Iannicca: Can staff consider how we can best teach our parents/guardians about the importance of being aware of what our students are using their cell phones for, and the importance of monitoring the number of apps children use?

Director Mazzorato: This is a timely issue. There is concern around social media and the information that is being shared which puts our children at risk. We do have an opportunity to build more awareness around social media and protecting our children; ways to build digital citizenship and morality. We will consider plans to further engage our parents/guardians and to teach our students the best use of their devices. Much like the information we have received on how human trafficking strategies change, we recognize that the risks of social media changes too. Staff will review this prominent issue for consideration.

7. Trustee Shawn Xaviour: I had the opportunity to attend the La RECongress as well and it enlightened my own faith. The highlight was the engagement with students and the Student Youth Day held on the last day. It would be wonderful if we could hold a Student Youth Day and gather all our secondary students together to engage in faith formation and integrate mental well-being.
8. Trustee Stefano Pascucci: We have had brief information on the Student Trustee Election, will a report be coming forward?

Associate Director Amaral: Superintendent Belchior intends to bring a report to the March 5 Faith and Program Committee Meeting.

K. Declared Interest Items – Nil

L. In Camera Meeting of the Committee of the Whole

Motion 1183 (24-02-27)

Moved by Shawn Xaviour

Seconded by Bruno Iannicca

THAT THE COMMITTEE OF THE WHOLE MOVE INTO A CLOSED MEETING AS DISCUSSIONS WILL INVOLVE THE DISCLOSURE OF INTIMATE, PERSONAL OR FINANCIAL INFORMATION IN RESPECT OF A MEMBER OF THE BOARD OR COMMITTEE, OR AN EMPLOYEE.

CARRIED

M. Report from the In Camera Meeting of the Committee of the Whole

Report: Approval of In Camera Board Minutes, Receipt of Committee Minutes from Audit and Administration and Finance Committees, Approval of In Camera Private Session Minutes, Questions Asked of an In Camera Nature by Trustees, and recommendations to the Board of Trustees from the In Camera Committee of the Whole.

Motion 1184 (24-02-27)
Moved by Bruno Iannicca
Seconded by Darryl D'Souza

THAT THE BOARD OF TRUSTEES APPROVE THE DUFFERIN-PEEL CATHOLIC DISTRICT SCHOOL BOARD DECLARE ST. GERTRUDE CATHOLIC ELEMENTARY SCHOOL, LOCATED AT 815 CEREMONIAL DRIVE IN THE CITY OF MISSISSAUGA, SURPLUS TO THE NEEDS OF THE BOARD.

Trustee Thomas Thomas: I am opposed to selling this property. This is a big property with unused potential. The community around the former St. Gertrude CES will be very disappointed and the parish priest at St. Francis Xavier has told me he will also be upset. I oppose the Motion.

Favour 7
Opposed 1
Absent 3

CARRIED

Motion 1185 (24-02-27)
Moved by Shawn Xaviour
Seconded by Stefano Pascucci

THAT THE BOARD OF TRUSTEES APPROVE THE DUFFERIN-PEEL CATHOLIC DISTRICT SCHOOL BOARD PROCEED WITH THE DISPOSITION OF ST. GERTRUDE CATHOLIC ELEMENTARY SCHOOL THROUGH ONTARIO REGULATION 444/98 OF THE EDUCATION ACT, 1990.

Favour 7
Opposed 1
Absent 3

CARRIED

Motion 1186 (24-02-27)
Moved by Darryl D'Souza
Seconded by Anisha Thomas

THAT THE BOARD OF TRUSTEES APPROVE THE MOTION ASSOCIATED WITH REPORT L 10 b., IN REGARD TO A PERSONNEL MATTER.

CARRIED

N. Future Meetings

March 19, 2024
April 23, 2024
May 28, 2024
June 18, 2024

O. Adjournment

Motion 1187 (24-02-27)

Moved by Stefano Pascucci

Seconded by Shawn Xaviour

THAT THE MEETING BE ADJOURNED AT 9:44 p.m.

CARRIED



J	Questions Asked by Trustees	
Q 1	Trustee Mario Pascucci: A note of housekeeping, on page 16 the spelling of St Sofia Byzantine CES needs to be corrected.	The Revised Agenda has been posted to the board website and the file copy has been revised.
Q 2	Trustee Mario Pascucci: Can staff provide the critical dates for the Multi-Year Strategic Plan (MYSP)?	E-mail sent to Chair/Vice-Chair of MYSP Committee. Appendix 1 is included in the Issues and Events of March 1, 2024.
Q 5	Trustee Bruno Iannicca: At our recent Special Education Advisory Committee (SEAC) we had a guest parent, author Dana Geall, present her book <i>See Me For Me</i> . The book speaks to empathy and inclusion by having kids see each other as kids first, not as kids with special needs. I would request that staff review the book and provide one or two copies to each school library.	Two copies of the book will be delivered to all elementary schools and one copy will be provided to each secondary school. Accompanying lessons/suggestions will be provided with the resource.
Q 6	Trustee Bruno Iannicca: Can staff consider how we can best teach our parents/guardians about the importance of being aware of what our students are using their cell phones for?	Ongoing

Multi-Year Strategic Plan (MYSP)

Since the 2023-2027 Multi-Year Strategic Plan (MYSP) for the Dufferin-Peel Catholic District School Board (DPCDSB) has now been established with the support of Trustees, Staff, and community members, next steps for monitoring the plan can begin. The Ministry of Education mandates all school boards to monitor their MYSP through quantitative and qualitative data gathering. This report highlights the next steps in the qualitative data gathering process.

DPCDSB is employing a focus group methodology for MYSP evaluation. The purpose of the focus group is to gain an in-depth understanding from key stakeholders (e.g., council members and students) regarding the MYSP, Catholic Board Improvement Learning Cycle (CBILC), and Catholic School Improvement Learning Cycle (CSILC) as well as get feedback on the quantitative surveys to be administered at the beginning and end of each year. Research staff have met with all of the councils and worked with the Equity and Inclusive Education department to recruit participants for this study. Please see dates and locations for both the Councils and Students MYSP focus groups below:

DPCDSB Advisory Council Groups	Date	Time	Location
First Council Reps Meeting – 5 to 6 members	Monday, March 18	6:00 to 7:30pm	CEC Rm 102
Second Council Reps Meeting – 5 to 6 members	Tuesday, March 21	6:00 to 7:30pm	CEC Rm 102

DPCDSB Student Groups	Date	Time	Location
BCAC Students – 5 members	Monday, April 15	11:30 to 2:00pm	St. Marcellinus CSS
IEC Students – 5 members	Monday, April 29	11:30 to 2:00pm	Silver Creek Outdoor Education
Students with Diverse Learning Needs – 5 members	Thursday, April 11	11:30 to 2:00pm	St. Marcellinus CSS
2SLGBTQ+ Students – 5 members	Friday, April 12	11:30 to 2:00pm	St. Marcellinus CSS
Family of Schools (FOS) Students – 7 members	Thursday, April 18	11:30 to 2:00pm	St. Marcellinus CSS
FOS Students – 7 members	Monday, April 22	11:30 to 2:00pm	St. Marcellinus CSS
New Directions Students – 7 members	TBD	TBD	TBD

Focus group materials will be distributed upon participant confirmation and date selection. Once this information has been confirmed, participants will receive a package containing the 2023-2027 MYSP, CBILC 2024-2025, an example of the CSILC 2023-2024, Strategic Plan to Dismantle Anti-Black Racism 2021-2023, and the end of year MYSP evaluation survey.



RECOMMENDATION TO THE BOARD

REPORT NUMBER F 1

**RECEIPT OF THE MINUTES OF THE
FAITH AND PROGRAM COMMITTEE MEETING,
JANUARY 16, 2024**

MINUTES

Faith and Program Committee Meeting

**Tuesday, January 16, 2024, 7:00 p.m.
Boardroom, Catholic Education Centre**

Trustees:	Shawn Xaviour	Chair
	Paula Dametto-Giovannozzi	Trustee
	Luz del Rosario	Trustee
	Darryl D'Souza	Trustee
	Mario Pascucci	Trustee
	Stefano Pascucci	Trustee
	Anisha Thomas	Trustee
	Thomas Thomas	Trustee
	Herman Vilorio	Trustee
	Bailey Clyne	Indigenous Student Trustee
	Christopher Joseph	Student Trustee
	Nathan Nguyen	Student Trustee
Regrets:	Brea Corbet	Vice-Chair
	Bruno Iannicca	Trustee
Staff:	Marianne Mazzorato, Ed.D.	Director of Education, Secretary to the Board
	David Amaral	Associate Director, Instructional Services
	Dulcie Belchior	Superintendent, Family of Schools
	Wayne Brunton	Superintendent, Equity and Indigenous Education
	Brian Diogo	Superintendent, Family of Schools
	Silvana Gos	Superintendent, Family of Schools
	Jodi Kuran	Superintendent, Family of Schools
	Carmel Murphy	Superintendent, Program and Learning Services
	Laura Odo	Superintendent, Family of Schools
	Lucy Papaloni	Superintendent, Special Education and Learning Services
	Tammy-Lynne Peel	Superintendent, Family of Schools
	Max Vecchiarino	Superintendent, Policy, Strategy, Research and Global Learning
	Kevin Wendling	Assistant Superintendent: Math Lead
	Bruce Campbell	General Manager, Communications and Community Relations
	Christiane Kyte	General Manager, Clinical Services and Special Education
Recorder:	Cindy Child	Board and Committee Information Officer

A. Routine Matters

1. Call to Order and Attendance
Chair Shawn Xaviour called the meeting to order at 7:00 p.m.
2. Opening Prayer
Trustee Stefano Pascucci led the Opening Prayer.

3. Land Acknowledgment - Chair Shawn Xaviour
4. Approval of Agenda
Distribution of Revised F2 Appendix A and A-1.

Moved by Darryl D'Souza

THAT THE AGENDA BE APPROVED, AS AMENDED.

CARRIED

5. Approval of the Minutes from the Faith and Program Committee Meeting, October 10, 2023

Moved by Thomas Thomas

THAT THE MINUTES OF THE FAITH AND PROGRAM COMMITTEE MEETING OF OCTOBER 10, 2023, BE APPROVED.

CARRIED

- a. Business Arising from the Minutes - Attached.

B. Proposed Terms of Reference 2024 - Associate Director Amaral

Moved by Luz del Rosario

THAT THE FAITH AND PROGRAM COMMITTEE RECOMMEND TO THE BOARD OF TRUSTEES THAT THE PROPOSED FAITH AND PROGRAM COMMITTEE TERMS OF REFERENCE 2024 BE APPROVED AND ADOPTED.

CARRIED

C. Delegations

1. Delegate: Tony Whelan - Christian Perspective on Sport

Questions asked by Trustees to Staff:

1. Trustee Paula Dametto-Giovannozzi: This is my second time hearing Mr. Whelan speak about chronic traumatic encephalopathy (CTE) since I have been a trustee. Is the board able to remove Rugby from our schools in favour of a less dangerous sport as a trial?

Associate Director Amaral: We can review rugby and football guidelines and practices. Cancelling either sport would have tremendous implications on a school community which would require a great deal of analysis and consultation. Staff are not prepared to make that decision. The Board of Trustees could initiate the process to change policy.

D. Updates/Information/Reports from Trustees for Receipt

1. Regular Report

- a. Ontario Catholic School Trustees' Association Report

Trustee Luz del Rosario reminded trustees of the OCSTA 2024 Catholic Trustee Seminar: *We are Stewards of the Promise* is this week, January 19 and 20. There is

still the opportunity to register by contacting Michelle Vritsios. We encourage all trustees to attend.

b. Good News Report

Trustee Herman Vilorio
Mississauga Wards 2 and 8
Iona Catholic Secondary School (CSS)

In December, I had the pleasure of attending the *Snowflake Dance* for students of the planning for independence program (PIP) at Iona CSS. This remarkable event was attended by six Catholic secondary schools: Iona CSS, St. Martin CSS, St. Marcellinus CSS, St. Joan of Arc CSS, Loyola CSS and Philip Pocock CSS. The full day event was organized by staff, the Iona CSS leadership students and with assistance from Jake's House Charity. There were crafts, music, dancing, and games. Iona CSS drama students came in full costume from their recent production of *Frozen*. The students were engaged and joyful.

E. Updates/Information/Reports from Committees for Receipt – Nil

F. Updates/Information/Reports from Administration for Receipt

1. Vice-Principal/Principal Leadership Development

Superintendent Brunton summarized the report.

1. Trustee Darryl D'Souza: Is it possible to provide the percentage of racialized Vice-Principal and Principals?

Associate Director Amaral: We can provide further analysis in Issues and Events.

Superintendent Brunton: The number of racialized administrators in DPCDSB are as follows: elementary vice-principals 11, elementary principals 17, totaling 28 racialized elementary administrators; in secondary, there are 10 vice-principals and three principals, in total 13 racialized secondary administrators.

2. Trustee Herman Vilorio: Is it possible to provide data on candidates that began the Catholic Leadership Qualification Process CLQP in September 2023, including how many were successful?

Associate Director Amaral: We can provide data, while withholding names of candidates who went through the process in Issues and Events.

2. Extended Excursions

Superintendent Gos summarized the report.

1. Trustee Luz del Rosario: There is no purpose or subject beside the overseas excursions, can staff explain?

Superintendent Gos: The overseas excursions are all cultural experiences for the students. They will be visiting museums, cathedrals and historical sites.

2. Trustee Luz del Rosario: Can staff explain the plans for the New Zealand excursion?

Associate Director Amaral: This opportunity is in connection to the NASA Math Project that was previously presented to the Board of Trustees. DPCDSB students, NASA and students in New Zealand from the Māori tribe worked collaboratively on math. This is an opportunity to build and expand on that learning and develop curriculum that will be brought back to DPCDSB. This is a very exciting global learning opportunity.

Superintendent Vecchiarino: This will be a deep cultural exchange; it is not a typical social justice excursion, but we will work on our understanding of another cultural Aboriginal experience. There will be tours, sessions similar to the language nest, and the students will be living as the Māori live. The travel time is long and hence the reason for missing three days of school, which will allow us to have six full days of experience.

3. Trustee Luz del Rosario: Was this trip open to all students of the board or only to Indigenous students?

Superintendent Vecchiarino: Only students who identify as Indigenous have chosen to participate. This was open to all students of DPCDSB.

4. Trustee Stefano Pascucci: How many excursions did not get approved?

Superintendent Gos: We did not turn down any suggested excursions.

5. Trustee Stefano Pascucci: Can staff explain how Chicago is a historical excursion?

Superintendent Gos: There is a full itinerary of American history and the history of Chicago. The students will visit museums and historical sites.

6. Trustee Stefano Pascucci: Do the fees include all costs?

Superintendent Gos: The cost includes all transportation, hotels and meals.

7. Trustee Herman Vilorio: The excursions are contingent on a minimum number of students registered.

Associate Director Amaral: That is correct. With approval so far in advance, students have the opportunity to commit and fundraise their trip fees if necessary.

G. Trustee/Committee/Administration Reports requiring Action – Nil

H. Additional Business - Nil

1. Notices of Motion

I. Questions Asked by Trustees

1. Trustee Mario Pascucci: There has been an appeal regarding the transitional housing near Sts. Martha and Mary CES. I will provide details to Superintendent Thomas.

Director Mazzorato: We have received notification of the appeal, and it has been forwarded to Superintendent Thomas.

2. Trustee Stefano Pascucci: At a recent Catholic School Council (CSC) meeting it was asked if a date has been set for the Budget Consultation meeting.

Associate Director Amaral: We have been working on that date, and Executive Superintendent Cherepacha will be communicating that date shortly.

3. Trustee Stefano Pascucci: Parents/guardians have remarked that there were not as many Christmas Concerts and events as pre-COVID. It was very appreciated that some schools did host Christmas events. Only one school in my ward had a priest come to visit the school during December. Is there a reason that schools are not hosting more religious or faith opportunities?

Associate Director Amaral: As we know, Christmas Concerts and events rely on teacher participation before, during and after school and we appreciate that they offer their time and talents when they are available. We can review, encourage and support the uplifting of our Catholic faith.

4. Trustee Paula Dametto-Giovannozzi: As Trustee Stefano Pascucci has raised, I would like to see more Christian content, more Christ, and more nativity scenes. Can we standardize concerts so that there is 90 percent Catholic content?

Associate Director Amaral: Christmas is a very exciting event for children, it is a magical time of the year, and we want to uplift the Catholic content. We will take back your suggestion.

5. Trustee Paula Dametto-Giovannozzi: Is it possible to consider having awards for Catholic Teacher and Catholic Student of the Year? This would help promote our faith.

Associate Director Amaral: At graduations, both Grade 8 and Grade 12, there are awards for Catholic Leadership sponsored by the board. We can look at more ways to celebrate and honour Catholic leadership.

J. Declared Interest Items – Nil

K. In Camera Session

Moved by Stefano Pascucci

THAT THE COMMITTEE OF THE WHOLE MOVE INTO A CLOSED MEETING AS DISCUSSIONS WILL INVOLVE THE DISCLOSURE OF INTIMATE, PERSONAL OR FINANCIAL INFORMATION IN RESPECT OF A MEMBER OF THE BOARD OR COMMITTEE, OR AN EMPLOYEE.

CARRIED

L. Report from In Camera

Report: Approval of In Camera Board Minutes.

M. Future Meetings

March 5, 2024

May 14, 2024

N. Adjournment

Moved by Luz del Rosario

THAT THE MEETING BE ADJOURNED AT 8:02 P.M.

CARRIED



F 1

Vice-Principal/Principal Leadership Development

Q 1

Trustee Darryl D'Souza:
Is it possible to provide the percentage of
racialized Vice-Principal and Principals?

Number of Racialized Administrators – January 2024

Elementary Principals	14%
Elementary Vice-Principals	29%
Secondary Principals	10%
Secondary Vice-Principals	18%

Q 2

Trustee Herman Vilorio:
Is it possible to provide data on candidates
that began the Catholic Leadership
Qualification Process CLQP in September
2023, including how many were successful?

Elementary VP Candidates	Number of Successful Candidates	%
25	15	60%
Secondary VP Candidates	Number of Successful Candidates	%
17	9	53%



RECOMMENDATION TO THE BOARD

REPORT NUMBER F 2

**RECEIPT OF THE MINUTES OF THE
MISSISSAUGA SCHOOL TRAFFIC SAFETY ACTION COMMITTEE MEETING,
JANUARY 31, 2024**

Mississauga School Traffic Safety Action Committee

Date: January 31, 2024
Time: 5:00 PM
Location: Online Video Conference

Members Present	Councillor Chris Fonseca	Ward 3
	Councillor Dipika Damerla	Ward 7
	Councillor Sue McFadden	Ward 10 (arrived at 5:22 PM)
	Councillor Brad Butt	Ward 11
	Trustee Jill Promoli	Peel District School Board
	Trustee Brea Corbet	Dufferin-Peel Catholic District School Board
	Faiz Ahmed	Citizen Member
	Irene Chu	Citizen Member
	Junaid Shah	Citizen Member (arrived at 5:21 PM)
	Kathy Leff	Citizen Member
	Louise Goegan	Citizen Member
	Miles Roque	Citizen Member (Chair)
	Peter Westbrook	Citizen Member
	Sandra Thomson	Citizen Member
	Seshagiri Pingali	Citizen Member
	Tammy Coulson	Citizen Member (Vice-Chair)
	TJ Cieciura	Citizen Member
	Vibha Sequeira	Citizen Member
Members Absent	Councillor John Kovac	Ward 4
	Aamira Alvi	Citizen Member

Staff/Advisory Board Present

Sheelagh Duffin, Supervisor, Crossing Guards
Laura Zeglen, Active Transportation Coordinator
Alex Beard, Active Transportation Coordinator
Catherine Nguyen-Pham, Communications Advisor
Rebecca Rozario, Transportation Safety Officer – STOPR
Carolina Schmitz, Dufferin Peel Catholic District School Board
Paolo Di Salvo, Supervisor, Parking Enforcement
Megan Piercey, Legislative Coordinator

1. CALL TO ORDER

Miles Roque, Chair called the meeting to order at 5:00 PM.

2. INDIGENOUS LAND STATEMENT

Miles Roque, Chair recited the Indigenous Land Statement.

3. APPROVAL OF AGENDA

Approved (P. Westbrook)

4. DECLARATION OF CONFLICT OF INTEREST - Nil

5. MINUTES OF PREVIOUS MEETING

5.1 Mississauga School Traffic Safety Action Committee Minutes - December 4, 2023

Approved (T. Cieciora)

6. DEPUTATIONS - Nil

7. PUBLIC QUESTION PERIOD - 15 Minute Limit - Nil

8. CONSENT AGENDA - Nil

9. MATTERS CONSIDERED

9.1 Site Inspection Report - Silver Creek Public School and Metropolitan Andrei Catholic Elementary School (Ward 4)

Site Inspection report for the site inspection conducted on November 30, 2023 on Lolita Gardens opposite the park path for the students attending Silver Creek Public School and Metropolitan Andrei Catholic Elementary School.

No discussion took place regarding this item.

RECOMMENDATION MSTSAC-0001-2024

Moved By L. Goegan

1. That the warrants have not been met for the placement of a school crossing guard on Lolita Gardens opposite the park path for the students attending Silver Creek Public School and Metropolitan Andrei Catholic Elementary School.
2. That Mississauga School Traffic Safety Action Committee be requested to re-inspect Lolita Gardens opposite the park path once the nearby construction is completed and the new apartment building is occupied.

Approved

9.2 Site Inspection Report - St. Richard Catholic Elementary School (Ward 9)

Site Inspection report for the site inspection conducted on December 5, 2023 in front of St. Richard Catholic Elementary School at 720 Copenhagen and Joliette Crescent (North Leg).

No discussion took place regarding this item.

RECOMMENDATION MSTSAC-0002-2024

Moved By I. Chu

1. That the warrants have not been met for the placement of a school crossing guard in front of St. Richard Catholic Elementary School.
2. That Transportation and Works be requested to:
 - a. Paint ladder markings on the west and north legs of the intersection of Joliette Crescent and Copenhagen Road in front of St. Richard Catholic Elementary School.
 - b. To construct a curb depression and landing pad on the southwest corner of Joliette Crescent and Copenhagen Road in front of St. Richard Catholic Elementary School to accommodate the ladder markings on the west leg.

Approved

9.3 Site Inspection Report - Dixie Public School (Ward 3)

Site Inspection report for the site inspection conducted on December 7, 2023 in front of Dixie Public School at 1120 Flagship Drive.

Councillor C. Fonseca thanked committee members and staff for attending the site inspection.

RECOMMENDATION MSTSAC-0003-2024

Moved By Councillor C. Fonseca

1. That Transportation and Works be requested to:
 - a. Replace faded signage in front of Dixie Public school at 1120 Flagship Drive.
 - b. Add a "No U-Turn" sign on the northeast side of Dixie Public School, 1120 Flagship Drive to create a "No U-Turn" zone in front of the school.
2. That the Peel District School Board be requested to review the layout and operation of the kiss and ride on the east side of Dixie Public School, 1120 Flagship Drive.
3. That the Principal of Dixie Public School be requested to:

- a. Remind parents not to park/stop in the "No Stopping/No Parking" areas in front of the school.
 - b. Request that parents use the kiss and ride to drop off their students and/or park in the parking lot on the east side of Dixie Public School.
4. That Parking Enforcement be requested to enforce the "No Stopping" zones in front of Dixie Public School, 1120 Flagship Drive between the hours of 8:10 - 8:35 AM and 2:50 - 3:15 PM.
 5. That Peel Regional Police be requested to attend Dixie Public School, 1120 Flagship Drive between the hours of 8:10 - 8:35 AM and 2:50 - 3:15 PM to enforce no U-Turns once Additional "No U-Turn" signs are in place.

Approved

9.4 Site Inspection Report - St. Elizabeth Seton Catholic Elementary School (Ward 9)

Site inspection report for the site inspection conducted on January 23, 2024 at the intersection of Glen Erin Drive and Windwood Drive for the students attending St. Elizabeth Seton Catholic Elementary School.

Trustee B. Corbet expressed a need on behalf of the school community for a crossing guard at the intersection of Glen Erin Drive and Windwood Drive instead of the current location where the crossing guard is in place. Sheelagh Duffin, Supervisor, Crossing Guards advised that since the pandemic they have not removed crossings. Kathy Leff, Citizen Member noted the intersection was operating safely during the site inspection.

RECOMMENDATION MSTSAC-0004-2024

Moved By Trustee B. Corbet

That the warrants have not been met for the placement of a school crossing guard at the intersection of Glen Erin Drive and Windwood Drive for the students attending St. Elizabeth Seton Catholic Elementary School.

Approved

9.5 Summary of 2023 Mississauga School Walking Routes Program

Trustee J. Promoli arrived at 5:11 PM.

Alex Beard, Active Transportation Coordinator provided a summary of the memorandum. Committee Members engaged in discussion and enquired about schools involved in the program, what happens to schools once the programs are completed, school active transportation champions, and EcoSchools certification. Laura Zeglen, Active Transportation Coordinator and A. Beard responded to questions. Aneet Sahota, Peel

Public Health advised that Peel Public Health is supporting Active Transportation staff with school travel planning.

Junaid Shah, Citizen Member joined the meeting at 5:21 PM.

Councillor McFadden joined the meeting at 5:22 PM.

RECOMMENDATION MSTSAC-0005-2024

Moved By S. Thomson

That the memorandum from Alex Beard, Active Transportation Coordinator dated January 31, 2024, entitled "Summary of 2023 Mississauga School Walking Routes Program" be received for information.

Received

9.6 Site Inspection Report - St. Richard Catholic Elementary School (Ward 9)

Site Inspection report for the site inspection conducted on December 5, 2023 at the intersection of Copenhagen Road and Joliette Crescent (south leg) for the students attending St. Richard Catholic Elementary School.

No discussion took place regarding this item.

RECOMMENDATION MSTSAC-0006-2024

Moved By K. Leff

1. That the warrants have not been met for the placement of a school crossing guard at the south intersection of Copenhagen Road and Joliette Crescent for the students attending St. Richard Catholic Elementary School.
2. That Transportation and Works be requested to review the signage on Copenhagen Road in the school zone of St. Richard Catholic Elementary School.
3. That Parking Enforcement be requested to enforce the "No Stopping/No Parking" zones in front of St. Richard Catholic Elementary School at 7270 Copenhagen Road between the hours of 8:10 - 8:30 AM and 2:50 - 3:10 PM.
4. That Peel Regional Police be requested to attend St. Richard Catholic Elementary School at 7270 Copenhagen Road between the hours of 8:10 - 8:30 AM and 2:50 - 3:10 PM to enforce:
 - a. The 30 km/hr speed limit.
 - b. No U-Turns

Approved

10. SUBCOMMITTEE REPORTS - Nil

11. PARKING ENFORCEMENT REPORT

11.1 Parking Enforcement in School Zone Report - November 2023

Paolo Di Salvo, Supervisor, Parking Enforcement responded to a request from Louise Goegan, Citizen Member regarding a need for signage for Ridgewood Public school on Hermitage Road. P. Di Salvo advised that staff would review the location.

RECOMMENDATION MSTSAC-0007-2024

Moved By L. Goegan

That the Parking Enforcement in School Zone Report for November 2023 be received for information.

Received

11.2 Parking Enforcement in School Zone Report - December 2023

No discussion took place regarding this item.

RECOMMENDATION MSTSAC-0008-2024

Moved By Councillor B. Butt

That the Parking Enforcement in School Zone Report for December 2023 be received for information.

Received

12. TRANSPORTATION AND WORKS ACTION ITEMS

12.1 Transportation and Works Action Items List - December 2023

Miles Roque, Chair enquired about the items marked in red, with respect to Rotherglen School. Councillor B. Butt noted that the school was implementing some of the recommendations made by the committee and noted the school has improved.

RECOMMENDATION MSTSAC-0009-2024

Moved By T. Cieciora

That the Transportation and Works Action Items List for December 2023 be received for information.

Received

13. OTHER BUSINESS

Louise Goegan, Citizen Member provided an update on the Road Safety Committee and spoke to kids playing on the road, speed bumps, and the 30km speed limit in school zones.

Councillor B. Butt spoke to the presentation of the Wilde Wood Award and Dr. Arthur Wood Award at Council and congratulated the committee and the award recipients. Miles Roque, Chair thanked the committee for their work.

14. DATE OF NEXT MEETING

February 28, 2024

15. ADJOURNMENT

5:41 PM (Councillor B. Butt)



RECOMMENDATION TO THE BOARD

REPORT NUMBER F 3

**RECEIPT OF THE MINUTES OF THE
BOARD BY-LAW/POLICIES REVIEW COMMITTEE MEETING,
OCTOBER 17, 2023**

MINUTES

Board By-Law/Policies Review Committee Meeting

**Tuesday, October 17, 2023, 7:00 p.m.
Boardroom, Catholic Education Centre**

Trustees:	Stefano Pascucci	Chair
	Anisha Thomas	Vice-Chair
	Brea Corbet	Trustee
	Paula Dametto-Giovannozzi	Trustee
	Luz del Rosario	Trustee
	Darryl D'Souza	Trustee
	Bruno Iannicca	Trustee
	Mario Pascucci	Trustee
	Thomas Thomas	Vice-Chair
	Herman Vilorio	Trustee
	Bailey Clyne	Indigenous Student Trustee
	Nathan Nguyen	Student Trustee
Regrets	Shawn Xaviour	Trustee
Non-Voting	Marianne Mazzorato, Ed.D.	Director of Education
Attendees:		
	Daniel Del Bianco	Associate Director of Corporate Services
	Julie Cherepacha	Executive Superintendent of Finance, Chief Financial Officer and Treasurer
	Dulcie Belchior	Superintendent, Family of Schools
	Brian Diogo	Superintendent, Family of Schools
	Laura Odo	Superintendent, Family of Schools
	Mathew Thomas	Superintendent of Planning and Operations
	Max Vecchiarino	Superintendent, Policy, Strategy, Research and Global Learning
	Kevin Wendling	Assistant Superintendent: Math Lead
	Margaret Beck	Counsel
	Carrie Salemi	General Manager, Finance
Recorder:	Cindy Child	Board and Committee Information Officer

A. Routine Matters

1. Call to Order and Attendance
Chair Stefano Pascucci called the meeting to order at 7:00 p.m.
2. Opening Prayer led by Trustee Herman Vilorio

3. Land Acknowledgment - Trustee Anisha Thomas
4. Approval of Agenda

Moved by Herman Vilorio

THAT THE AGENDA BE APPROVED.

CARRIED

5. Declaration of Interest – Nil
6. Approval of Board By-Law/Policies Review Committee Minutes, May 16, 2023

Moved by Herman Vilorio

THAT THE MINUTES OF THE BOARD BY-LAW/POLICIES REVIEW COMMITTEE MEETING, MAY 16, 2023, BE APPROVED.

CARRIED

- a. Business Arising from the Minutes - Nil

B. Awards and Presentations - Nil

C. Delegations - Nil

D. Updates/Information/Reports from Trustees for Receipt

1. Regular Reports

- a. Ontario Catholic School Trustees' Association (OCSTA)

Trustee Mario Pascucci: Advised that there was a meeting of the OCSTA Large/Urban School Board Advisory Council on October 12. In attendance: Toronto Catholic District School Board (TCDSB), Halton Catholic District School Board (HCDSB), York Catholic District School Board (YCDSB) and Ottawa-Carleton Catholic District School Board (OCCDSB).

- b. Good News Items – Nil

E. Updates/Information/Reports from Committees for Receipt - Nil

F. Updates/Information/Reports from Administration for Receipt

1. Rescission of GAP 6.01: *Reporting, Newsletters, Complaints, Volunteers, Roman Catholic School Advisory Councils, Smoking*

Superintendent Vecchiarino summarized the report.

Trustee Luz del Rosario joined the meeting at 7:04 p.m.

1. Trustee Darryl D'Souza: Is it possible to tell us where these items are in our policies?

Director Mazzorato: We will provide the details in Issues and Events.

G. Trustee/Committee/Administration Reports Requiring Action

1. Policies for Review and Development 2023-2024

Superintendent Vecchiarino summarized the report.

1. Trustee Brea Corbet: Please clarify, is Policy 6.69.1 *Harassment and Discrimination* regarding student bullying?

Superintendent Vecchiarino: This policy is under Human Resources and is in regard to workplace harassment and discrimination. There is a student bullying awareness policy referenced in Policy 9.01: Catholic Code of Conduct.

Moved by Thomas Thomas

THAT THE REPORT TO THE BOARD OF TRUSTEES, POLICIES FOR REVIEW AND DEVELOPMENT 2023 - 2024, BE APPROVED.

CARRIED

2. Rescission of Policy 1.04: *Implementation of Policy and System Direction as Articulated in General Administrative Procedures (GAP)*

Counsel Beck summarized the report.

Moved by Bruno Iannicca

THAT THE BOARD BY-LAW/POLICIES REVIEW COMMITTEE RECOMMEND TO THE BOARD OF TRUSTEES THAT *POLICY 1.04: IMPLEMENTATION OF POLICY AND SYSTEM DIRECTION AS ARTICULATED IN GENERAL ADMINISTRATIVE PROCEDURES (GAP)*, BE RESCINDED.

CARRIED

3. Policy 4.20: Fundraising and Donations

Executive Superintendent Cherepacha summarized the report.

1. Trustee Mario Pascucci: Do we have an idea of how many corporate donations or sponsors we have for our schools, if any at all?

Executive Superintendent Cherepacha: I am not aware of any initiatives that are taking place. We can poll schools to see if there are schools receiving goods or funds.

2. Trustee Mario Pascucci: Can parents/guardians use cash to pay for donations or school events?

Executive Superintendent Cherepacha: The board preference is for families to use SchoolCash Online; however, no school should deny cash as payment from a family.

3. Trustee Bruno Iannicca: Schools must have a license to hold a lottery or raffle, does staff know the cost of a license?

Executive Superintendent Cherepacha: The City of Mississauga and the City of Brampton require a license to host a lottery, raffle or game of chance. We have found that it is a very in-depth process and when the steps are outlined to schools, they normally do not pursue the license. We suggest hosting a Silent Auction which does not require a license. We can go back to the municipality to see if there is the possibility of obtaining a license for the board which could be used by various schools.

Director Mazzorato: Please give us an opportunity to review this with the municipality before having a political conversation.

4. Trustee Bruno Iannicca: I understand that schools cannot gain from a tax receipt, but if 300 families donated to a charity through the school, could we not draw for one person to have the tax receipt in their name?

Executive Superintendent Cherepacha: That is not appropriate. When DPCDSB or a school does a third-party fundraiser for charity, such as ShareLife or Terry Fox, we do not get a tax receipt. There are charities that are set up where parents/guardians pay them directly and individuals will receive a receipt.

5. Trustee Bruno Iannicca: Can staff explore the options?

Executive Superintendent Cherepacha: We can review the option and obstacles of awarding a tax receipt to an individual as you have suggested.

6. Trustee Bruno Iannicca: Can staff clarify how a parent/guardian can obtain a \$50 tax receipt for a donation made?

Executive Superintendent Cherepacha: Donations made under the *Donation Module* will produce a tax receipt with an email confirmation from DPCDSB, regardless of the amount donated. Donations are when you do not get something in return for your payment. If you pay for chocolates, you are getting something in return for your money. When a donation is made through SchoolCash Online (not in the *Donation Module*), or through cheque or cash, the school will track these amounts and once a year a tax receipt is generated.

When a fundraiser or donation drive is announced the school community does receive a letter outlining these details. Our school support team reviews these letters before distribution to ensure the details are included. The *Donation Module* is on every school website as well as on the DPCDSB website. Each time the *Donation Module* is used a separate tax receipt will be produced, if a family donates five times, five separate tax receipts will be issued.

7. Trustee Brea Corbet: Can staff explain why the threshold went from \$25 to \$50 for donations?

Executive Superintendent Cherepacha: It was a recommended change having schools transition to the *Donation Module*. It was a lot of work to make the transition. Once the schools share the information with their communities it will be an easy system for parents/guardians to use to get an instant tax receipt.

8. Trustee Brea Corbet: As a parent, I have received no communication regarding the *Donation Module*.

Executive Superintendent Cherepacha: We will engage with our schools to ensure they encourage the use of the *Donation Module* for their charitable fundraising. We have received good feedback and ideas and will ensure this information is shared across all schools.

9. Trustee Brea Corbet: Schools are not specifying what funds are being raised for and the associated costs are not stated. Noting *Artists in the School* is not enough detail.

Executive Superintendent Cherepacha: Thank you for the feedback. There are specifics in the GAP to ensure the community knows the purpose of fundraising.

10. Trustee Bruno Iannicca: We could have a template letter for all schools to use with the specifics of fundraising.

Director Mazzorato: Staff will take back that suggestion. The template letter could provide specificity and consistency across the system. It could entail the Catholic School Council (CSC) accumulated funds, intent to fundraise, the financial goal and what the spending will be if successful.

11. Trustee Brea Corbet: Some elementary schools are charging an elementary voluntary activity fee. Intended to be a onetime fee paid to avoid the multiple fundraisers throughout the year. The amounts are varied. Can staff comment?

Director Mazzorato: We will follow up with a message to the system.

Trustee Stefano Pascucci passed the chair to Trustee Anisha Thomas.

12. Trustee Stefano Pascucci: Is there an opt out form for fundraisers, i.e., selling chocolates?

Director Mazzorato: Parents/guardians should be informed of upcoming fundraisers before any product is sent home with students. We can clarify with a message to the system.

Executive Superintendent Cherepacha: We normally see a form that says, if you would like to opt out, please return this form, or you may return the form with a one-time donation.

Trustee Paula Dametto-Giovannozzi left the meeting at 8:15 p.m.

13. Trustee Stefano Pascucci: How many fundraisers can take place each year? And what is considered a major fundraiser?

Executive Superintendent Cherepacha: Schools must submit a School Generated Funds (SGF) Plan each October. Normally schools do three fundraisers, which may include charities (i.e., ShareLife or Terry Fox), while some schools have the capacity to do more. If schools wish to conduct more fundraisers than they have outlined within the SGF plan, they need to discuss the rationale with the Family of Schools Superintendent.

14. Trustee Luz del Rosario: There is a different process for schools to host a bingo evening. They apply to the city to run a bingo at a bingo hall and are then advised what volunteer times are available.

Executive Superintendent Cherepacha: This is where a bingo hall runs the event at their hall, not at a school, the school volunteers work at the bingo and make a share of the profit for their school. We can add the language to item 3 in GAP 538.00.

15. Trustee Bruno Iannicca: Can staff put something in Issues and Events on how a school can volunteer at a bingo hall as a fundraiser?

Executive Superintendent Cherepacha: We will provide information.

Moved by Luz del Rosario

THAT THE BOARD BY-LAW/POLICIES REVIEW COMMITTEE RECOMMEND TO THE BOARD OF TRUSTEES THAT POLICY 4.20: *FUNDRAISING AND DONATIONS*, BE APPROVED AND ADOPTED, AS AMENDED.

CARRIED

In Favour – 8

Opposed – 1

Absent – 1

Temporarily left the meeting – 1

Trustee Paula Dametto-Giovannozzi returned to the meeting at 8:21 p.m.

Trustee Stefano Pascucci resumed the chair.

4. Policy 7.15: *Trustee Honoraria and Expenses*

Executive Superintendent Cherepacha summarized the report

1. Trustee Bruno Iannicca: Can trustees hire a speaker?

Director Mazzorato: Yes, but they do need to be vetted through our speaker protocol.

2. Trustee Bruno Iannicca: It is taking a long time to receive payment for expenses submitted. Can staff explain the process of reimbursement?

Director Mazzorato: Thank you for the feedback, we will review and ensure holidays or vacation time does not interfere with the process. There are checks and balances in place which takes time, it is important not to hold on to expenses, rather submit as soon as possible.

Trustee Luz del Rosario: If you submit your mileage form ready for reimbursement, Michelle sends it to me immediately; however, if it is not completed and she has to enter the details and produce the mileage expense form, it is delayed. Cheques are run each week; payments are issued via electronic funds transfer (EFT) and notice of the payment goes to trustees via email.

3. Trustee Bruno Iannicca: The mileage software is cumbersome to use and unforgiving if you make a mistake. Can staff comment on this software?

Director Mazzorato: We will review.

Trustee Luz del Rosario: Suggested a retraining session.

4. Trustee Darryl D'Souza: With the change to our meal limits, why would we not have aligned with the PDSB allotments?

Director Mazzorato: We proposed these amounts due to comments received regarding the cost of dinner at conferences.

5. Trustee Bruno Iannicca: I agree with the proposed limits. Can we spend differently as long as the daily cumulative is not exceeded?

Director Mazzorato: You can make decisions based on what meals you qualified for.

Trustee Stefano Pascucci passed the chair to Trustee Anisha Thomas.

6. Trustee Stefano Pascucci: Who reviews the mileage forms?

Executive Superintendent Cherepacha: Only the Chair of the Board reviews your expenses, then the forms are sent to payroll for processing. There is no online connection to online mileage forms at this time, we are trying to digitize and have the electronic flow.

7. Trustee Stefano Pascucci: I would like the number of lines increased on the mileage calculator. Could staff provide a running spreadsheet for expenses submitted and what is paid out?

Director Mazzorato: We can take that back for consideration.

8. Trustee Mario Pascucci: Are the terms and conditions of expense reimbursement the same for trustees as board employees?

Executive Superintendent Cherepacha: Yes, as per the General Administrative Process (GAP).

9. Trustee Paula Dametto-Giovannozzi: As a trustee our devices need to be powered up and available at all times. Can the board give discretionary funds to cover the electricity used?

Executive Superintendent Cherepacha: This is a unique expense and difficult to factor out usage. We could give you tips on prologuing the battery or charge of your devices. Currently we have Internet reimbursement and at the end of the year we issue T2200s for home office expenses.

Moved by Bruno Iannicca

THAT THE BOARD BY-LAW/POLICIES REVIEW COMMITTEE RECOMMEND TO THE BOARD OF TRUSTEES THAT POLICY 7.15: TRUSTEE HONORARIA AND EXPENSES BE APPROVED AND ADOPTED AS AMENDED.

CARRIED

5. Revised Policy 7.12: *Access to DPCDSB Properties* and Rescinded Policy 6.50: *Use of Buildings, Grounds and Facilities*

1. Superintendent Thomas summarized the report.

Trustee Luz del Rosario: Can staff clarify the reserved parking spots?

Superintendent Thomas: Elementary and Secondary schools have a minimum number of spots and could have additional if requested due to additional staffing.

2. Trustee Stefano Pascucci: Can we designate specific spots for administrators and custodians? How can we ensure the guidelines are followed?

Superintendent Thomas: If I understand your comment correctly, we have tried to not be overly prescriptive to say what parking spots need to be used for i.e., clergy, school council, custodians, and/or daycare, as each school community is unique and allows flexibility.

Associate Director Del Bianco: For each elementary school two parking spots are reserved, and for each secondary school there are four spots reserved. We surveyed the Principal/Vice-Principal Council, and their preference was for reserved office spots for principal, vice-principal(s) and head secretary. If the office staff changes due to enrolment, then the complement of reserved office parking spaces changes accordingly. Evening custodians are encouraged to park in the reserved parking spots at the front of the school following school dismissal.

3. Trustee Stefano Pascucci: Is there a legal stipulation regarding handicapped parking?

Associate Director Del Bianco: The municipality advises once a site plan is submitted. It is according to occupancy.

Discussion ensued and it was determined that staff would tighten the language and that the motion would be deferred until the October 24, 2023 Regular Board Meeting.

Trustee Stefano Pascucci resumed the chair.

Moved by Mario Pascucci

THAT THE BOARD BY-LAW/POLICIES REVIEW COMMITTEE RECOMMEND TO THE BOARD OF TRUSTEES THAT POLICY 6.50: USE OF BUILDINGS, GROUNDS AND FACILITIES BE RESCINDED.

CARRIED

6. Revised Policy 9.01: *Catholic Code of Conduct*

Counsel Beck summarized the report.

1. Trustee Bruno Iannicca: Can staff add to the bottom of the template letter our Counsel, Margaret Beck and the trustee(s) of the school?

Director Mazzorato: We will review your suggestions.

2. Trustee Luz del Rosario: I agree with the template letter. I do have concerns from the principal's point of view in having to choose from the listed inappropriate conduct items.

Counsel Beck: We can remove what does not fit and tighten the language. Principals are encouraged to reach out to the Family of Schools Superintendent to assist with language used in the template.

3. Trustee Bre Corbet: How will the letter get to the recipient? Where will the letter be filed? Can a vice-principal or teacher in charge issue this letter?

Director Mazzorato: We will conduct an in-service with administrators via the Family of Schools Superintendents on these details. The wording has been prepared through legal

and will be similar in how we deal with student progressive discipline as we are trying to maintain a positive relationship.

Moved by Bruno Iannicca

THAT THE BOARD BY-LAW/POLICIES REVIEW COMMITTEE RECOMMEND TO THE BOARD OF TRUSTEES THAT POLICY 9.01: *CATHOLIC CODE OF CONDUCT* BE APPROVED AND ENACTED AS AMENDED.

CARRIED UNANIMOUSLY

H. Additional Business - Nil

1. Notices of Motion

I. Questions Asked by Trustees

1. Trustee Luz del Rosario: Safe City Mississauga has provided complimentary tickets for trustees to attend their *12th Annual Crime Prevention Conference Online Harms*, October 27, 2023. Please contact me if you would like to reserve a spot.

J. Declared Interest Items – Nil

K. In Camera Session – Nil

L. Report from In Camera – Nil

M. Future Meetings

February 20, 2024

April 16, 2024

June 4, 2024

N. Adjournment

Moved by Darryl D'Souza

THAT THE MEETING BE ADJOURNED AT 9:47 P.M.

CARRIED



H 3 Rescission of GAP 6.01: Reporting, Newsletters, Complaints, Volunteers, Roman Catholic School Advisory Councils, Smoking

Q 1 Trustee Darryl D'Souza:
Is it possible to tell us where these items are in our policies?

As reported in Issues and Events on October 19, 2023

Category	Policy/Act	Last Reviewed
Reporting to Parents	Policy 6.10 Assessment and Evaluation	February 2015
Public Relations – Newsletters	Policy 5.11 Public Relations	February 2017
Public Relations – Complaints	Policy 2.00 Advocacy: School Concerns Resolution Policy	October 2022
	Policy 2.01 Proclamations	September 2018
Voluntary Assistants	Education Act 171 (1) 4	
Roman Catholic School Advisory Councils	Policy 4.01 Catholic School Councils	October 2022
Smoke-Free Environment	Policy 26.00 Smoke, Tobacco-Free and Cannabis-Free Environment	February 2019

G 3 Policy 4.20: Fundraising and Donations

Q 1 Trustee Mario Pascucci:
Do we have an idea of how many corporate donations or sponsors we have for our schools, if any at all?

As per Board Policy, partnerships and business arrangements must not exploit students and cannot involve capital to fund alterations to a school site. Current support arrangements from businesses/corporations involve advertising in yearbooks, breakfast programs and supporting school events. Schools will be surveyed to determine the extent of corporate sponsorships/donations.

Q 5 Trustee Bruno Iannicca:
Can staff explore the options obstacles of awarding a tax receipt to an individual?

Information provided in October 27 I&E
Schools participate in fundraising initiatives to support local needs and provide additional opportunities for students to grow and learn. In the Dufferin-Peel Catholic District School Board (DPCDSB), fundraising reflects the values and expectations of our diverse Catholic communities.

		When schools participate in fundraising activities related to third party charities (Terry Fox, ShareLife, Geronimo's Dream, etc.), tax receipts are not provided by DPCDSB. In this scenario, DPCDSB is the just a conduit for moving the funds to the actual charity the funds are being raised for. When a cheque or payment is made to the third-party charity, a tax receipt would not be provided to DPCDSB because the true donors cannot be identified. Trustees raised a question of whether a tax receipt received from the third party charity could be placed in a draw for a community member to win. As noted in the description above, the third party would not be providing DPCDSB with a tax receipt and thus, nothing to draw. See Appendix A The Canada Revenue Agency (CRA) has created an infographic that depicts different donation scenarios. This has been attached for your information.
Q 8	Trustee Brea Corbet: As a parent, I have received no communication regarding the <i>Donation Module</i> .	Information shared with Family of Schools Superintendents to distribute to all schools. School Secretarial staff will receive updates/training at CUPE training days.
Q 10	Trustee Bruno Iannicca: We could have a template letter for all schools to use with the specifics of fundraising.	ongoing
Q 11	Trustee Brea Corbet: Some elementary schools are charging an elementary voluntary activity fee. Intended to be a onetime fee paid to avoid the multiple fundraisers throughout the year. The amounts are varied. Can staff comment?	The Family of School Superintendents have addressed this concern at their regular meetings with Administrative staff.
Q 12	Trustee Stefano Pascucci Is there an opt out form for fundraisers, i.e., selling chocolates?	Ongoing – we can clarify with a message to the system. We normally see a form that says, if you would like to opt out, please return this form, or you may return the form with a one-time donation.
Q 14	Trustee Luz del Rosario: There is a different process for schools to host a bingo evening. They apply to the city to run a bingo at a bingo hall and are then advised what volunteer times are available.	Information included in October 27 I&E *Information on Gaming Charities and/or Bingo Halls used for fundraising. Current legislation requires that a 3-part license must be obtained in order for a school or a Catholic School Council (CSC) to organize and run a raffle, lottery, bingo or any such gaming event at a school and/or tied to the school name. However, working with an existing Gaming Facility or Bingo Hall is an option for schools to explore as a fundraising alternative. During the 2022-23 school year, some

		<p>schools brought forward a fundraising initiative that involved a volunteer program at Gaming Facilities (Delta Bingo, Mississauga Rama). Schools were approved to investigate the initiative and determine the processes required by the school to participate. Any requirements placed on the school/DPCSDB to participate would have to be reviewed by legal counsel before proceeding. An update provided at the committee meeting indicated that some schools were exploring this potential opportunity but had not yet committed.</p> <p>As always, principals must continue to ensure that guidelines related to policy 4.20 – Fundraising and Donations and GAP 538.00 – Fundraising and Donations are adhered to before approving any fundraising initiatives at the school, including those proposed by CSC.</p>
Q 15	Trustee Bruno Iannicca: Can staff put something in Issues and Events on how a school can volunteer at a bingo hall as a fundraiser?	Information Included in October 27 I&E As provided above*
G 4	Policy 7.15: Trustee Honoraria and Expenses	
Q 3	Trustee Bruno Iannicca: The mileage software is cumbersome to use and unforgiving if you make a mistake. Can staff comment on this software?	Ongoing
Q 7	Trustee Stefano Pascucci: 1. I would like the number of lines increased on the mileage calculator. 2. Could staff provide a running spreadsheet for expenses submitted and what is paid out?	ongoing
G 6	Revised Policy 9.01: Catholic Code of Conduct	
Q 1	Trustee Bruno Iannicca: Can staff add to the bottom of the template letter our Counsel, Margaret Beck and the trustee(s) of the school?	Counsel and Family of Schools Superintendents were added to the GF form.



WHO IS THE TRUE DONOR?



SCENARIO 1



Your charity receives a cash donation by cheque from Albert Smith.

The name on the cheque is Albert Smith.

WHO IS THE TRUE DONOR?

Albert Smith is the true donor, and you can issue an official donation receipt in his name.

WHAT IF THERE ARE TWO NAMES ON THE CHEQUE?

**MATTEO RENDA
EMILIA RENDA**

Matteo Renda



WHO IS THE TRUE DONOR?

- a. Matteo Renda
- b. Emilia Renda
- c. Both

All the choices are correct. When people make a donation using their joint account, you can write one or both of their names on the donation receipt.



SCENARIO 4

Chun has a party at her house. She tells her friends that she is collecting funds for your registered charity and asks them to donate. Chun raises \$45.

The next day she takes this cash to your charity and asks for a donation receipt.



CAN YOU ISSUE A DONATION RECEIPT TO CHUN FOR \$45?

No. Chun's friends knew that they were donating to your charity. The friends are the true donors.

Since Chun doesn't know who put money in the box, you cannot name the true donors, and hence cannot issue a receipt.

SCENARIO 2

Miguel and Hanna own Clean It Yourself, a laundromat. Hanna donates a used washing machine from the laundromat to your charity.

The fair market value of the used machine is \$100. Hanna asks you to put her name on the donation receipt.



WHO IS THE TRUE DONOR?

- a. Hanna
- b. The business Clean It Yourself

Since the used washing machine is the property of Clean It Yourself, the business is the true donor. Unless the business can give you written evidence that Hanna bought the washing machine from Clean It Yourself using her funds, you cannot issue a tax receipt to Hanna.

SCENARIO 3

A grocery store asks customers to donate to a charity as they go through the check-out. The store then donates the amount collected to your charity.



CAN THE STORE GET A RECEIPT FOR THE AMOUNT DONATED TO THE CHARITY?

No. When a store collects donations from customers for a registered charity, it is the customers who are making the donations, not the store.

The customers are the true donors.

SCENARIO 5

Two brothers co-own property and decide to donate the property to your charity. The fair market value of the land is \$200,000.



WHO IS THE TRUE DONOR?

According to the property title, each brother owns 50% of the land. Both brothers are true donors.

DO YOU ISSUE ONE OR TWO DONATION RECEIPTS?

You issue two donation receipts, one to each brother. Each receipt will reference the full value of the property and identify the donation as being 50% of the full value, or \$100,000.

NOTE:

You need to have evidence of the true donor for every receipt you issue. The Canada Revenue Agency may ask you for this.