



DUFFERIN-PEEL CATHOLIC DISTRICT SCHOOL BOARD	
<u>POLICY</u>	
POLICY NUMBER:	P-2000
SUBJECT:	Admissions
REFERENCE:	GAP2000 Registration: General Procedures GAP2001 Flexible Boundary including Overflow Schools GAP2003 Newcomer Reception and Assessment Centre (NRAC) GAP5005 Ontario Student Transcripts
EFFECTIVE DATE:	September 28, 1999
AMENDED DATE:	May 26, 2009; April 26, 2011; January 2012; June 20, 2017; March 31, 2020; February 2023; June 17, 2025

“Let the little children come to me, and do not hinder them, for the kingdom of God belongs to such as these.”

Mark 10: 12-17

1. GENERAL ADMISSIONS FOR ALL STUDENTS

- a) Subject to the specific requirements for elementary schools as set out in this Policy, a pupil shall be admitted to a Dufferin-Peel Catholic District School Board (DPCDSB) school if:
 - i) the pupil and the parent(s) or guardian(s) with custodial rights or the adult pupil or pupil who is at least 16 years of age and has withdrawn from parental control, reside within the district or zone of DPCDSB; and
 - ii) the pupil and the parent(s) or guardian(s) with custodial rights or the adult pupil or pupil who is at least 16 years of age and has withdrawn from parental control is a Canadian citizen or a permanent resident.
- b) All non-Canadians shall contact the Admissions Department for admission requirements.

2. ELEMENTARY SCHOOLS

- a) Students shall be admitted to Kindergarten in September of any school year if they reach the age of four or five years on, or before, December 31, in that same calendar year.
- b) Students shall be admitted to Grade 1 in September of any school year, if they reach the age of six years on, or before, December 31, in that same calendar year.
- c) If the child is baptized Roman Catholic or in an Eastern Church in full communion with the Holy See of Rome, the child is accepted into their neighbourhood DPCDSB school regardless of the parent’s or guardian’s baptism. The child’s original baptismal certificate is required.

- d) When a child is not baptized Roman Catholic or in an Eastern Church in full communion with the Holy See of Rome, an original baptismal certificate from one of the child's parents or guardians is required to enroll the child.

3. ORTHODOX

- a) Members of an Orthodox Congregation will not be considered separate school supporters, subject to the following: an Orthodox person who is formally received into the Eastern Church in full communion with the Holy See of Rome, as evidenced by a Profession of Faith (with a seal) may enroll in a Catholic school and direct their taxes to the Catholic school system.

4. SECONDARY SCHOOLS

- a) The policy of "open access" means that pupils do not have to be Catholic to attend Catholic secondary schools.

5. INTERNATIONAL STUDENTS

- a) DPCDSB welcomes international students to its schools at both elementary and secondary levels to help students and educators build global competencies, knowledge, and experiences needed to succeed in the worldwide economy. An international student may be admitted to a school, subject to the availability of program and space and the payment of fees.
- b) Where an elementary student is baptized Roman Catholic or in an Eastern Church in full communion with the Holy See of Rome, the student may attend a DPCDSB elementary school. At the secondary level, all students may be admitted regardless of baptismal status.
- c) An international student who holds a study permit from Immigration Canada to undertake a particular program within DPCDSB's jurisdiction will be admitted to a school, subject to the availability of program and space and the payment of fees.
- d) Continued enrolment in the school will require a valid study permit.

6. WORK/STUDY PERMITS

- a) DPCDSB welcomes students who have a parent with a valid work/study permit. Where an elementary student or at least one of their parent(s) are baptized Roman Catholic or in an Eastern Church in full communion with the Holy See of Rome, the student may attend a DPCDSB elementary school. At the secondary level, all students may be admitted regardless of baptismal status.
- b) The student's parent(s) must hold a valid work/study permit from Immigration Canada. If the family holds both, the DPCDSB Admissions Department requires both permits.
- c) Continued enrolment in the school will require a valid and current work/study permit.
- d) Parents on a work/study permit are not required to pay fees.

7. ATTENDANCE AND SCHOOL BOUNDARIES

- a) Students shall attend the DPCDSB school in the neighbourhood in which they reside (i.e., their neighbourhood school), as identified by school boundaries established by DPCDSB's Planning Department.
- b) DPCDSB accepts that, under special circumstances, students may attend schools other than their neighbourhood school. Such circumstances may include access to regional programs of choice (see Por flexible boundary requests.
- c) Applications to request flexible boundary admission to a DPCDSB school outside of the neighbourhood in which a student resides shall be considered during specific time periods during the school year as listed in the table below:

Elementary: Kindergarten through Grade 8	Secondary: Grades 9 through 12
<ul style="list-style-type: none"> • Mid-May • Mid-June • Mid-September 	<ul style="list-style-type: none"> • Prior to May 1 for Semester 1 entry • Prior to November 15 for Semester 2 entry

- d) Flexible boundary requests received outside of these time periods may be considered on a case-by-case basis, in consultation with the Family of Schools Superintendent(s).

8. ONTARIO STUDENT TRANSCRIPTS AND CONFIRMATION OF GRADUATION

- a) DPCDSB issues Ontario student transcripts and diploma letters confirming graduation only on the written request of the former DPCDSB student or parent or guardian, where the student is under 18 years of age.
- b) Former DPCDSB secondary students shall contact the DPCDSB Admissions Department or the last DPCDSB secondary school they attended, as per the directions available on the [Transcript Requests](#) page of the DPCDSB public website.