



| <u>DUFFERIN-PEEL CATHOLIC DISTRICT SCHOOL BOARD</u> <u>POLICY</u> | |
|--|--|
| Policy Number: | P-5010 |
| Subject: | Electronic Attendance at Board of Trustees' and Committee Meetings |
| Reference: | <i>Education Act</i> , R.S.O. 1990, c. E.2., s. 231, O.Reg. 463/97, Electronic Meetings |
| Effective Date: | (309) October 28, 2008 |
| Amended Date: | (212) June 20, 2017, May 23, 2023 |

"For where two or three are gathered in my name, I am there among them."

Matthew 18:20

DEFINITIONS: For this Policy, the following words have their corresponding meaning:

- a) **"Chair"** refers to the Chair of the Board of Trustees when addressing Trustee and Student Trustee attendance at a meeting of the Board of Trustees, and to the Chair of the relevant Committee when addressing Member or Student Trustee attendance at a Committee Meeting.
- b) **"Committee"** means a committee of the Board of Trustees.
- c) **"Meeting"** refers to a regular of the Board of Trustees or a Committee, as the case may be.
- d) **"Member"** refers to a Trustee or a member of the public who is a member of a Committee.
- e) **"Vice-Chair"** refers to the Vice-Chair of the Board of Trustees when addressing Trustee and Student Trustee attendance at a regular meeting of the Board of Trustees, and to the Vice-Chair of the relevant Committee when addressing Member and Student Trustee attendance at a Committee Meeting.

ELECTRONIC MEETINGS – MEMBER AND STUDENT TRUSTEE ATTENDANCE

1. The Dufferin-Peel Catholic District School Board (DPCDSB) recognizes the importance of providing Members and Student Trustees with electronic alternatives for attending Meetings.
2. The DPCDSB shall provide Members and Student Trustees with electronic means for participating in Meetings. The electronic means shall permit the Member/Student Trustee to hear and to be heard by all Meeting participants.
3. Meetings are conducted in accordance with the *Procedural By-law* (Procedural By-law), including the technical and physical requirements of attending a Meeting electronically as it relates to, among other things, the confidentiality of in-camera Meetings, deliberations, and materials. For clarity, Sections 5.10: *Electronic Attendance at Meetings* and 6.7: *Confidential Nature of In-Camera Meetings* strictly apply in all circumstances where an individual attends a Meeting electronically.

4. An individual Member/Student Trustee who attends a Meeting by electronic means will be considered present.

ELECTONIC MEETINGS – PUBLIC ATTENDANCE

5. The DPCDSB shall provide members of the public with electronic means for participating in open Meetings. Such electronic means shall permit delegates to hear and be heard when they are delegating.
6. The Meeting room shall be open to permit physical attendance by members of the public at every open Meeting.
7. For clarity, in accordance with the Procedural By-law and the *Education Act*, members of the public are not permitted to attend any Meeting that is closed to the public, either electronically or in person.

EDUCATION ACT AND PROCEDURAL BYLAW

8. Nothing herein is intended to replace or amend the legal obligations regarding physical and electronic attendance at Meetings by Members and, where permissible, their delegates, Student Trustees and the Director of Education, and, where permissible their delegate, pursuant to *O. Reg. 463/97, Electronic Meetings* as may be amended or replaced ([O Reg 463/97 | Electronic Meetings | CanLII](#)).
9. Where there is a conflict between this Policy and the Procedural By-law, the Procedural By-law shall govern.